



Chinese Medicine Board
Ahpra

Professional capabilities for Chinese medicine practitioners

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1. Introduction

The Health Practitioner Regulation National Law Act, as in force in each state and territory (the National Law), established the Chinese Medicine Board of Australia (the Board) to begin national regulation of the profession from 1 July 2012. The Board is responsible for the regulation of Chinese medicine practitioners and established the Chinese Medicine Accreditation Committee (the Accreditation Committee) under the National Law in July 2012.

In December 2013, the Accreditation Committee first published professional capabilities as Field 6 of the *Accreditation standards: Chinese medicine* (2013 accreditation standards). The professional capabilities in the 2013 accreditation standards are used in the assessment of education providers and their programs of study (programs) to assure those programs provide graduates with the knowledge, skills and professional attributes needed to safely and competently practise Chinese medicine in Australia.

In 2018, the Accreditation Committee began reviewing the 2013 professional capabilities as part of their review of the 2013 accreditation standards document. These *Professional capabilities for Chinese medicine practitioners* will form part of the revised accreditation standards (2019 accreditation standards).

Purpose of the *Professional capabilities for Chinese medicine practitioners*

The professional capabilities in this document identify the knowledge, skills and professional attributes needed to safely and competently practise as an acupuncturist, and/or a Chinese herbal medicine practitioner and/or a Chinese herbal dispenser in Australia. They describe the threshold level of professional capability required for both initial and continuing registration.

Professional capabilities for Chinese medicine practitioners and accreditation of Chinese medicine programs in Australia

The Accreditation Committee is responsible for accrediting and monitoring education providers and Chinese medicine programs of study (programs). The Accreditation Committee assesses programs against accreditation standards developed by the Accreditation Committee and approved by the Board. The Accreditation Committee accredits programs that meet – and monitors programs to ensure they continue to meet – the accreditation standards.

The 2019 accreditation standards require education providers to design and implement a program where learning outcomes and assessment tasks map to all the professional capabilities in this document. Accreditation

of a program assures the Board and the community that graduating students from the accredited Chinese medicine program have the knowledge, skills and professional attributes needed to safely and competently practise Chinese medicine in Australia.

The Board considers approving an accredited program as providing a qualification for registration purposes, based on its accreditation by the Accreditation Committee. The Board does not directly examine or assess the competence of applicants for registration who have completed their Chinese medicine education in Australia and hold an approved qualification.

Other uses of the *Professional capabilities for registered Chinese medicine health practitioners*

The Board has statutory functions as a regulator of Chinese medicine in Australia. One of the Board's statutory functions is "to register suitably qualified and competent persons in the health profession".¹ In addition to their use in accreditation, the professional capabilities in this document may be used by the Board as a reference point of threshold capability when exercising its statutory functions, including for:

- registration of individuals who completed an approved Chinese medicine program in Australia
- re-registration of individuals who were previously registered as a Chinese medicine practitioner in Australia, and
- evaluation of a registrant whose level of competence to practise may pose a risk of harm to the public, for example if the Board receives a complaint or notification about that registrant.

The professional capabilities may also be used:

- by education providers for the development of Chinese medicine curricula (learning outcomes and assessment), and
- to communicate to the public, consumers, employers, insurance companies and other stakeholders the standards that they can expect from Chinese medicine practitioners.

Chinese medicine practice in Australia

Chinese medicine has been practised in Australia since the mid-nineteenth century, and in 2000, practitioner registration was introduced in the State of Victoria. Subsequently, Chinese medicine was included in the National Registration and Accreditation Scheme (the National Scheme) and national practitioner registration was implemented in July 2012. The profession has grown rapidly with around 5,000 registered Chinese medicine practitioners in Australia in 2020. Practitioners

¹ Section 35(1)(a) of the National Law Act

are registered in one or more of the three divisions: acupuncturists, Chinese herbal medicine practitioners and Chinese herbal dispensers.

Chinese medicine practitioners in Australia are regulated by the National Law and must be registered with the Board. Only individuals who hold current registration with the Board are permitted to use the professional titles 'Chinese medicine practitioner', 'acupuncturist', 'Chinese herbal medicine practitioner', 'Chinese herbal dispenser', or 'Oriental medicine practitioner'. Registered Chinese medicine practitioners must comply with the Board's standards including engaging in professional development and practice to continuously maintain competence within their chosen field of practice.

Most Chinese medicine practitioners work in the private sector, including practising with other healthcare professionals in multidisciplinary centres. Chinese medicine practice and the ways Chinese medicine practitioners work in Australia may change as health workforce roles evolve and new roles emerge. The professional capabilities in this document apply to all contexts of Chinese medicine, irrespective of setting, location, environment, field of practice or workforce role.

Chinese medicine practitioners in Australia:

- work in partnership with individuals to provide treatment for a range of health issues and promote health and wellbeing within the Chinese medicine framework
- consider each patient/client holistically, and
- where practicable, apply the principles and approaches of evidence-based practice.

Evidence-based practice and Chinese medicine

Chinese medicine has a long history of experience-based practice and has rich classical literature. Evidence-based medicine was introduced in the late twentieth century and it has been increasingly used in clinical decision making. While effective application of evidence-based practice is still a common challenge for all forms of health interventions and for health practitioners due to the overall lack of high-quality clinical evidence, newer scientific techniques are now providing the opportunity to strengthen the evidence base of Chinese medicine.

Chinese medicine graduates must be capable of evidence-based practice in the context of using the best available clinical evidence, the practitioner's experience and the patient's preferences and choice of care.

Cultural competence

While there are many professional capabilities necessary to be a competent health practitioner, in Australia's multicultural society, cultural competence is particularly important.

Cultural competence is defined as a set of congruent behaviours, attitudes and policies that come together in a system, agency, or among professionals and enables that system, agency or those professionals to work effectively in cross-cultural situations.

The word culture is used because it implies the integrated pattern of human behaviour that includes thoughts, communications, actions, customs, beliefs, values and institutions of a racial, ethnic, religious or social group. The word competence is used because it implies having the capacity to function effectively. A culturally competent system of care acknowledges and incorporates – at all levels – the importance of culture, the assessment of cross-cultural relations, vigilance towards the dynamics that result from cultural differences, the expansion of cultural knowledge and the adaptation of services to meet culturally unique needs.²

Chinese medicine practitioners in Australia must be able to work effectively with people from various cultures, that may differ from their own. Culture may include, but is not limited to, age, gender, sexual orientation, race, socio-economic status (including occupation), religion, physical, mental or other impairments, ethnicity and organisational culture. A holistic, patient/client-centred approach to practice requires cultural competence.

All health practitioners in Australia, including Chinese medicine practitioners, need a working knowledge of factors that contribute to, and influence, the health and wellbeing of Aboriginal and Torres Strait Islander Peoples. These factors include history, spirituality and relationship to land and other determinants of health in Aboriginal and Torres Strait Islander communities.

² Cross T, Bazron B, Dennis K, and Isaacs M (1989) *Towards a culturally competent system of care*. Washington, DC: Georgetown University Child Development Center, CASSP Technical Assistance Center.

Cultural safety

The Board is part of the National Scheme's Aboriginal and Torres Strait Islander Health Strategy Group (the Health Strategy Group) which published a *Statement of Intent* (Statement) in July 2018. The Statement highlights the Health Strategy Group's intent to achieve equity in health outcomes between Aboriginal and Torres Strait Islander Peoples and other Australians and to close the gap by 2031. Their vision is that patient/client safety for Aboriginal and Torres Strait Islander Peoples is the norm.

The definition of cultural safety has been developed for the National Scheme and adopted by the National Health Leadership Forum. The Health Strategy Group developed the definition in partnership with a public consultation process.

Definition

Cultural safety is determined by Aboriginal and Torres Strait Islander individuals, families and communities.

Culturally safe practise is the ongoing critical reflection of health practitioner knowledge, skills, attitudes, practising behaviours and power differentials in delivering safe, accessible and responsive healthcare free of racism

To ensure culturally safe and respectful practice, health practitioners must:

- a. Acknowledge colonisation and systemic racism, social, cultural, behavioural and economic factors which impact individual and community health;
- b. Acknowledge and address individual racism, their own biases, assumptions, stereotypes and prejudices and provide care that is holistic, free of bias and racism;
- c. Recognise the importance of self-determined decision-making, partnership and collaboration in healthcare which is driven by the individual, family and community;
- d. Foster a safe working environment through leadership to support the rights and dignity of Aboriginal and Torres Strait Islander people and colleagues.

Format of the Professional capabilities for Chinese medicine practitioners

The professional capabilities in this document are organised into three sub-domains (within Domain 1) related specifically to each of the three divisions of the Chinese medicine register and four domains (Domains 2–5) that cover capabilities common to all divisions of the register. The common domains cover capabilities that would be expected of a health practitioner in any profession. Each domain consists of corresponding key capabilities and enabling components.

Domains

The domains are thematically arranged and describe the essential characteristics of safe and competent Chinese medicine practice in Australia:

Domain 1A	Acupuncturist
Domain 1B	Chinese herbal medicine practitioner
Domain 1C	Chinese herbal dispenser
Domain 2	Professional and ethical practitioner
Domain 3	Communicator and collaborator
Domain 4	Lifelong learner
Domain 5	Quality and risk manager

Key capabilities

The key capabilities describe the necessary features of safe and competent Chinese medicine practice in a range of contexts and situations of varied complexity and uncertainty. Practitioners are expected to show key capabilities from various domains during each consultation with a patient/client. This recognises that safe and competent professional practice requires an ability to draw on and integrate a breadth of capabilities to support overall performance.

Enabling components

The enabling components describe the essential and measurable characteristics of the corresponding key capabilities and facilitate assessment of performance in the clinical practice setting. Safe and competent Chinese medicine practitioners will demonstrate all enabling components for all the key capabilities in clinical practice. This includes applying, adapting and synthesising new knowledge from experience to continually improve clinical and professional performance.

Explanatory notes

Explanatory notes follow each domain and relate to some enabling components. They provide clarification and additional information.

Concept of threshold professional capability and competence

Professional capability is the ability to take appropriate and effective actions to solve problems in both familiar and unfamiliar, complex and changing settings.³

Competence refers to the knowledge and skills being applied consistently to the standard of performance required in the workplace.⁴⁵ The definition of competence required for the job will change as the job role evolves.

Capable people have high levels of self-efficacy, know how to learn, work well with others and are creative.⁶ A practitioner's capability will expand and improve as they gain professional experience in a critical and reflective manner. Professional capability reflects how a practitioner uses their professional judgement, decision-making skills and experiential knowledge to apply their knowledge, practical skills and ability in any given situation.

'Threshold professional capability' is used to describe the capability level required to practise as a registered Chinese medicine practitioner in Australia. This is based on the premise that capability levels can be described on a continuum. The threshold represents the point on the continuum that sets out a minimum acceptable level of capability to practise as a Chinese medicine practitioner. This level is described as 'threshold professional capability' (see Figure 1).

Figure 1: Continuum of threshold professional capability



The diagram illustrates the concept of a line on the capability continuum delineating 'threshold professional capability'. The green arrow represents the capability on the continuum above the threshold. The red area represents gradations of capability on the continuum below the threshold. The line labelled 'threshold professional capability' is the lower margin of the green arrow – that is, the minimum level of capability required to practise safely and competently as a registered Chinese medicine practitioner in Australia.

Threshold professional capability is often referred to as 'entry-level competence'. It is considered from the perspective of someone wanting to enter practice from below the threshold and often describes capability in relation to graduate requirements for entering practice from Australian education programs. When describing threshold capability from this perspective task-oriented statements that identify foundational abilities gained in entry-level programs are commonly used. These foundational abilities including knowledge, skills, attitudes, values and judgements, are crucial in the development of key capabilities necessary to practise as a registered Chinese medicine practitioner.

In contrast, the professional capabilities in this document describe the requirement to practise Chinese medicine safely and competently from the perspective of a Chinese medicine practitioner.

The key capabilities and enabling components in this document take into account the complex conceptual, analytical and behavioural elements that integrate competent performance of observable abilities into Chinese medicine practice relevant to the key capability. The foundational abilities, such as the knowledge, skills, attitudes, values and judgements, that may be learnt in entry-level programs are integrated in the abilities described by the key capabilities and enabling components.

Maintenance of professional capability

The professional capabilities are relevant throughout a registered Chinese medicine practitioner's career. Registered Chinese medicine practitioners need to maintain at least the threshold level of professional capability in all areas relevant to their practice and maintain the currency of their skills and knowledge through continuing professional education.

Feedback and further information

The Accreditation Committee invites users of this document to provide feedback.

Please email your comments and suggestions to the Program Accreditation Team at program.accreditation@ahpra.gov.au. The Accreditation Committee will review all feedback, which will inform any future refinements to this document.

³ Davis L and Hase S (1999) 'Developing capable employees: the work activity briefing'. *Journal of Workplace Learning*. 8:35–42.

⁴ Department of Health and Human Services State of Victoria (2016). *Allied health: credentialing, competency and capability framework (revised edition)*. Melbourne: State of Victoria Department of Health and Human Services.

⁵ Australian Skills Quality Authority (2017). 'Users' guide to the standards for RTOs 2015', Canberra: Australian Government., see, www.asqa.gov.au/standards. Accessed on 20 November 2018.

⁶ Lester S (2014) 'Professional standards, competence and capability'. *Higher Education, Skills and Work-based Learning*. 4(1):31–43.

2. Key capabilities and enabling components

Domain 1A: Acupuncturist

This domain covers the knowledge, skills and attributes an Acupuncturist requires to practise independently. Acupuncturists provide the full range of acupuncture intervention methods and/or other Chinese medicine manual therapies to members of the public who consult them for such a service. This includes the differential diagnosis of the patient's/client's condition and the design and implementation of treatment specific to the patient's/client's condition.

Key capabilities	Enabling components
<p>Registered acupuncturists are able to:</p> <ol style="list-style-type: none"> 1. Plan and perform an efficient, effective, culturally responsive and patient/client-centred assessment for acupuncture and/or other Chinese medicine manual therapies 	<p>Registered acupuncturists are able to:</p> <ol style="list-style-type: none"> a. Plan an acupuncture assessment drawing on applied knowledge of Chinese medicine theories and principles, anatomy, physiology, pathology and other core biomedical sciences. b. Explain to the patient/client and relevant other people the purpose of an assessment for acupuncture and/or other Chinese medicine manual therapies and any relevant risks, benefits and options. c. Collect information about the patient's/client's current, past and family history relevant to their presenting health issue(s) via a sequenced and problem-focused interview and examination of physical and mental status, including tongue and pulse examinations relevant to Chinese medicine, any medical test results, and their use of other therapeutic approaches. d. Identify the patient's/client's expectations of acupuncture and/or other Chinese medicine manual therapies. e. Perform the patient/client assessment in line with the patient/client need and choice, legislation, registration standards, codes and guidelines, including gaining informed consent. f. Analyse the patient's/client's response and information gathered during the acupuncture assessment using clinical reasoning and applied knowledge of Chinese medicine theories and principles, anatomy, physiology, pathology, test results, use of other interventions, and other core biomedical sciences to diagnose the presenting health issue. g. Recognise and evaluate evidence for effective use of acupuncture and/or other Chinese medicine manual therapies used in their area of practice. h. Recognise and evaluate the cultural, social, personal, financial and environmental factors that may impact on each patient's/client's response and/or capacity to undergo treatment. i. Understand and recognise the risks, precautions and contraindications associated with interactions between acupuncture and other therapeutic approaches.

Key capabilities Registered acupuncturists are able to:	Enabling components Registered acupuncturists are able to:
2. Involve the patient/client and relevant others in the planning, implementation and evaluation of safe acupuncture and/or other Chinese medicine manual therapies, using evidence-based practice to inform decision-making	a. Explore the diagnosis and/or causes of the presenting health issue and make evidence-based treatment recommendations for acupuncture and/or other Chinese medicine manual therapies and/or referrals to other health professionals, particularly when urgent and unexpected findings are identified. b. Explain to the patient/client, other health professionals and relevant others, the findings, diagnosis and/or causes of the presenting health issue, relevant treatment principle, recommendations for acupuncture and/or other Chinese medicine manual therapies, and/or referrals to other health professionals, particularly when urgent and unexpected findings are identified. c. Facilitate discussions with the patient/client and relevant others that reflect realistic expectations of the risks, benefits and likely outcomes of acupuncture and/or other Chinese medicine manual therapies. d. Perform acupuncture and/or other Chinese medicine manual therapies based on the relevant theories and principles in line with relevant legislation, registration standards, codes and guidelines, the patient's/client's choice, including gaining informed consent. e. Use specific and relevant measures to evaluate a patient's/client's response to acupuncture and/or other Chinese medicine manual therapies and recognise and act when that response is not as expected. f. Explain to the patient/client, other health professionals and relevant others, the patient's/client's response to acupuncture and/or other Chinese medicine manual therapies. g. Assist and support the patient/client, other health professionals and relevant others to make informed healthcare decisions and, where appropriate, provide options for referral to other health practitioners, including those with more appropriate expertise in the scope of Chinese medicine practice relevant to the patient's/client's needs. h. Identify when emergency medical care is required and safely perform first aid and life support procedures.
3. Assess the progress and/or review the continuation of the acupuncture and/or other Chinese medicine manual therapies	a. Engage with the patient/client and relevant others to: <ul style="list-style-type: none"> - develop an agreed plan to review the continuation of the acupuncture and/or other Chinese medicine manual therapies - recognise when the acupuncture and/or other Chinese medicine manual therapies are no longer suitable for the patient/client and/or conditions, and - identify and facilitate access to more suitable treatment options, including referral to other health professionals where necessary. b. Engage with the patient/client and relevant others to promote health, wellbeing and patient/client self-management within the Chinese medicine framework. c. Engage with the patient/client and relevant others to provide advice and/or patient education.

Domain 1A: Explanatory notes

Chinese medicine manual therapies include but are not limited to, techniques associated with acupuncture such as moxibustion, cupping, *tuina*, ear acupuncture, laser acupuncture⁷, electro-acupuncture and plum-blossom needle.⁸

Chinese medicine theories and principles means the theories and principles of Chinese medicine required for the contemporary practice of acupuncture and/or other Chinese medicine manual therapies, including but not limited to:

- the yin yang theory and the five phase theory (*wu xing*)
- the visceral manifestation theory (*zang xiang*)
- the qi, blood and body fluid-humor (*qi, xue* and *jin ye*)
- the meridian and collateral (*jing luo*) and acupuncture points (*shu xue*)
- the six-meridian theory (*liu jing*)
- the theory of the causes (*bing yin*) and mechanism (*bing ji*) of disease
- the diagnosis (*zhen duan*) including disease differentiation (*bian bing*) and pattern identification/syndrome differentiation and treatment (*bian zheng lun zhi*).

Informed consent is a patients/clients' voluntary decision about their healthcare that is made with knowledge and understanding of the benefits, side-effects and risks involved. A guide to the information that practitioners need to give to patients/clients is available in the National Health and Medical Research Council (NHMRC) publication *General guidelines for medical practitioners in providing information to patients* (www.nhmrc.gov.au).

Collecting information elicits required information about the patient's/client's current, past and family history relevant to their presenting health issue(s).

Conducting a sequenced and problem-focused physical examination is expected to be complete, accurate and performed in line with Chinese medicine theories and principles, including tongue and pulse examinations.

A patient's/client's behaviour and/or capacity to undergo treatment may be influenced by pre-existing physical, physiological or psychological medical conditions, age, gender, pregnancy, culture, English language skills, psycho-social and socio-economic factors and personal beliefs.

Diagnosing the presenting health issue includes interpreting and analysing information collected during the patient/client interaction, applying the theories of disease differentiation (*bian bing*) and pattern identification/syndrome differentiation (*bian zheng lun zhi*).

Explaining to the patient/client, other health professionals and relevant others is a key responsibility when a Chinese medicine practitioner makes a diagnosis, identifies treatment options and any medically significant findings. Information may be conveyed verbally or in

writing and to the appropriate people who may include other practitioners, the patient/client and their family/carers/guardians, in line with relevant protocols and other guidelines. It is important that a Chinese medicine practitioner checks that the other person has understood what has been explained. Communication between health practitioners about the clinical status of a patient/client is expected to be recorded in line with relevant legislative requirements.

Identifying urgent and unexpected findings includes recognising and applying knowledge of serious medical issues such as cardiac disease or malignancy based on the patient's/client's clinical presentation and clinical history.

Referring patients/clients to other health practitioners is recommended when it is recognised that an alternative intervention may provide a better patient/client outcome. Chinese medicine practitioners are expected to provide patient/client-centred care and advocate for the patient's/client's equitable access to other health professionals and services that address their needs as a whole person, acknowledging that access broadly includes availability, affordability, acceptability and appropriateness.

Identifying when emergency medical care is required and safely perform common first aid and life support procedures means contacting emergency medical services and/or mental health crisis assessment teams when needed, and/or providing first aid to the patient/client.

Interactions between acupuncture and other therapeutic approaches includes interactions between acupuncture and Traditional Chinese Medicine, Western medicine and complementary and alternative medicines.

⁷ Chinese medicine practitioners need to ensure that they comply with relevant jurisdictional requirements when using Class 3B lasers and undertake accredited training.

⁸ World Health Organization (WHO). Regional Office for the Western Pacific. Manila. (2007). 'WHO international standard terminologies on traditional medicine in the Western Pacific Region'. see apps.who.int/iris/handle/10665/206952. Accessed on 21 November 2019.

Domain 1B: Chinese herbal medicine practitioner

This domain covers the knowledge, skills and attributes a Chinese herbal medicine practitioner requires to practise independently. Chinese herbal medicine practitioners provide the full range of administration methods and routes in Chinese herbal medicine to members of the public who consult them for such a service. This includes diagnosing the patient's/client's condition, designing and prescribing herbal formulae specific to each patient's/client's condition and/or prescribing manufactured herbal medicines.

Registered Chinese herbal medicine practitioners may dispense Chinese herbal medicines to their own patients/clients as part of normal practice and are permitted to supply and sell TGA-listed products to their patients/clients. They are not required to be separately registered as a Chinese herbal dispenser in these circumstances.

Key capabilities Registered Chinese herbal medicine practitioners are able to:	Enabling components Registered Chinese herbal medicine practitioners are able to:
1. Plan and perform an efficient, effective, culturally responsive and patient/client-centred assessment for Chinese herbal medicine	a. Plan a Chinese herbal medicine assessment drawing on applied knowledge of Chinese medicine theories and principles, anatomy, physiology, pathology and other core biomedical sciences. b. Explain to the patient/client and relevant others about the purpose of an assessment for Chinese herbal medicine and any relevant risks, benefits and options. c. Perform the patient/client assessment in line with the patient/client need and choice, legislation, registration standards, codes and guidelines, including gaining informed consent. d. Collect information about the patient's/client's current, past and family history relevant to their presenting health issue(s) via a sequenced and problem-focused interview and physical examination, including tongue and pulse examinations relevant to Chinese medicine, and identify the patient's/client's expectations of Chinese herbal medicine treatment. e. Analyse the patient's/client's response and information gathered during the Chinese herbal medicine assessment using clinical reasoning and applied knowledge of Chinese medicine theories and principles, pathology anatomy, physiology, and other core biomedical sciences to diagnose the presenting health issue. f. Recognise and evaluate the cultural, social, personal, financial and environmental factors that may impact on each patient's/client's behaviour and/or capacity to undergo treatment.

Key capabilities Registered Chinese herbal medicine practitioners are able to:	Enabling components Registered Chinese herbal medicine practitioners are able to:
2. Involve the patient/client and relevant others in the planning, implementation and evaluation of safe and effective Chinese herbal medicine, using evidence-based practice to inform decision-making	a. Explore the diagnosis and/or causes of the presenting health issue and make evidence-based treatment recommendations for Chinese herbal medicine, including any referrals to other health professionals, particularly when urgent and unexpected findings are identified. b. Explain to the patient/client, other health professionals and relevant others about the diagnosis and/or aetiology and cause(s) of the presenting health issue, relevant treatment principle, recommendations for Chinese herbal medicine treatment and/or referrals to other health professionals, particularly when urgent and unexpected findings are identified. c. Facilitate discussions with the patient/client and relevant others to reach agreed goals of the Chinese herbal medicine treatment that reflect realistic expectations of the risks and likely outcomes. d. Perform the Chinese herbal medicine treatment based on relevant theories and principles, in line with relevant legislation, registration standards, codes and guidelines, the patient's/client's choice, including gaining informed consent. e. Use specific and relevant measures to evaluate a patient's/client's response to Chinese herbal medicine treatment and recognise and act when that response is not as expected. f. Explain to the patient/client, other health professionals and relevant others about the patient's/client's response to Chinese herbal medicine treatment. g. Assist and support the patient/client, other health professionals and relevant other persons to make informed healthcare decisions and, where relevant, provide options for referral to other health practitioners, including those with more appropriate expertise in the scope of Chinese medicine practice relevant to the patient's/client's needs. h. Identify when emergency medical care is required and safely perform common first aid and life support procedures.
3. Prescribe, supply and/or dispense Chinese herbal medicines safely and effectively	a. Understand and comply with legislation and guidelines relating to safe and effective use of Chinese herbal medicines. b. Consider the patient's/client's cultural and physical background, and mental status to ensure the safe and effective use of Chinese herbal medicines. c. Consider the following when prescribing, supplying and/or dispensing Chinese herbal medicines: <ul style="list-style-type: none"> - the patient's/client's presentation - the patient's/client's capacity to tolerate the effects of the herbs, and - the patient's/client's choice. d. Use Chinese herbal medicines safely and effectively, drawing on pharmacognosy, pharmacokinetics, pharmacodynamics and toxicology knowledge including: <ul style="list-style-type: none"> - understanding and recognising the risks, precautions and contraindications associated with herbal medicines - understanding the interactions between herbal medicines and pharmaceutical medicines and/or with other complementary medicines, and - considering the risks, precautions and contraindicated interactions between herbal and pharmaceutical medicines and/or with other complementary medicines when prescribing, supplying and/or dispensing Chinese herbal medicine to patients/clients. e. Record a complete and accurate prescription to enable the prescription to be accurately compounded, dispensed, used and tracked. f. Provide clear verbal and written instructions to the patient/client on the correct usage and method of administration of Chinese herbal medicines and implement appropriate monitoring mechanisms for patients/clients that self-administer herbs. g. If supplying Chinese herbal medicines, comply with appropriate procedures for compounding, dispensing, labelling, record keeping and safe storage of Chinese herbal medicines. h. Recognise and evaluate evidence for effective use of Chinese herbal medicines used in their area of practice.

Key capabilities Registered Chinese herbal medicine practitioners are able to:	Enabling components Registered Chinese herbal medicine practitioners are able to:
4. Evaluate the progress and/or review the continuation and modification of the Chinese herbal medicine treatment	a. Engage with the patient/client and relevant others to: <ul style="list-style-type: none"> - develop an agreed plan to review the continuation and modification of the Chinese herbal medicine treatment - recognise when the Chinese herbal medicine treatment is no longer suitable for the patient/client and/or conditions, and - identify and facilitate access to more suitable treatment options, including referral to other professionals where necessary. b. Engage with the patient/client and relevant others to promote health, wellbeing and patient/client self-management within the Chinese medicine framework. c. Engage with the patient/client and relevant others to provide advice and/or patient education.

Domain 1B: Explanatory notes

Chinese medicine theories and principles means the theories and principles of Chinese medicine required for the contemporary practice of Chinese herbal medicine, including, but not limited to:

- a. the yin yang and the five phase theory (*wu xing*)
- b. the visceral manifestation theory (*zang xiang*)
- c. the qi, blood and body fluid-humor (*qi, xue* and *jin ye*)
- d. the meridian and collateral (*jing luo*)
- e. the six-meridian theory (*liu jing*)
- f. the defense-qi-nutrient and blood (*wei qi ying xue*)
- g. triple energiser (*san jiao*)
- h. the diagnosis (*zhen duan*) including disease differentiation (*bian bing*) and pattern identification/syndrome differentiation and treatment (*bian zheng lun zhi*)
- i. Chinese materia medica (*ben cao*)
- j. the theories and principles of herbal formulae including modifications (*fang ji*)
- k. the processing of medicinals (*pao zhi*)

Informed consent is a patient's/client's voluntary decision about healthcare that is made with knowledge and understanding of the benefits, side-effects and risks involved. A guide to the information that practitioners need to give to patients/clients is available in the National Health and Medical Research Council (NHMRC) publication *General guidelines for medical practitioners in providing information to patients* (www.nhmrc.gov.au).

Collecting information elicits required information about the patient's/client's current and past family history relevant to their presenting health issue(s).

Conducting a sequenced and problem-focused physical examination is expected to be complete and accurate and performed in line with Chinese medicine theories and principles, including tongue and pulse examinations.

A patient's/client's behaviour and/or capacity to undergo treatment may be influenced by pre-existing physical, physiological or psychological medical conditions, age, gender, pregnancy, culture, English language skills, psycho-social and socio-economic factors and personal beliefs.

Diagnosing the presenting health issue includes interpreting and analysing information collected during the patient/client interaction, applying the theories of disease differentiation (*bian bing*) and pattern identification/syndrome differentiation (*bian zheng lun zhi*).

Explaining to the patient/client, other health professionals and relevant others is a key responsibility when a Chinese medicine practitioner makes a diagnosis, identifies treatment options and any medically significant findings. Information may be conveyed verbally or in writing and to the appropriate people who may include other practitioners, the patient/client and their family/carers/guardians, in line with relevant protocols and other guidelines. It is important that a Chinese medicine practitioner checks that the other person has understood what has been explained. Communication between health practitioners about the clinical status of a patient/client is expected to be recorded in line with relevant legislative requirements.

Identifying urgent and unexpected findings includes recognising and applying knowledge of serious medical issues such as cardiac disease or malignancy based on the patient's/client's clinical presentation and clinical history.

Referring patients/clients to other health practitioners is recommended when it is recognised that an alternative intervention may provide a better patient/client outcome. Chinese medicine practitioners are expected to provide patient/client-centred care and advocate for the patient's/client's equitable access to other health professionals and services that address their needs as a whole person, acknowledging that access broadly includes availability, affordability, acceptability and appropriateness.

Identifying when emergency medical care is required and safely perform common first aid and life support procedures means contacting emergency services and/or mental health crisis assessment teams when needed, and/or providing first aid to the patient/client.

Legislation and guidelines relating to safe and effective use of Chinese herbal medicines relevant to practice include the Board's *Guidelines for safe Chinese herbal medicine practice*, state/territory and commonwealth legislation regarding supply and administration of Chinese herbal medicines and information about any restrictions and warnings related to the Standard for Uniform Scheduling of Medicines and Poisons (SUSMP) and the Convention on International Trade in Endangered Species of Wild Fauna and Flora (CITES).

Considering the risks, precautions and contraindications and interactions of herbs, and the ability to manage and determine the use of such herbs, in accordance with relevant guidelines.

Recording a complete and accurate prescription is expected to be performed in line with the Board's *Guidelines for safe Chinese herbal medicine practice*, for example, including writing clearly and legibly in plain English and writing herb names in pin yin (as a minimum), using the Board's *Nomenclature compendium of commonly used Chinese herbal medicines*, with appropriate dosage of each herb.

Supplying and dispensing Chinese herbal medicines relates to herbs that the Chinese herbal medicine practitioner supplies or dispenses to their own patient/clients.

Chinese herbal medicine treatment is no longer suitable for the patient/client for a range of reasons, including adverse reactions to the treatment, the patient's/client's condition has altered, and further information about the condition has become available.

Domain 1C: Chinese herbal dispenser

This domain covers the knowledge, skills and attributes a Chinese herbal dispenser requires to practise independently. Chinese herbal dispensers operate in dispensary clinics or shops and dispense herbal medicines according to prescriptions from Chinese herbal medicine practitioners.

Key capabilities	Enabling components
Registered Chinese herbal dispensers are able to:	Registered Chinese herbal dispensers are able to:
1. Implement safe and effective Chinese herbal dispensing	<ul style="list-style-type: none"> a. Understand and comply with legislation and guidelines relating to safe and effective use of Chinese herbal medicines. b. Apply Chinese medicine theories of practice relevant to Chinese herbal dispensing. c. Comply with appropriate procedures for compounding, dispensing, labelling, record keeping, and safe storage of Chinese herbal medicines. d. Check the prescription to ensure it is in date; includes relevant and correct patient/client details; includes the correct prescriber details; there are no errors in the names of herbs, dosages or preparation instructions, or if there are any potential safety issues; and communicate with the prescribing practitioner when needed. e. Consider the risks, precautions and contraindications of the use of Chinese herbal medicines when dispensing herbs to patients/clients. f. Consider the interactions between herbal and pharmaceutical medicines and/or with other complementary medicines when dispensing herbs to patients/clients, drawing on pharmacognosy, pharmacokinetics, pharmacodynamics and toxicology knowledge. g. Effectively prepare and provide herbs in the form specified on the prescription. h. Ensure a complete and accurate label is placed on dispensed herbs in line with relevant state/territory legislation. i. Provide clear verbal and written instructions to the patient/client on the correct usage and method of administration of the Chinese herbal medicines.

Domain 1C: Explanatory notes

Legislation and guidelines relating to safe and effective use of Chinese herbal medicines relevant to practice include the Board's *Guidelines for safe Chinese herbal medicine practice*, state/territory and commonwealth legislation regarding supply and administration of Chinese herbal medicines and information about any restrictions and warnings related to the Standard for Uniform Scheduling of Medicines and Poisons (SUSMP) and the Convention on International Trade in Endangered Species of Wild Fauna and Flora (CITES).

Chinese medicine theories and principles means the theories and principles of Chinese medicine required for the contemporary practice of Chinese herbal dispensing, including but not limited to:

- a. the yin yang theory and the five phase theory (*wu xing*)
- b. the visceral manifestation theory (*zang xiang*)
- c. the six-meridian theory (*liu jing*)
- d. the defence-qi-nutrient and blood (*wei qi ying xue*)
- e. Chinese materia medica (*ben cao*)
- f. the theories and principles of herbal formulae including modifications (*fang ji*), and
- g. the processing of medicinals (*pao zhi*).

Ensuring labels are complete and accurate may include using the prescription as a label providing all required information is included with the expiry date specified. In accordance with the Board's *Guidelines for safe Chinese herbal medicine practice*, all labels are expected to be clear, legible and written in plain English with herb names written in pin yin (as a minimum), using the Chinese Medicine Board of Australia's *Nomenclature compendium of commonly used Chinese herbal medicines*.

Domain 2: Professional and ethical practitioner

This domain covers Chinese medicine practitioners' responsibility and commitment to the health and well-being of individual patients/clients and society through professional and ethical practice within the Australian medico-legal framework, high personal standards of behaviour, maintenance of personal health and accountability to the profession and society. It also addresses practitioners' responsibility for ensuring that patient/client confidentiality and privacy is maintained at all times, while recognising the potential role as a patient/client advocate. Key capabilities in this domain are common to Chinese medicine practitioners registered in any of the three divisions of the Chinese medicine register.

Key capabilities Registered Chinese medicine practitioners are able to:	Enabling components Registered Chinese medicine practitioners are able to:
1. Practise in an ethical and professional manner, consistent with relevant legislation and regulatory requirements	<ul style="list-style-type: none"> a. Understand and comply with legal responsibilities of a Chinese medicine practitioner including reporting obligations. b. Understand and comply with legislation, and guidelines relating to data privacy; and the ownership, storage, retention and destruction of patient/client records and other practice documents. c. Apply the Board's <i>Patient health record guideline</i> to ensure patient health records are accurate, legible and clear, and contain sufficient detail. d. Understand and comply with restrictions on importing and/or exporting and using medicines and medical devices as regulated by the Therapeutic Goods Administration (TGA), other government agencies and the CITES. e. Manage personal mental and physical health to ensure fitness to practise. f. Apply the Board's standards, guidelines and <i>Code of conduct</i> to practice. g. Apply knowledge and understanding of the Australian healthcare system to practice. h. Apply the basic principles underpinning bioethics within Chinese medicine and recognise and respond appropriately to ethical issues encountered in practice. i. Exercise appropriate levels of autonomy and professional judgement. j. Identify and manage own conflicts of interest including personal, professional and financial interests.
2. Treat each patient/client with dignity and care	<ul style="list-style-type: none"> a. Recognise and evaluate the socio-economic factors that may influence patient/client attitudes and responses to Chinese medicine services. b. Apply the principles of cultural competence and cultural safety to practice. c. Where relevant, recognise and respect Aboriginal and Torres Strait Islander Peoples' ways of knowing, being and doing in the context of history, culture and diversity and affirm and protect these factors through ongoing learning in health practice. d. Display appropriate professional behaviour in patient/client interactions. e. Communicate to ensure informed consent by the patient/client or carer/guardian. f. Identify and respect appropriate boundaries between patients/clients and health professionals.
3. Assume responsibility and accept accountability for professional decisions	<ul style="list-style-type: none"> a. Recognise and respond appropriately to unsafe or unprofessional practice. b. Implement relevant clinic protocols and procedures in accordance with professional standards and apply these to practice. c. Recognise and work within the limits of competence and own scope of practice.
4. Advocate on behalf of the patient/client when appropriate	<ul style="list-style-type: none"> a. Support and promote the rights and health interests of patients/clients and support them to represent their own interests, when appropriate. b. Recognise the patient's/client's knowledge, experiences and culture are integral to effectively addressing the presenting health issue and/or restoring function. c. Reflect on cultural factors and respond to the rights and cultural needs of the patient/client and relevant others. d. Advocate for the patient's/client's equitable access to effective Chinese medicine treatments, other professionals and services that address their needs as a whole person, acknowledging that access broadly includes availability, affordability, acceptability and appropriateness. e. Where relevant, advocate for adequate resources to meet service goals and achieve positive outcomes of treatment for their patients/clients.

Domain 2: Explanatory notes

Legal responsibilities include but are not limited to, responsibilities contained in relevant state/territory and commonwealth legislation and regulations, specific responsibilities to maintain confidentiality, confirm informed consent and exercise duty of care.

Legislation and guidelines relating to data privacy; and the ownership, storage, retention and destruction of patient/client records and other practice documents include, but are not limited to, the Board's *Patient health records guidelines* as updated from time to time and relevant state/territory and commonwealth legislation.

Key elements of fitness to practise include competence, professionalism, including a sense of responsibility and accountability, self-awareness and professional values, sound mental health and the capacity to maintain health and wellbeing for practice.

Reporting obligations are addressed in the Board's *Guidelines for mandatory notifications* and includes making a notification about the health (impairment), conduct or performance of another registered health practitioner that may be placing the public at risk and about the Chinese medicine practitioner's own impairments to practise safely.

Relevant aspects of the Australian healthcare system include, but are not limited to, knowledge of the structure and service provision arrangement, the role of private health funds and third-party payment systems such as workers compensation and motor accident insurance.

Principles underpinning bioethics include respecting the rights of the individual, respecting the autonomy of the individual, causing no harm and advancing the common good.

Socio-cultural factors include, but are not limited to, those related to cultural and linguistic diversity, age, gender, disability, religion, socio-economic factors, geographic locations; and identifying as Aboriginal and/or Torres Strait Islander Peoples.

Cultural competence is a set of congruent behaviours, attitudes and policies that come together in a system, agency, or amongst professionals and enables that system, agency, or those professionals to work effectively in cross-cultural situations. The word culture is used because it implies the integrated pattern of human behaviour that includes thoughts, communications, actions, customs, beliefs, values and institutions of a racial, ethnic, religious, or social group. The word competence is used because it implies having the capacity to function effectively. A culturally competent system of care acknowledges and incorporates – at all levels – the importance of culture, the assessment of cross-cultural relations, vigilance towards the dynamics that result from cultural differences, the expansion of cultural knowledge and the adaptation of services to meet culturally unique needs.⁹

Cultural safety is determined by Aboriginal and Torres Strait Islander individuals, families and communities.

Culturally safe practice is the ongoing critical reflection of health practitioner knowledge, skills, attitudes, practising behaviours and power differentials in delivering safe, accessible and responsive healthcare free of racism. To ensure culturally safe and respectful practice, health practitioners must:

- a. Acknowledge colonisation and systemic racism, social, cultural, behavioural and economic factors which impact individual and community health;
- b. Acknowledge and address individual racism, their own biases, assumptions, stereotypes and prejudices and provide care that is holistic, free of bias and racism;
- c. Recognise the importance of self-determined decision-making, partnership and collaboration in healthcare which is driven by the individual, family and community;
- d. Foster a safe working environment through leadership to support the rights and dignity of Aboriginal and Torres Strait Islander people and colleagues.

Aboriginal and Torres Strait Islander Peoples' ways of knowing relate to entities of people, land, animals, plants, skies, waterways and climate. **Aboriginal and Torres Strait Islander Peoples' ways of being** is a concept about how to be respectful, responsible and accountable in relation to self and entities. **Aboriginal and Torres Strait Islander Peoples' ways of doing** is the lived expression of relatedness.¹⁰

Appropriate professional behaviour includes behaviour that is non-discriminatory, empathetic and respects socio-cultural differences.

⁹ Cross T, Bazron B, Dennis K, and Isaacs M (1989) 'Towards a Culturally Competent System of Care'. Washington, DC: Georgetown University Child Development Center, CASSP Technical Assistance Center.

¹⁰ Martin K and Mirraoopa B (2003) 'Ways of knowing, being and doing: A theoretical framework and methods for indigenous and indigenist research'. *Journal of Australian Studies*. 27(76):203–214.

Domain 3: Communicator and collaborator

This domain covers Chinese medicine practitioners' responsibility to communicate clearly, effectively, empathetically and appropriately with patients/clients and their families or carers. It also addresses their responsibility to work effectively with other health practitioners as part of a multidisciplinary team to provide safe, high-quality, patient/client-centred care. Key capabilities in this domain are common to Chinese medicine practitioners registered in any of the three divisions of the Chinese medicine register.

Key capabilities Registered Chinese medicine practitioners are able to:	Enabling components Registered Chinese medicine practitioners are able to:
1. Communicate clearly, effectively, empathetically and appropriately with the patient/client and their family or carers	a. Establish rapport with the patient/client to gain understanding of their issues and perspectives. b. Communicate effectively with the patient/client (and at times beyond the patient/client) to collect information and convey information about the proposed Chinese medicine service. c. Convey knowledge and information in ways that engender trust and confidence and respect patient/client confidentiality, privacy and dignity. d. Identify likely communication barriers specific to individual patients/clients and/or family/carers and implement strategies to avoid or overcome these. e. Engage in culturally appropriate, safe, empathetic and sensitive communication that facilitates trust and the building of respectful relationships including with Aboriginal and Torres Strait Islander Peoples, and those from culturally and linguistically diverse backgrounds. f. Make provisions to engage third parties to facilitate effective communication when required. g. Obtain and document informed consent, explaining the purpose, risks and benefits of the proposed assessment and/or treatment.
2. Communicate and collaborate with Chinese medicine and other health practitioners	a. Establish and maintain effective and respectful working relationships with other health practitioners as part of a multidisciplinary team. b. Understand, acknowledge and respect the skills, roles and responsibilities of other health practitioners and providers and work effectively and collaboratively with them in the interests of the patient/client. c. Follow accepted protocols and procedures to provide relevant and timely verbal and written communication.
3. Examine and reflect on how one's own culture, influences, perceptions and interactions with others from different cultures	a. Recognise the influence of one's own cultural identity on perceptions of and interactions with Aboriginal and Torres Strait Islander Peoples and people from other cultures. b. Recognise different forms of cultural bias and associated stereotypes that impact on Aboriginal and Torres Strait Islander health and practice in a culturally sensitive and inclusive manner. c. Where relevant, recognise the role of history and relationships between Aboriginal and Torres Strait Islander Peoples and white Australian society and how this has affected the inequitable distribution of privileges.

Domain 3: Explanatory notes

Effective communication includes active listening, use of appropriate language and detail, use of appropriate verbal and non-verbal cues and confirming that the patient/client has understood.

Communication beyond the patient/client includes but is not limited, to the patient's/client's family, significant others, carers, interpreters, legal guardians and medical advocates.

Communication barriers may arise due to the Chinese medicine practitioner's own culture and experience affecting their interpersonal style, or due to the patient's/client's or family's/carer's/guardian's culture and experience. The patient's/client's or family's/carer's/guardian's capacity to understand may be influenced by English language skills, health literacy, age, gender or health status.

Informed consent is a person's voluntary decision about health care that is made with knowledge and understanding of the benefits and risks involved. A guide to the information that practitioners need to give to patients/clients is available in the National Health and Medical Research Council (NHMRC) publication *General guidelines for medical practitioners in providing information to patients/clients* (www.nhmrc.gov.au).

Communicating and collaborating with other health practitioners includes accepting referrals from other practitioners, referring patients/clients to other practitioners and/or engaging in inter-professional collaborative practice, as part of a multidisciplinary team. When referring patients/clients or accepting referred patients/clients, practitioners are expected to communicate verbally and/or in writing.

Domain 4: Lifelong learner

This domain covers Chinese medicine practitioners' responsibility to engage in evidence-based practice and to critically monitor their actions through a range of reflective processes. It also addresses their responsibility for identifying, planning and implementing their ongoing professional learning needs with the objective of continuous improvement. Key capabilities in this domain are common to Chinese medicine practitioners registered in any of the three divisions of the Chinese medicine register.

Key capabilities	Enabling components
Registered Chinese medicine practitioners are able to:	Registered Chinese medicine practitioners are able to:
1. Manage issues and challenges through the application of critical thinking and reflective practice	<ul style="list-style-type: none"> a. Identify the issue or challenge and the information that is required to respond. b. Find, appraise, analyse, interpret and apply evidence from best available research and primary literature (including Chinese medical classics) to ensure that the practice of Chinese medicine is guided by relevant evidence. c. Review existing protocols and methods – reflecting on professional challenges or experiences – and integrate knowledge and findings into practice. d. Recognise opportunities to contribute to the development of new knowledge through research and enquiry.
2. Identify ongoing professional learning needs and opportunities	<ul style="list-style-type: none"> a. Comply with legal and professional responsibilities to undertake continuing professional development (CPD). b. Critically reflect on personal strengths and limitations to identify learning required to improve and adapt professional practice. c. Seek input from others to confirm learning needs of self and others to deliver improved patient/client outcomes. d. Plan and implement steps to address professional development needs.
3. Engage in peer learning and mentorship	<ul style="list-style-type: none"> a. Participate in peer assessment, standard-setting and mentorship. b. Where relevant, provide developmental support to other Chinese medicine practitioners. c. Where relevant, use appropriate strategies to effectively participate in the supervision of students in the clinical setting. d. Share knowledge, experiences and learnings with other practitioners to enhance therapeutic outcomes of patients/clients.

Domain 4: Explanatory notes

Issues or challenges are not limited to clinical challenges or questions. Chinese medicine practitioners are expected to identify and seek a solution for any challenge or question they encounter.

Best available research evidence is information from valid and clinically relevant research conducted using sound scientific methodology.

Legal and professional responsibilities to undertake continuing professional development (CPD) includes, but is not limited to, compliance with the Board's *Continuing Professional Development Registration Standard*. Professional development may be provided by the professional community and the broader healthcare network/practice.

Sharing knowledge, experiences and learnings includes being transparent with other practitioners, for example, about the composition of herbal formulae.

Domain 5: Quality and risk manager

This domain covers Chinese medicine practitioners' responsibility to protect patients/clients, others and the environment from harm. Chinese medicine practitioners are directly responsible for quality assurance, quality improvement and managing and responding to the risks inherent in Chinese medicine practice. It also addresses their responsibility for providing safe, effective and high quality professional services to patients/clients and other service users. Key capabilities in this domain are common to Chinese medicine practitioners registered in any of the three divisions of the Chinese medicine register.

Key capabilities Registered Chinese medicine practitioners are able to:	Enabling components Registered Chinese medicine practitioners are able to:
1. Practise Chinese medicine safely	a. Comply with relevant legislation, guidelines and codes of conduct across jurisdictions. b. Apply principles of quality assurance and quality improvement to enhance the safety and quality of practice. c. Identify risks and implement effective and appropriate risk management systems and procedures. d. Recognise and report on adverse events or near misses and their consequences, and relevant contributing factors and implement learnings and/or changes to practice as a result.
2. Protect and enhance patient/client safety	a. Identify and manage risk of infection, including during aseptic procedures. b. Apply relevant quality frameworks to practice. c. Manage and dispose of any needles, sharps containers and other clinical waste in line with appropriate regulation and procedures.
3. Implement quality assurance processes before providing Chinese medicine services to patients/clients	a. Consider any precautions and contraindications before providing Chinese medicine services and manage and mitigate any risks that may arise. b. Check and confirm that all equipment is in good order and condition. c. Identify and take action to address risks associated with any equipment that is in an unacceptable condition.
4. Maintain safety of the workplace and associated environments	a. Identify safety hazards in the workplace and respond to incidents in a timely and appropriate manner, in line with relevant work health and safety, regulatory and professional indemnity insurance policies, protocols and procedures. b. Report on all incidents and the action taken in line with relevant requirements.

Domain 5: Explanatory notes

Relevant legislation and guidelines include state/territory and commonwealth legislation and guidelines, recognising that there may be differences across the states and territories, and relevant guidelines issued by the Board, specifically the Board's *Infection prevention and control guidelines for acupuncture practice* and *Guidelines for safe practice of Chinese herbal medicine*.

Reporting adverse events includes reporting suspected adverse events to the Therapeutic Goods Administration (TGA) in line with relevant guidelines issued by the Board.

Identifying and managing risk of infection includes complying with the Board's *Infection prevention and control guidelines for acupuncture practice* and the NHMRC *Australian Guidelines for the Prevention and Control of Infection in Healthcare* (2019)¹¹; managing transmission modes of infections acquired in healthcare facilities (host, agent and environment); preventing the transmission including effective hand hygiene; and compliance with the *Preventing and Controlling Healthcare-Associated Infection Standard within the National Safety and Quality Health Service (NSQHS) standards*.¹²

Quality frameworks include workplace specific frameworks, relevant jurisdiction publications and frameworks relevant to the context of practice such as the Australian Safety and Quality Framework for Health Care published by the Australian Commission on Safety and Quality in Health Care.

Equipment includes any items used in assessing and treating a patient/client, including disposable items and equipment used for related activities, such as the preparation, processing and dispensing of herbs. Items may include, but are not limited to, disposable needles, gloves, treatment couch, electro-stimulators, laser equipment, heat lamp, message devices, cups, scraping devices, moxa devices, exhaust fan, electronic scales and working surfaces.

Good order may be achieved by following storage protocols and cleaning and hygiene protocols. Issues affecting the condition of equipment are expected to be fully resolved before providing Chinese medicine services to patients/clients, in line with any relevant protocols, procedures and workplace materials.

Incident reporting requirements may be identified in protocols, procedures and health service materials, and may include legal requirements identified in relevant state/territory and Commonwealth legislation and regulations.

¹¹ NHMRC *Australian guidelines for the prevention and control of infection in healthcare* (2019), see <https://www.nhmrc.gov.au/about-us/publications/australian-guidelines-prevention-and-control-infection-healthcare-2019#block-views-block-file-attachments-content-block-1>. Accessed 23 October 2019.

¹² Preventing and Controlling Healthcare-Associated Infection', see <https://www.safetyandquality.gov.au/standards/nsqhs-standards/preventing-and-controlling-healthcare-associated-infection-standard>. Accessed on 23 October 2019.

Glossary

Accreditation Committee	Appointed by the Chinese Medicine Board of Australia (the Board), the Chinese Medicine Accreditation Committee (the Committee) is responsible for implementing and administering accreditation.
Accreditation standards	Used to assess whether a program of study, and the education provider that provides the program, provide people who complete the program with the knowledge, skills and professional attributes needed to safely and competently practise as a Chinese medicine practitioner in Australia.
Acupressure	The application of pressure (as with the thumbs or fingertips) to the same discrete points on the body stimulated in acupuncture that is used for its therapeutic effects (such as the relief of tension or pain). ¹³
Acupuncturist	A person registered by the Chinese Medicine Board of Australia in the acupuncturists division of the register of Chinese medicine practitioners. Acupuncturists provide the full range of acupuncture-related intervention methods (such as acupuncture, electro-acupuncture, laser acupuncture, moxibustion, cupping, ear acupuncture and plum-blossom needle) to members of the public who consult them for such a service. This includes the differential diagnosis of the patient's/client's condition and the design and implementation of treatment specific to the patient's/client's condition.
Adverse events	Adverse events are unintended and sometimes harmful occurrences associated with the use of a medicine or medical device (collectively known as therapeutic goods). Adverse events include side effects to medicines and problems or incidents involving medical devices. ¹⁴
Chinese herbal dispenser	A person registered by the Chinese Medicine Board of Australia in the Chinese herbal dispensers division of the register of Chinese medicine practitioners. Chinese herbal dispensers operate in dispensary clinics or shops and dispense Chinese medicinal materials according to prescriptions from Chinese herbal medicine practitioners.
Chinese herbal medicines	Chinese herbal medicines include the following product types: <ul style="list-style-type: none"> • raw herbs (fresh, dried and/or traditionally processed) • decoctions of single or multiple ingredients • extracts (powders, granules or liquids) • pills, tablets or capsules, and • compounded topical preparations including, washes, liniments, ointments etc.¹⁵
Chinese herbal medicine practitioner	A person registered by the Chinese Medicine Board of Australia in the Chinese herbal medicine practitioners division of the register of Chinese medicine practitioners. Chinese herbal medicine practitioners provide the full range of administration methods and routes in Chinese herbal medicine to members of the public who consult them for such a service. This includes diagnosing the patient's/client's condition, designing and prescribing herbal formulae specific to each patient's/client's condition and/or prescribing manufactured herbal medicines. Registered Chinese herbal medicine practitioners can dispense Chinese herbal medicines to their own patients/clients as part of normal practice, and can supply and sell TGA-listed products to patients/clients. They are not required to be separately registered as a Chinese herbal dispenser in these circumstances.
Common good	Those facilities – whether material, cultural or institutional – that the members of a community provide to all members to fulfil a relational obligation they all have to care for certain interests that they have in common. ¹⁶

¹³ <https://www.merriam-webster.com/dictionary/acupressure>

¹⁴ Adapted from Australian Government Department of Health's Therapeutic Goods Administration, 'Reporting adverse events', see www.tga.gov.au/reporting-adverse-events. Accessed on 15 February 2019.

¹⁵ Guidelines for safe Chinese herbal medicine practice', see <https://www.chinesemedicineboard.gov.au/Codes-Guidelines/Guidelines-for-safe-practice.aspx>. Accessed on 15 February 2019.

¹⁶ 'The Common Good', see www.plato.stanford.edu/entries/common-good/. Accessed on 15 February 2019.

Compounding	The extemporaneous preparation of a medicine for a specific person in response to an identified clinical need. ¹⁷
Dispensing medicines	To prepare, and distribute for administration, medicines to those who are to use them. Dispensing includes: the assessment of the medicine prescribed in the context of the person's other medicines, medical history, and the results of relevant clinical investigations available to the Chinese medicine practitioner; the selection and supply of the correct medicine; appropriate labelling and recording; and counselling the person on the medicine and its use. ¹⁸
Education provider	The term used by National Law to describe universities; tertiary education institutions or other institutions or organisations that provide vocational training; or specialist medical colleges or health professional colleges.
Enabling components	Describe the essential and measurable characteristics of the corresponding key capabilities and facilitate assessment of performance in the practice setting. Chinese medicine practitioners are expected to demonstrate all enabling components for all key capabilities for safe and competent practice. This includes applying, adapting and synthesising new knowledge and skills gained from experience to continually improve performance.
Impairment	The term 'impairment' has a specific meaning under the National Law in Australia. It refers to a physical or mental impairment, disability, condition or disorder that is linked to a practitioner's capacity to practise or a student's capacity to undertake clinical training. A person's physical or mental impairment, disability, condition or disorder is only a matter of interest to the Chinese Medicine Board of Australia (including its delegated decision-maker) if it detrimentally affects, or is likely to detrimentally affect, a practitioner's capacity to practise or a student's capacity to undertake clinical training. ¹⁹
Jurisdiction	In the context of the Australian healthcare system, a jurisdiction refers to the Commonwealth or a state or territory.
Key capabilities	Describe the key features of safe and competent practice in a range of contexts and situations of varied complexity and uncertainty. During any one procedure or treatment, practitioners are expected to demonstrate key capabilities from various domains. This recognises that competent professional practice is more than a sum of each discrete part and requires an ability to draw on and integrate the breadth of capabilities to support overall performance.
Learning outcomes	The expression of the set of knowledge and skills and the application of the knowledge and skills a person has acquired and is able to demonstrate as a result of learning. ²⁰
Pharmacognosy	Pharmacognosy is the study of natural product molecules (typically secondary metabolites) that are useful for their medicinal, ecological, gustatory or other functional properties. The natural species that are the source of the compounds under study span all biological kingdoms, most notably marine invertebrates, plants, fungi and bacteria. ²¹
Prescribing medicines	An iterative process involving the steps of information gathering, clinical decision making, communication, and evaluation that results in the initiation, continuation, or cessation of a medicine. ²²
Program of study	A program of study consists of a set of structured units or subjects provided by an education provider. The term 'course' is used by many education providers.
Supply of medicines	The act of providing medicines to a person or third party for the use by the person only. ²³

¹⁷ 'Guidelines for safe Chinese herbal medicine practice', see <https://www.chinesemedicineboard.gov.au/Codes-Guidelines/Guidelines-for-safe-practice.aspx>. Accessed on 15 February 2019.

¹⁸ Adapted from 'NPS Medicinewise Prescribing Competencies Framework,' see <https://www.nps.org.au/prescribing-competencies-framework>. Accessed 22 November 2019

¹⁹ Section 143(1) of the National Law.

²⁰ Adapted from Australian Qualifications Framework, Second Edition January 2013, see www.aqf.edu.au/. Accessed on 15 February 2019.

²¹ The American Society of Pharmacognosy, 'About us', see www.pharmacognosy.us/what-is-pharmacognosy. Accessed on 15 February 2019.

²² 'NPS Medicinewise Prescribing Competencies Framework,' see <https://www.nps.org.au/prescribing-competencies-framework>. Accessed 22 November 2019

²³ 'NPS Medicinewise Prescribing Competencies Framework,' see <https://www.nps.org.au/prescribing-competencies-framework>. Accessed 22 November 2019

List of acronyms

AQF	Australian Qualifications Framework
CITES	Convention on International Trade in Endangered Species of Wild Fauna and Flora
CPD	Continuing professional development
NHMRC	National Health and Medical Research Council
NSQHS	National Safety and Quality Health Service
SUSMP	Standard for Uniform Scheduling of Medicines and Poisons
TGA	Therapeutic Goods Administration
WHO	World Health Organization