

Schedule 3 – Work Plan

Accreditation of programs of study and education providers

The Work Plan in the period 1 July 2019 to 30 June 2020 includes:

- a. the Accreditation Authority's Accreditation Committee will meet five times across the year to consider reports from Universities for notifications of change, re-accreditation activities, conditions on current programs and monitoring of current programs.
- b. the Accreditation Authority has planned one Site Evaluation Team (SET) visit of a degree program; this will be the last re-accreditation of a degree program against the 2014 accreditation standards.
- c. the Accreditation Authority's Accreditation Committee and staff will undertake a mapping review of all current conditions and monitoring of programs against the new Accreditation Standards 2020. This is a substantial piece of work, which will be possible to complete within the Accreditation Authority's current staffing due to less SET activity in the year.
- d. the Accreditation Authority will continue to provide advice to the Board on accreditation of pharmacy programs.
- e. the Accreditation Authority will continue to work with its colleagues in the Health Professions Accreditation Collaborative Forum on joint projects within the Forum Strategic Plan including:
 - Safe Use of Medicines (Accreditation Authority Joint-lead)
 - Interprofessional Education (Lead)
 - Improving Aboriginal and Torres Strait Islander Health through accreditation
 - Aligning terminology and processes across the Forum members

Assessment of overseas assessing authorities

The Work Plan in the period 1 July 2019 to 30 June 2020 includes ensuring the following countries and regulators that the Accreditation Authority has assessed for the Board as equivalent assessing authorities for limited registration in Australia maintain their standards of education and accreditation to meet equivalency:

- a. United Kingdom (General Pharmaceutical Council)
- b. Ireland (PSI – the Pharmacy Regulator)
- c. Canada (Provincial registering authorities and the Pharmacy Examining Board of Canada), and
- d. USA (State Pharmacy Boards through the National Association of Boards of Pharmacy).

Assessments of overseas qualified pharmacists

The Work Plan in the period 1 July 2019 to 30 June 2020 includes continuously improving and updating the Accreditation Authority's processes for assessment of overseas qualified pharmacists, including content, systems and assessment methodologies

Specific projects within agreed funding

The Work Plan in the period 1 July 2019 to 30 June 2020 includes:

- a. refining data following a survey of University education providers to seek feedback on the de-identified information the Accreditation Authority provides on the Intern Written Examination results of their graduates
- b. continue to work with the Board on the next steps of the Intern Year Blueprint Project
- c. continue to monitor the six currently accredited Intern Training Program (ITP) providers and respond to their reports for monitoring, and
- d. continue to meet with ITP providers on a twice- yearly schedule.

Schedule 4 – Funding arrangements

The funding principles below will guide accreditation authorities, National Boards and AHPRA for the 2019/20 financial year initially. These funding principles may be reviewed under clause 6.

Item 1 – Funding Principles

These Funding Principles are to be applied by accreditation authorities, National Boards and AHPRA when they are considering and agreeing on the funding to be provided to the accreditation authority by the National Board/AHPRA for performance of the accreditation functions.

The principles aim to promote consistency, transparency and accountability for use of registrant fees to fund the accreditation function.

AHPRA, in consultation with the National Board, will provide funding through registrant fees to enable the accreditation authority to manage its business and risks by covering some of the indirect costs of activities related to program accreditation including monitoring.

The following principles will apply, in addition to the guiding principles and objectives of the National Law, and the Quality Framework for the Accreditation Functions, when an accreditation authority is requesting funding from a National Board/AHPRA (funding request) and when a National Board/AHPRA decide to provide funding to an accreditation authority (funding decision):

1. Requests for funding should be reasonable and proportionate to the activities being funded.
2. The funding provided by the National Board/AHPRA should cover a proportion of the governance costs related to the accreditation functions.
3. The funding provided by the National Board/AHPRA for the development and review of accreditation standards should be requested and considered separately to the funding of other accreditation functions.
4. Requests for increases in funding from the previous year should not usually exceed the indexation range applicable to National Board fee increases (up to 3% per annum).
5. Where an accreditation authority considers an increase in funding above the indexation range is required, it should put the funding request and a business case supporting the increase above the indexation range to AHPRA and the National Board for their consideration.
6. Such a request and business case should be forwarded to AHPRA and the National Board by mid-February or earlier each year to enable them to have sufficient time to properly consider the funding request.
7. AHPRA and the National Board may agree to the requested increase in funding or propose to agree to a lesser amount. Such a proposal and reasons for that proposal should be forwarded to the accreditation authority to enable it to have sufficient time to properly consider the proposed funding amount and reasons.
8. AHPRA and the National Board should agree to provide sufficient funding to enable the accreditation authority to effectively deliver the accreditation functions through a combination of funding provided by the National Board/AHPRA and funding from other sources that is provided as a direct result of the Accreditation Authority being assigned and exercising statutory functions under the National Law.

Item 2 – Funds

Total funding for 2019/2020 financial year is: \$595,179 (excluding GST).

The funding is payable in four equal instalments on the following dates and in accordance with clause 5.2 of the Head Agreement.

Date	GST exclusive
1 July 2019	\$148,795
1 October 2019	\$148,795
1 January 2020	\$148,795
1 April 2020	\$148,794