



# Direct observation of procedural skills assessment form

Profession: **Medical**

## Completing this form

- Read and complete all required questions
- Read the *Privacy notice* on the last page
- Type or print clearly in **BLOCK LETTERS**
- Place **X** in all applicable boxes
- Ensure that all pages and required attachments are returned to Ahpra

## SECTION A: Registrant and supervisor details

### Registrant details

Family name

First given name

Scope of practice

  


---

  


---

Registration number (if registered)

M	E	D																	
---	---	---	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

### Supervisor details

Family name

First given name

Registration number (if registered)

M	E	D																	
---	---	---	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

### Assessor details (if different to supervisor)

Family name

First given name

Registration number (if registered)

M	E	D																	
---	---	---	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

## What domain(s) does this Direct observation of procedural skills assess?

### Mark all options applicable to your application

- |  |  |  |
|--|--|--|
| <input checked="" type="checkbox"/> History              | <input checked="" type="checkbox"/> Communication skills   | <input checked="" type="checkbox"/> Professionalism                    |
| <input checked="" type="checkbox"/> Clinical judgement   | <input checked="" type="checkbox"/> Management/Counselling | <input checked="" type="checkbox"/> Cultural competence                |
| <input checked="" type="checkbox"/> Physical examination | <input checked="" type="checkbox"/> Working in a team      | <input checked="" type="checkbox"/> Patient safety and quality of care |

## SECTION B: Patient information



Direct observation of an encounter with a real patient is mandatory.

### What is the patient's information?

<b>Age</b>	<b>Sex*</b>
<input type="text"/>	MALE <input checked="" type="checkbox"/> FEMALE <input checked="" type="checkbox"/> INTERSEX / INDETERMINATE <input checked="" type="checkbox"/>
<b>Setting</b> (e.g. ED, GP, ward)	
<input type="text"/>	

### Procedure

### Candidate assessment

Please record a rating for each criterion on the scale 1 (extremely poor) to 5 (extremely good). A score of 1-2 is considered below expected level, 3 at expected level and 4-5 above expected level, at the standard of an Australian trained specialist in the specialty.

The criteria where there are no N/O (not observable in this encounter) boxes are mandatory and must be rated for each assessment. Assessors should note that over all the encounters observed it is expected that all attributes are observed and scored at least once. Support all ratings with an explanation/example in the comments box.

Candidate assessment criteria	Below expected level		At expected level	Above expected level		
1. Medical Interviewing and Communication Skills	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
2. Professionalism / humanistic skills	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
3. Organisation / efficiency	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
4. History taking skills	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
5. Physical examination skills	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
6. Counselling, education and management skills	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
7. Seeks help where appropriate	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
8. Post procedure management plan	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
9. Communication skills	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
10. Consideration for patient / professionalism	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	

### Global rating

An overall rating of this doctor's performance and professionalism in all areas. The global rating is not an algorithmic calculation of the candidate assessment criteria ratings but a judgement about the overall performance of the candidate.

Not competent  Competent

### Assessors comments (compulsory)

Please describe what was effective, what could be improved and your overall impression. If required, please specify suggested actions for improvement and a timeline.

Observation time

Feedback time

Signature of assessor

Date

D D / M M / Y Y Y Y



SIGN HERE

Signature of candidate

Date

D D / M M / Y Y Y Y



SIGN HERE

## Direct observation of procedural skills (DOPS)

Direct observation of procedural skills is an assessment focusing on observing and assessing a candidate's performance of a procedure. A DOPS assessment generally requires an assessor to observe the procedure and then provide feedback on completion. The assessor rates the candidate's performance on specific component skills related to the procedure observed such as obtaining informed consent, appropriate pre-procedure preparation, technical ability, communications skills and overall clinical competence in performing the procedure.

### DESCRIPTORS OF CRITERIA ASSESSED DURING THE DOPS

#### Demonstrates understanding of indications, relevant anatomy, technique of procedure

Identifies that there is a clear indication for the procedure; approach and explanation of procedure are accurate and clinically appropriate.

#### Obtains informed consent

Prior to procedure explains the procedure in plain language; explores patient's understanding; uses interpreter if required; asks for patient's permission to proceed (verbal or written as required).

#### Demonstrates appropriate preparation pre-procedure

Is familiar and practiced with any equipment to be used; arranges equipment and materials needed for procedure; briefs nurse/assistant; shows and explains equipment to patient in plain language.

#### Appropriate analgesia or safe sedation

Uses correct analgesia or safe sedation as indicated in the correct form and dosage.

#### Technical ability

Demonstrates familiarity with equipment and materials; has a capability with the technique that is appropriate for the skill level expected of an Australian trained specialist in the specialty.

#### Aseptic technique

Washes hands before and after the procedure; uses gown and gloves as appropriate for procedure; prepares site with antiseptic swab; avoids contamination of equipment and site for insertion; deals appropriately with any inadvertent contamination.

#### Seeks help where appropriate

If unsure of any aspect (e.g. patient anatomy; equipment; failure to proceed as expected) promptly seeks supervisor assistance.

#### Post procedure management plan

Explains to the patient the expected progress and any symptoms or signs that may commonly occur. Writes up procedure in clinical records and any post-procedure observations to be recorded and management plan.

#### Communication skills

Prior to procedure seeks information about the patient's language skills, intellectual and physical capacity from patient's clinical record notes and attending professional staff. Employs assistance of professional interpreter if required. Uses clear and unambiguous language and checks patient understanding at regular intervals.

#### Consideration for patient / professionalism

Demonstrates courtesy and consideration to the patient and any assisting staff; shows awareness of patient privacy needs; exposes the patient in an appropriate manner for the procedure.

#### Global rating

An overall judgement of performance at the standard of an Australian trained specialist in the specialty.

When the report is complete and has been discussed with the registrant, please submit to:

Ahpra  
GPO Box 9958

-OR-

Email: [regadmin@ahpra.gov.au](mailto:regadmin@ahpra.gov.au)

IN YOUR CAPITAL CITY (refer below)

Adelaide SA 5001	Brisbane QLD 4001	Canberra ACT 2601	Darwin NT 0801
Hobart TAS 7001	Melbourne VIC 3001	Perth WA 6001	Sydney NSW 2001

***This form has been adapted with the permission of the Australian Medical Council.***