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| **Ahpra Performance Report**Australian Capital Territory**Reporting period**: December 2019  |

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| **Registration of health practitioners** |

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| R1: Registrants |  | R2: Registrant numbers, year by year |
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| R3: Registration types |  | R4: PPP of registrants |
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| R5: Age of registrants |  | R6: Gender of registrants |
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| **Applications for registration** |

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| **FY / Qtr** | **2018-19** | **2019-20 (YTD)** | **Δ** | **#** | **%** |
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| --- |
| Q1 |

 |

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| --- |
| 161 |

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| --- |
| 99 |

 | **↓** |

|  |
| --- |
| (62) |

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| (39%) |

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| Q2 |

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| 520 |

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| 370 |

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| --- |
| (150) |

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| (29%) |

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| Q3 |

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| Q4 |

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| 161 |

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| Q1 |

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| 238 |

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| 189 |

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| (49) |

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| (21%) |

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| Q2 |

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| 789 |

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| 678 |

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| --- |
| (111) |

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| --- |
| (14%) |

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| --- |
| Q3 |

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| --- |
| 228 |

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| Q4 |

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| 254 |

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| **FY / Qtr** | **2018-19** | **2019-20 (YTD)** | **Δ** | **#** | **%** |
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| Q1 |

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| --- |
| 232 |

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| --- |
| 251 |

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| 19 |

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| 8% |

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| --- |
| Q2 |

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| --- |
| 437 |

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| 412 |

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| (25) |

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| Q3 |

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| 606 |

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| Q4 |

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| 239 |

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| 669 |

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| 663 |

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| **Notifications about Registrants** |

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| N1: Notifications this financial year |
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|  Received FY YTD |
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| **FY / Qtr** | **2018-19** | **2019-20 (YTD)** | **Δ** | **#** | **%** |
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| Q1 |

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| 75 |

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| 130 |

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| Q1 |

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| 52 |

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| Q3 |

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| Q4 |

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| **FY / Qtr** | **2018-19** | **2019-20 (YTD)** | **Δ** | **#** | **%** |
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| Q1 |

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| 36 |

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| **Immediate action analysis** |

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| **Notification completion analysis** |

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| **Report Glossary** |  |
| Note: report content provided below does not necessarily apply to all National Board reports. The reference numbers in the performance report should be used to find relevant descriptions below. |  |
| **Report content** | **Description** |
| *Registration of health practitioners* |  |
| R1: Registrants | The number of registered health practitioners at the end of the reporting quarter. |
| R2: Registrant numbers, year by year | The number of registered health practitioners at the end of each reporting quarter. |
| R3: Registration types | The number of registered health practitioners, by the type of registration held at the end of the reporting quarter. |
| R4: PPP of Registrants | The number of registered health practitioners, by their principal place of practice (‘PPP’) at the end of the reporting quarter. |
| R5: Age of Registrants | The number of registered health practitioners in various age groups at the end of the reporting quarter. |
| R6: Gender of Registrants | The gender breakdown of registered health practitioners at the end of the reporting quarter. |
| R7: Endorsed registrants by endorsement type | The number of registered health practitioners in various endorsement types at the end of the reporting quarter. |
| R8: Registrants by profession | The number of registered health practitioners in each profession at the end of the reporting quarter. |
| R9: Registrants by division | The number of registered practitioners by division |
| *Applications for registration* |  |
| A1: Applications this financial year | The number of applications for registration this financial year that have been received, finalised and remain open. |
| A2: Registration online applications | The number and proportion of registered health practitioners that apply for registration online, rather than by hard copy form. |
| A3: Applications open | The blue line on this line graph shows the open applications for registration at the end of each month during the current financial year. The grey line shows those open during the previous financial year.The table on the right of the line graph shows the number of open applications at the end of each quarter and provides the difference compared to same time for the previous financial year. |
| A4: Applications received | The blue line on this line graph shows the applications for registration received during each month of the current financial year. The grey line shows those received during the previous financial year.The table on the right of the line graph shows the number of applications received during each quarter and provides the difference compared to same period for the previous financial year. |
| A5: Applications finalised | The blue line on this line graph shows the applications for registration finalised during each month of the current financial year. The grey line shows those finalised during the previous financial year.The table on the right of the line graph shows the number of applications finalised during each quarter and provides the difference compared to same period for the previous financial year. |
| A6: Applications received by applicant’s PPP | The number of applications received each financial year by the applicant’s principal place of practice during that financial year. |
| A7: Applications received by applicant type | The trend of applications received each reporting quarter for new domestic graduates (blue line), new overseas qualified applicants (dark grey line) and all other applicants (light grey line). |
| A8: Outcomes of finalised applications | The number of applications for registration finalised by the outcome of the application for the two previous financial years. |
| A9: Outcome of finalised applications | The number of applications for registration finalised by the outcome of the application for the current and previous financial years broken down into reporting quarters. |
| A10: Median time to decide applications | The median time to decide applications each month of the previous financial year and current financial year to date. The timeframe commences when the applicant has submitted all required documentation until a final decision has been made on the application. |
| A11: Open applications within statutory timeframe | The **Statutory timeframe** is the 90 calendar day period allowed to decide an application for registration under s. 85 of the National Law.The graph highlights the percentage of open applications that were within the statutory timeframe at the end of the month over the current financial year and previous financial year. |
| *Endorsement applications for registration* |  |
| A12: Applications open | The blue line on this line graph shows the open applications for endorsement at the end of each month during the current financial year. The grey line shows those open during the previous financial year.The table on the right of the line graph shows the number of open applications for endorsement at the end of each quarter and provides the difference compared to same time for the previous financial year. |
| A13: Applications received | The blue line on this line graph shows the applications for endorsement received during each month of the current financial year. The grey line shows those received during the previous financial year.The table on the right of the line graph shows the number of applications for endorsement received during each quarter and provides the difference compared to same period for the previous financial year. |
| A 14: Applications finalised | The blue line on this line graph shows the applications for endorsement finalised during each month of the current financial year. The grey line shows those finalised during the previous financial year.The table on the right of the line graph shows the number of applications for endorsement finalised during each quarter and provides the difference compared to same period for the previous financial year. |
| *Notifications about registrants* |  |
| N1: Notifications this financial year | The number of notifications that have been received, completed and remain open this financial year and the percentage compared with same time previous financial year.**Open notifications** are those notifications that remain open at the end of the reporting period, in the assessment, investigation, health or performance assessment stage.Note: Matters open in the Panel Hearing or Tribunal Hearing stage are excluded from the Open Notifications count, but are counted in the Legal Services section of the report.**Received notifications** are those that are received by Ahpra, including those referred to Ahpra by the Office of the Health Ombudsman in QLD, that are decided under section 149 of the National Law (s. 150 in QLD) to meet the requirements of a notification.**Completed notifications** include the notifications that are closed from the assessment, investigation, or health and performance stages, or those that are progressed from these stages to a Panel Hearing or Tribunal Hearing.For example: a matter in investigation that is decided to be referred to a Tribunal Hearing will be counted as a notification completion. Likewise a matter in which No Further action is decided at the assessment stage will be counted as a completed notification.Note: Completed notification is different from notifications closed which includes closures for all stages (including Panel Hearing and Tribunal Hearings). |
| N2: Received vs completed | The number of notifications that have been received compared to the number of notifications that have been completed during each reporting quarter in the current financial year. |
| N3: Open Notifications | The blue line on this line graph shows the number of notifications opened during each reporting month of the current financial year compared with the numbers opened during each reporting month of the two previous financial years.The table on the right of the line graph provides the number of notifications that remained open at the end of each reporting quarter and also provides the difference compared to same time last financial year. |
| N4: Notifications received | The blue line on this line graph shows the number of notifications received during each reporting month of the current financial year compared with the numbers received during each reporting month of the two previous financial years.The table on the right of the line graph provides the number of notifications received during each reporting quarter and also provides the difference compared to same time last financial year. |
| N5: Notifications completed | The blue line on this line graph shows the number of notifications completed during each reporting month of the current financial year compared with the numbers completed during each reporting month of the two previous financial years.The table on the right of the line graph provides the number of notifications completed during each reporting quarter and also provides the difference compared to same time last financial year. |
| N6: I/A Taken | This section shows the total number Immediate Actions (‘I/A’) taken during this financial year and percentage compared with same time previous financial year.**Immediate Action** means the interim step taken to restrict a practitioner’s registration while a complaint is investigated. Immediate actions include:- the suspension of, or imposition of a condition on, a registered health practitioner’s or student’s registration- accepting an undertaking from a registered health practitioner or student, and- accepting the surrender of a registered health practitioner’s or student’s registration. |
| N7: % of new notifications received where I/A was initiated | This area chart shows the percentage of the total notifications received during a reporting quarter where an Immediate Action was initiated for the matter. |
| N8: Outcome of immediate actions | Percentage of different outcomes of immediate actions for the current financial year and two previous financial years, including accepting surrender, accepting undertaking, I/A not taken, suspend registration and impose conditions. |
| N9: Median time to take IA | The median time (measured in calendar days) to take I/A for the current financial year and previous financial by quarter |
| N10: Notifications completed by stage and outcome type this financial year | Percentage of notifications that are completed in the assessment, investigation or health or performance assessment stage. Each stage is then further broken down to highlight the percentage of notifications completed by stage and outcome where the stages are no action, action and referral to a Panel or Tribunal.**No action** includes outcomes where a person surrenders their registration. |
| N11: Notifications completed by outcome, year by year | Percentage of notifications completed for the current financial year and two previous financial years, by outcome including no action, impose conditions, caution, referral to a Panel or Tribunal and accept undertaking. |
| N12: Average time to complete notifications | The **timeframe of a notification** commences when Ahpra accepts the matter as a notification until a final decision has been made on the notification or it is referred to a Panel or Tribunal.The graph outlines the average time (measured in calendar days) to complete notifications in the investigation, assessment and health or performance assessment stage for the current financial year and two previous financial years. |
| N13: Average time to complete assessments | The average time (measured in calendar days) to complete assessments for the current financial year and two previous financial years. |
| N14: Average time to complete notifications, year by year | The average time (measured in calendar days) to complete notifications for the current financial year and two previous financial years. |
| N15: Average time to complete notifications by outcome type | The average time (measured in calendar days) to complete notifications for the current financial year and two previous financial years by outcome type including no action, action and referral to a Panel or Tribunal. |
| N16: Average age of open notifications | The **age of an open notification** refers to the length of time from when Ahpra accepted the matter as a notification to the end of the relevant reporting period.The graph outlines the average age (measured in calendar days) of open notifications for the current financial year and two previous financial years. |
| N17: Average age of open notifications by stage | The average age (measured in calendar days) of open notifications for the current financial year and two previous financial years by stage including assessment, investigation and health or performance assessment. |
| N18: Aged notifications – completed vs open | An **aged notification** is a notification where it is 12 months or longer since Ahpra has accepted the matter as a notification.The graph shows the number of aged notifications that were completed during the quarter in grey. This is compared to the number of aged notifications that remained open at the end of the quarter. The dark blue shows the number of notifications that were already aged at the end of previous quarter and the light blue shows the notifications that became aged during the reporting period and remained open at the end of the reporting period. |
| *Tribunal and Panel matters* |  |
| L1: Open tribunal matters | **Open tribunal matters** are those tribunal matters that remain open at the end of the reporting period. Tribunal matters will become open tribunal matters when the decision to refer a matter to the Tribunal has been made or when the matter has been filed with the Tribunal.This section shows the number of tribunal matters that were open at the end of the reporting quarter. |
| L2: Open tribunal matters filed vs yet to be filed | The number of open tribunal matters compared to the number of tribunal matters that are yet to be filed each quarter. |
| L3: Open tribunal matters | The blue line on this line graph shows the number of tribunal matters open during each reporting month of the current financial year compared with the numbers open at the end of each reporting month of the two previous financial years.The table on the right of the line graph provides the number of open tribunal matters that remained open at the end of each reporting quarter and also provides the difference compared to same time last financial year. |
| L4: Tribunal matters commenced | **Tribunal matters** are commenced when the matter is sent to the Tribunal.This line graph, via the blue line, shows the number of tribunal matters commenced during each reporting month of the current financial year compared with the numbers commenced during each reporting month of the two previous financial years.The table on the right of the line graph provides the number of tribunal matters that commenced at the end of each reporting quarter and also provides the difference compared to same time last financial year. |
| L5: Tribunal matters completed | **Completed tribunal matters** are matters where there has been an outcome from the tribunal including caution/reprimand/fine, impose condition/undertaking, no action and suspend/cancel. It also includes where a matter is referred back to the National Board.This line graph, via the blue line, shows the number of tribunal matters completed during each reporting month of the current financial year compared with the numbers completed during each reporting month of the two previous financial years.The table on the right of the line graph provides the number of completed tribunal matters during each reporting quarter and also provides the difference compared to same time last financial year. |
| L6: Age of open tribunal matters | The **age of an open tribunal matter** commences when the decision to refer to tribunal is recorded in Ahpra’s system until the end of the relevant reporting period.This graph shows the age (measured in calendar days) of tribunal matters that remain open each quarter. This includes tribunal matters filed (blue line) and matters yet to be filed (grey line). |
| L7: Open tribunal matters by timeframe | The timeframe of open tribunal matters each quarter and the percentage of open tribunal matters in each timeframe. |
| L8: Open tribunal matters by timeframe and filing status | The timeframe of open tribunal matters at the end of the reporting quarter and filing status of the open tribunal matters which is either yet to be filed or filed. |
| L9: Tribunal matters completed by outcome, year by year | The percentage of tribunal matters completed by outcome including caution/reprimand/fine, impose condition/undertaking, no action and suspend/cancel over the current financial year and two previous financial years.**No action** includes outcomes where a person surrenders their registration and where the Tribunal refers the matter back to the National Board. |
| L10: Average time to complete tribunal matters by outcome | The **time to complete tribunal matters** commences from when the referral decision is recorded in Ahpra’s system to when the final decision is made.The graph outlines the average time (measured in calendar days) to complete tribunal matters for the current financial year and two previous financial years by outcome including caution/reprimand/fine, impose condition/undertaking, no action and suspend/cancel. |
| L11: Open panel matters | **Open panel matters** are those panel matters that remain open at the end of the reporting period. Panel matters become open panel matters when the decision to refer a matter to the Panel has been made or when there has been a Panel hearing.This section shows the number of panel matters that were open at the end of the reporting quarter. |
| L12: Open panel matters with hearing vs without hearing | The number of open panel matters with a hearing compared to the number of open panel matters that did not have a hearing. |
| L13: Open panel matters | This line graph, via the blue line, shows the number of panel matters open during each reporting month of the current financial year compared with the numbers open at the end of each reporting month of the two previous financial years.The table on the right of the line graph provides the number of open panel matters that remained open at the end of each reporting quarter and also provides the difference compared to same time last financial year. |
| L14: Panel matters commenced | **Commencement of panel matters** is when the matter is sent to the Panel.This line graph, via the blue line, shows the number of panel matters commenced during each reporting month of the current financial year compared with the numbers commenced during each reporting month of the two previous financial years.The table on the right of the line graph provides the number of panel matters that commenced at the end of each reporting quarter and also provides the difference compared to same time last financial year. |
| L15: Panel matters completed | **Completed panel matters are matters** where there has been an outcome from the panel including caution/reprimand, impose condition/undertaking, no action, referred to tribunal and suspend.This line graph, via the blue line, shows the number of panel matters completed during each reporting month of the current financial year compared with the numbers completed during each reporting month of the two previous financial years.The table on the right of the line graph provides the number of completed panel matters at the end of each reporting quarter and also provides the difference compared to same time last financial year. |
| L16: Age of open panel matters | **The age of an open panel matter** commences when the decision to refer to panel is recorded in Ahpra’s system until the end of the relevant reporting period.This graph shows the age (measured in calendar days) of panel matters that remain open each quarter. This includes panel matters with a hearing (blue line) and matters that did not have a hearing (grey line). |
| L17: Open panel matters by timeframe | The timeframe of open panel matters each quarter and percentage of open panel matters in each timeframe. |
| L18: Open panel matters by timeframe & hearing status | The timeframe and hearing status, with a hearing or without a hearing, of the open tribunal matters. |
| L19: Panel matters completed by outcome, year by year | The percentage of panel matters completed by outcome including caution/reprimand, impose condition/undertaking, no action, referred to tribunal and suspend over the current financial year and two previous financial years.**No action** includes outcomes where a person surrenders their registration. |
| L20: Average time to complete panel matters by outcome | The **time to complete panel matters** commences when the decision to refer to panel is recorded in Ahpra’s system until the final decision is made.The average time (measured in calendar days) to complete panel matters for the current financial year and two previous financial years by outcome type including caution/reprimand, impose condition/undertaking, no action, referred to tribunal and suspend. |
| L21: Panel vs tribunal matters commencement | Compares the number of referrals to Panels and Tribunals over the previous financial year and current financial year. |
| L22: Open matters panel vs tribunal | Compares the number of open tribunal matters and open panel matters over the previous financial year and current financial year. |
| *Criminal Offences* |  |
| *The National Law legislates for a number of offence provisions, including offences relating to advertising of regulated health services and title protections. The Criminal Offences Unit advises on and manages potential breaches of the offence provisions and oversees the prosecution of all criminal offence matters.* |  |
| S1: Open criminal offences | **Open criminal offences matters** are those matters that remain open at the end of the reporting quarter.This line graph, via the blue line, shows the number of criminal offences open during each reporting month of the current financial year compared with the numbers open at end of each reporting month of the two previous financial years.The table on the right of the line graph provides the number of open criminal offences that remained open at the end of each reporting quarter and also provides the difference compared to same time last financial year. |
| S2: Criminal offences commenced | This line graph, via the blue line, shows the number of criminal offence matters commenced during each reporting month of the current financial year compared with the numbers commenced during each reporting month of the two previous financial years.The table on the right of the line graph provides the number of criminal offence matters commenced at the end of each reporting quarter and also provides the difference compared to same time last financial year. |
| S3: Criminal offences completed | **Completed criminal offence matters** are those matters where it has been decided to prosecute or not prosecute.This line graph, via the blue line, shows the number of criminal offence matters completed during each reporting month of the current financial year compared with the numbers completed during each reporting month of the two previous financial years.The table on the right of the line graph provides the number of completed criminal offence matters at the end of each reporting quarter and also provides the difference compared to same time last financial year. |
| S4: Criminal offences commenced by type of offence | The percentage of criminal offences commenced over the three previous financial years by type of offence including title protections, advertising breach, practice protections, directing or inciting misconduct and other offence.Other offences include breach of a relevant registration standard/endorsement, offences under Schedules 5 and 6 and various other offences. |
| S5: Criminal offences closed by outcome | The percentage of criminal offences closed during the current financial year and two previous financial years by prosecuted or not prosecuted. |
| *Monitoring and Compliance* |  |
| Health practitioners and students may have restrictions placed on their registration for a range of reasons including as a result of:• a notification• the assessment of an application for registration or a renewal of registration, or• after a referral to the tribunal.These restrictions are actively monitored to ensure compliance. |  |
| MC1: Open cases | This section shows the total number of compliance cases open at the end of the reporting quarter. |
| MC2: Performance | The blue columns demonstrate the average time taken (measured in calendar days) for a monitoring plan to be approved.The grey line demonstrates the median time taken (measured in calendar days) to examine suspected non-compliance. |
| MC3: Compliance cases commenced | A **compliance case commences** when a monitoring plan is approved.The blue line on this line graph shows the number of compliance cases commenced during each reporting month of the current financial year compared with the numbers commenced during each reporting month of the two previous financial years.The table on the right of the line graph provides the number of compliance cases that commenced at the end of each reporting quarter and also provides the difference compared to same time last financial year. |
| MC4: Compliance cases completed | A **compliance case is completed** when the registrant has complied with the requirements of the restriction imposed on their registration or the person is no longer registered. It should be noted that some matters will require monitoring of compliance activity for significant periods, including some for the lifespan of a practitioner’s registration. A National Board decides when to remove a requirement for monitoring a practitioner’s compliance with conditions on their registration when it is assured conditions are no longer needed to keep the public safe. The length of time a practitioner is monitored is tailored to the risk posed by the individual practitioner.The blue line on this line graph shows the number of compliance cases completed during each reporting month of the current financial year compared with the numbers completed during each reporting month of the two previous financial years.The table on the right of the line graph provides the number of completed compliance cases at the end of each reporting quarter and also provides the difference compared to same time last financial year. |
| MC5: Open compliance cases | Open compliance cases are those matters that remain open at the end of the reporting period.The blue line on this line graph shows the number of compliance cases open during each reporting month of the current financial year compared with the numbers open during each reporting month of the two previous financial years.The table on the right of the line graph provides the number of open compliance cases that remained open at the end of each reporting quarter and also provides the difference compared to same time last financial year. |
| MC6: Open compliance cases at the end by stream | The number of compliance cases (excluding suitability/eligibility) open at the end of the current financial year and two previous financial years by stream including conduct, health, performance and prohibited practitioner/student. |
| MC7: Open compliance cases at the end (excluding suitability/eligibility) | The number of compliance cases (excluding suitability/eligibility) open at the end of the current financial year and two previous financial years by stream including conduct, health, performance and prohibited practitioner/student. |
| MC8: High risk cases open at the end by compliance status | The risk profile identifies those registrants that will cause the public, themselves or the reputation of the National Boards and Ahpra significant and immediate harm if the behaviour or conduct leading to the restrictions was to recur.High risk cases are those cases that involve a registrant who has been evaluated to have a high risk profile if the recurrence of the behaviour will cause significant and immediate harm.This graph shows the percentage of high risk cases open at the end of the two previous financial years and current financial year by compliance status including compliant, non-compliant being managed and compliance being assessed. |
| MC9: Normal risk cases open at the end by compliance status | Normal risk cases are those cases that involve a registrant who has been evaluated to have a normal risk profile if the recurrence of the behaviour or conduct will not cause the public, the registrant or the reputation of the National Boards and Ahpra significant and immediate harm.This graph shows the percentage of normal risk cases open at the end of the current financial year and two previous financial years by compliance status including compliant, non-compliant being managed and compliance being assessed. |
| MC10: Proportion of registrants subject to monitoring cases | The percentage of registrants in each health profession subject to monitoring cases. The proportion of Aboriginal and Torres Strait Islander health practitioners and Chinese medicine practitioners subject to restrictions is high for the following reasons:• Scope of practice conditions are imposed on some Aboriginal and Torres Strait Islander health practitioners to limit their scope of practice in the administration of medications as the pre-registration course undertaken by the practitioner was lacking in this regard. • English language conditions were imposed on a large number of Chinese medicine practitioners when they applied for registration when this profession entered the scheme in 2012. |

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