



Aboriginal and Torres Strait
Islander health practice
Chinese medicine
Chiropractic
Dental
Medical
Medical radiation practice
Nursing and Midwifery

Occupational therapy
Optometry
Osteopathy
Pharmacy
Physiotherapy
Podiatry
Psychology

Agency Management Committee - Decisions and Actions

Meeting number: 2015/10

Meeting date: 20 Oct 2015

Meeting time: 09:45 – 11:45

Meeting venue: AHPRA Perth Office

Members present

Mr Ian Smith, PSM, Presiding Member

Ms Jenny Taing

Mr David Taylor

Ms Karen Crawshaw, PSM

Ms Barbara Yeoh

In attendance

Mr Martin Fletcher, CEO (item 1.0 and 3.0 only)

Mr Chris Robertson, Executive Director, Strategy and Policy (not present for item 1.0)

Ms Kym Ayscough, Executive Director, Regulatory Operations (not present for item 1.0)

Ms Sarndrah Horsfall, Executive Director, Business Services (not present for item 1.0)

Mr Neil Hicks, Chair, Medical Radiation Practice Board of Australia (not present for item 1.0)

Ms Robyn Collins, State Manager, West Australia (not present for item 1.0)

Deena Jones, Manager, Executive Secretariat (not present for item 1.0)

Apologies

Mr Michael Gorton, AM, Chair

Professor Merrilyn Walton AM

Item 1 Presiding member's welcome and introduction

The Presiding member welcomed members to the 20 October 2015 Agency Management Committee meeting.

Members held a discussion with the CEO about current regulatory issues and regulatory interface between state jurisdictions and AHPRA arising from a recent matter in Victoria.

Item 1.1 Apologies for absence

Members noted apologies from Mr Michael Gorton, AM, Chair and from Professor Merrilyn Walton AM.

Item 1.2 Disclosure of any conflicts of interest in relation to agenda items

In accordance with Clause 8 of Schedule 2 of the Health Practitioner Regulation National Law, as in force in each state and territory (the National Law), members declared any possible conflict of interest in relation to agenda items for consideration by the Committee.

No conflict of interest was declared.

Item 1.3 Approval of agenda

Members approved the agenda.

Item 1.4 Record of previous minutes

Members confirmed the Decisions and Actions from 15 September 2015 meeting as a true and correct record of the meeting.

Item 1.5 Actions arising

Members noted and discussed the actions summary.

Item 2 Chair's report

Item 2.1 Chair, Medical Radiation Practice Board of Australia

Mr Neil Hicks, Chair, Medical Radiation Practice Board of Australia was welcomed to the meeting.

Mr Hicks provided members with an overview of issues being considered by the Medical Radiation Practice Board (the Board) including implementation of the Board's new supervised practice program; accreditation functions recently exercised; and a Memorandum of Understanding with the New Zealand Medical Radiation Technologists Board to promote collaboration between both parties and support the development of a sustainable medical radiation practice workforce.

Members noted the positive feedback provided by Mr Hicks about efficiencies introduced by the Board, including a reduction in the number of Committees and a reduced number of meetings.

The Committee thanked Mr Hicks for his presentation and noted issues to follow up in relation to research and analysis reports.

Item 3 CEO report

Members noted the CEO report and the update provided by Mr Fletcher including:

- Issues being managed in Queensland in relation to the co-regulatory arrangements in place in Queensland. The Committee noted Mr Fletcher's upcoming meeting with the Queensland Health Ombudsman, Mr Leon Atkinson- MacEwen and Mr Michael Walsh, Director General, Queensland Health. The need for further follow up of funding issues by the Management Committee will be kept under review.
- An update on the status of the 2014/15 Annual Report including tabling and publication timeframes.

Members noted feedback from Ms Yeoh about the framing of a specific example as laid out in Appendix D of the *Guide for applying the criminal history registration standard*. This will be reviewed.

Members noted the National Scheme Strategy 2015-20 utilising the balanced scorecard methodology will be discussed at the February 2016 Committee strategy meeting.

Item 3.1 State Manager, Western Australia

Ms Robyn Collins, State Manager, Western Australia was welcomed to the meeting.

Ms Collins provided comment on the national focus and strong stakeholder engagement enjoyed by the Western Australia office reflected during the stakeholder dinner hosted by the Agency Management Committee on Monday 19 October 2015.

The Chair thanked Ms Collins for her presentation.

Item 4 Finance, Audit and Risk Management Committee (FARM Committee)

Members noted the FARM Committee meeting scheduled to be held on Monday 16 November 2015.

Item 4.1 First quarter 2015/16 finance report

Members

1. noted the key items identified in the 2015/16 first quarter financial reports,
2. noted the 2015/16 first quarter consolidated income and expenditure report,
3. noted the 2015/16 first quarter consolidated balance sheet report for AHPRA, and
4. noted the 2015/16 first quarter financial summary of National Board performance.

Members requested further information about the current year forecast for Panel fees.

Item 5 Performance Committee

Members noted the Performance Committee meeting scheduled to be held on Friday 13 November 2015.

Item 6 Remuneration Committee - Nil

Item 7 Business items

Item 7.1 Update on Transformation Program

Ms Horsfall provided members with an overview of the work underway and being developed around a core set of work streams as part of the Transformation Program.

Members noted and discussed issues relating to the Transformation Program and sought further advice in relation to key points for Management Committee oversight of key developments in relation to replacement of ICT systems and wider links to a business intelligence strategy.

Members also requested further advice on the overall planning framework for 2016/17.

Item 8 Regulatory Operations

Item 8.1 White paper – designing AHPRA’s new operating model

Ms Ayscough provided members with an update on the white paper – Designing AHPRA’s new operating model for core regulatory functions.

Members noted the white paper and discussed issues relating to AHPRA’s new operating model.

Members requested a change management plan outlining the timeframe and strategy to transition towards the new model.

Members noted the CEO’s intent to provide staff with the white paper on Wednesday 21 October 2015, for a period of consultation.

Item 8.2 Legal update

Members noted the legal update for October 2015.

Item 9 Strategy and Policy

Item 9.1 National Registration and Accreditation Scheme (NRAS) review action plan update

Mr Robertson provided members with an update on the NRAS review action plan.

Members noted the proposed approach and the status of the actions currently being undertaken and agreed to provide feedback out of session. Members requested a further update on the action plan at the November 2015 meeting.

Members noted the commencement of a working group with members from the Chairs Forum and AHPRA to provide advice on the implementation of review outcomes. Members will further consider their ongoing involvement in the NRAS Review implementation and action plan.

Members noted the development of a paper on multi-profession options being prepared in conjunction with National Boards, scheduled to be provided to Health Ministers by December 2015.

Members agreed to provide feedback out of session on the action plan.

Item 9.2 Accreditation snapshot

Members noted the overview of the delivery of accreditation functions under the National Scheme.

Close

With no further items to discuss, the Chair called the meeting to a close at 11:45.

Next meeting:

The next meeting of the Agency Management Committee will be held on 17 November 2015, via teleconference.

References in these papers to the National Law refer to the Health Practitioner Regulation National Law, as in force in each state and territory (the National Law).

All papers prepared by the Australian Health Practitioner Regulation Agency.