

Regulatory Performance Committee Annual Report 2019/20

Chair's introduction

The work of the Regulatory Performance Committee during 2019/20 focused on embedding the regulatory performance reporting framework. The quality, accuracy and completeness of performance reporting is an important ongoing focus in the overall governance and management of the National Registration and Accreditation Scheme. Performance reports and dashboards continue to be streamlined as the framework continues to develop. Publishing of external quarterly performance reports continues to provide the public with information on the activities and performance of Ahpra and the National Boards in each state and territory.

Throughout the year the Committee considered a number of quality reviews as well as the overall annual work plan. The quality reviews provide a comprehensive overview and analysis of specific aspects of our regulatory performance. The June 2019 to July 2020 period included the registration plan for resourcing the peak registration period and the work being progressed on implementing notification assessment practices in line with risk-based principles.

The last quarter of the annual reporting period saw the committee focused on the impacts of COVID -19 on regulatory functions and the response of Ahpra and the National Boards.

Thank you to Committee and Ahpra staff members for their contribution to the work of the Committee.

Dr Peggy Brown AO – Chair, Regulatory Performance Committee

Role of the Committee

The Regulatory Performance Committee (the Committee) is a committee of the Agency Management Committee (AManC). The Committee has been established to provide advice on the following areas:

- strategic regulatory operational policy informed by Ahpra and the National Boards
- risk settings and management, including mitigation strategies and triggers for action and escalation
- Ahpra's regulatory performance and strategies of addressing policy and performance issues regulatory performance reporting to National Boards and external stakeholders.

Functions and responsibilities of the Committee

The Committee's function is to:

- provide oversight of Ahpra's management of regulatory performance, including registration, notifications and compliance matters
- provide advice on regulatory performance measures and Key Performance Indicators on timeliness, cost and quality
- review Ahpra's quarterly performance reports for registration, notifications and compliance and provide advice to the Board and National Boards on regulatory performance
- provide a forum for discussion, review and advice on significant issues of regulatory operational policy

Powers of the Committee

The Committee has no formal delegated power from the Board. The Committee functions in an oversight and review role and makes recommendations to the Agency Management Committee.

Membership

Membership is appointed by the AManC and consists of:

- Up to four members of the Board
- At least five chairs of National Boards (including the high-volume Boards), and
- A community member of a National Board

In addition, meetings will be attended by:

- Ahpra CEO
- Ahpra Executive Director, Regulatory Operations
- Ahpra senior management, as and when required.

The Committee Chair is appointed by the Board and must also be a member of the AManC. All members are appointed by the AManC for a term not exceeding three years. Members may be re-appointed for two additional terms.

Membership

July 2019 to June 2020

Name	Membership status during 2019/20
Dr Peggy Brown, AO – Chair	Agency Management Committee - July 2019-June 2020
Adjunct Professor Karen Crawshaw, PSM	Agency Management Committee - July 2019-June 2020
Dr Susan Young	Agency Management Committee - - July 2019-June 2020
Emeritus Professor Anne Tonkin, Chair	Medical Board of Australia - - July 2019-June 2020
Ms Philippa Smith, AM	Agency Management Committee - - July 2019-June 2020
Associate Professor Lynette Cusack	Chair, Nursing and Midwifery Board of Australia - - July 2019-June 2020
Mr Brett Simmonds	Chair, Pharmacy Board of Australia - July 2019-June 2020
Dr Murray Thomas	Chair, Dental Board of Australia - July 2019-June 2020
Mr Ian Bluntish	Chair, Optometry Board of Australia - July 2019-June 2020
Ms Rachel Philips	Chair, Psychology Board of Australia- July 2019-June 2020
Mr Mark Bodycoat	Community Member, Medical Board of Australia – July 2019 – January 2020
Ms Jeanette Barker	Community Member, Paramedicine Board of Australia - May 2019 – June 2020

Ahpra attendees

Name	Membership status during 2019/20
Mr Martin Fletcher, CEO	Ahpra attendee - July 2019 – June 2020
Ms Kym Ayscough, Executive Director, Regulatory Operations	Ahpra attendee - July 2019 – June 2020
Mr Matthew Hardy, National Director Notifications	Ahpra attendee - July 2019 – June 2020
Ms Catherine Miedecke, National Director, Registration	Ahpra attendee - July 2019 – June 2020
Mr Jim O'Dempsey, National Director, Compliance	Ahpra attendee - July 2019 – June 2020

Ms Mary Russell, National Manager (Transition), Intake and Assessment	Ahpra attendee - July 2019 – June 2020
Ms Andrea Oliver, Program Manager, Government Relations	Ahpra attendee - July 2019 – June 2020 (secretariat)
Ms Michelle Powell, Policy Officer, Government Relations	Ahpra attendee - July 2019 – June 2020 (secretariat)
Ms Sangeetha Masilamani, Acting Program Manager, Government Relations	Ahpra attendee - July 2019 – June 2020 (secretariat)
Miss Gabrielle FitzGerald, Transition Coordinator, Government Relations	Ahpra attendee - July 2019 – June 2020 (secretariat)

Meetings

- The Committee will hold at least four scheduled meetings per calendar year.
- Five members of the Committee, three of whom must also be members of the AManC, are required for a quorum.

Meeting dates	Attendance
8 August 2019	Dr Peggy Brown AO, Adjunct Professor Karen Crawshaw, PSM, Dr Susan Young, Emeritus Professor Anne Tonkin, Ms Philippa Smith AM, Associate Professor Lynette Cusack, Mr Brett Simmonds, Dr Murray Thomas, Mr Ian Bluntish, Ms Kym Ayscough, Mr Matthew Hardy, Ms Catherine Miedecke, Mr Jim O'Dempsey, Ms Andrea Oliver, Ms Michelle Powell.
1 November 2019	Dr Peggy Brown AO, Adjunct Professor Karen Crawshaw, PSM, Dr Susan Young, Emeritus Professor Anne Tonkin, Ms Philippa Smith AM, Associate Professor Lynette Cusack, Mr Brett Simmonds, Chair, Dr Murray Thomas, Chair, Mr Ian Bluntish, Chair, Ms Kym Ayscough, Mr Matthew Hardy, Ms Catherine Miedecke, Mr Jim O'Dempsey, Ms Andrea Oliver, Ms Michelle Powell.
6 February 2020	Dr Peggy Brown AO, Adjunct Professor Karen Crawshaw, PSM, Dr Susan Young, Emeritus Professor Anne Tonkin, Ms Philippa Smith AM, Associate Professor Lynette Cusack, Mr Brett Simmonds, Dr Murray Thomas, Mr Ian Bluntish, Ms Rachel Philips, Mr Martin Fletcher, Ms Kym Ayscough, Mr Matthew Hardy, Mr Jim O'Dempsey, Ms Mary Russell, Ms Sangeetha Masilamani, Ms Michelle Powell.
7 May 2020	Dr Peggy Brown AO, Adjunct Professor Karen Crawshaw, PSM, Associate Professor Susan Young, Emeritus Professor Anne Tonkin, Ms Philippa Smith AM, Associate Professor Lynette Cusack, Mr Brett Simmonds, Dr Murray Thomas, Ms Rachel Philips, Ms Jeanette Barker, Mr Martin Fletcher, Ms Kym Ayscough, Mr Matthew Hardy, Mr Jim O'Dempsey, Ms Andrea Oliver, Miss Gabrielle FitzGerald.

Reporting to the Agency Management Committee

- The Committee must submit the minutes of each meeting to the next possible meeting of the AManC and the Chair will provide a verbal update after each meeting.

Committee activities for reporting period 1 July 2019 – 30 June 2020

- Continued to embed the regulatory performance reporting model and the streamlining of reporting dashboards

- Considered the internal review of the 2020 graduate registration campaign (including the first ever survey of registrant experience)
- Consideration of the registration plan (including graduate registration campaign) for resourcing the peak registration period
- Monitoring progress against the Notification Think Tank outcomes
- The use of monitoring plans in preparation for transition to the national operating model for compliance
- Reviewing Notifier and Practitioner Engagement Dashboard reports
- Implementation of regular reporting of Administrative Complaints
- Consideration of the Performance Report: Medicare Data and National Pathology Service
- Noted the Deloitte internal audit health check of risk-based methodology evaluating the implementation of the risk-based methodology for prioritising notifications
- Consideration of the performance review of monitoring of aged restrictions (imposed more than two years ago) by National Compliance
- Review of the Committee Terms of Reference
- Quarterly reporting on performance to the Agency Management Committee.
- Considered and provided feedback on lessons learnt from the implementation of national regulation of the Paramedicine profession
- Considered and provided feedback on source of notification data

Significant issues

- There were no significant issues considered during the 2019/20 reporting period which could not be handled through routine Committee procedures
- Matters of note considered by the Committee included:
 - the impacts of COVID -19 on regulatory functions
 - the impact on registration performance of the transition to the national operating model
 - the continued increase in the rate of new notifications received

Looking ahead

The Committee have highlighted the following key areas:

- the importance of developing a strategy for notifications for 2025 and beyond, in addition to the work Ahpra is undertaking to respond to the demand in the medium term
- the work being progressed on implementing notification assessment practices in line with risk-based principles
- continued work to build a positive reporting and measurement culture within Ahpra
- improving data analysis and insights which accompany performance reports
- streamlining and consolidating performance reports