



# English language skills requirements form

The Health Practitioner Regulation National Law (the National Law)

This form is to determine whether an applicant demonstrates English language competency in one of the approved English language skills pathways. This form is for applicants of initial registration with the following National Boards:

- Chinese Medicine Board
- Chiropractic Board
- Dental Board
- Medical Board
- Medical Radiation Practice Board
- Occupational Therapy Board
- Optometry Board of Australia
- Osteopathy Board of Australia
- Pharmacy Board of Australia
- Physiotherapy Board of Australia
- Podiatry Board of Australia, and
- Psychology Board of Australia.

For more information about meeting the *English language skills registration standard*, refer to [www.ahpra.gov.au/EnglishLanguageSkills](http://www.ahpra.gov.au/EnglishLanguageSkills).

 **This application will not be considered unless it is complete and all supporting documentation has been provided.**

## Certifying documents

**DO NOT send original documents.**




Copies of documents provided in support of an application, or other purpose required by the National Law, must be certified as true copies of the original documents. Each and every certified document **must**:

- be in English. If original documents are not in English, you must provide a certified copy of the original document and translation in accordance with Ahpra guidelines, which are available at [www.ahpra.gov.au/registration/registration-process](http://www.ahpra.gov.au/registration/registration-process)
- be initialled on every page by the authorised officer. For a list of people authorised to certify documents, visit [www.ahpra.gov.au/certify](http://www.ahpra.gov.au/certify)
- be annotated on the last page as appropriate e.g. 'I have sighted the original document and certify this to be a true copy of the original' and signed by the authorised officer, and
- list the name, date of certification, and contact phone number, and position number (if relevant) and have the stamp or seal of the authorised officer (if relevant) applied.


Certified copies will only be accepted in hard copy by mail or in person (not by fax, email, etc). Photocopies of previously certified documents will not be accepted.

For more information, Ahpra's guidelines for certifying documents can be found online at [www.ahpra.gov.au/certify](http://www.ahpra.gov.au/certify)

## Symbols in this form

-  **Additional information**  
Provides specific information about a question or section of the form.
-  **Attach document(s) to this form**  
Processing cannot occur until all required documents are received.
-  **Signature required**  
Requests appropriate parties to sign the form where indicated.


## Completing this form

- Read and **complete all questions**.
- Ensure that **all pages** and required **attachments** are returned to Ahpra.
- Use a **black** or **blue** pen only.
- Print clearly in **BLOCK LETTERS**
- Place X in **all** applicable boxes: 

## Privacy and confidentiality

The Board and Ahpra are committed to protecting your personal information in accordance with the *Privacy Act 1988* (Cth). The ways the Board and Ahpra may collect, use and disclose your information are set out in the collection statement relevant to this application, available at [www.ahpra.gov.au/privacy](http://www.ahpra.gov.au/privacy).

By signing this form, you confirm that you have read the collection statement. Ahpra's privacy policy explains how you may access and seek correction of your personal information held by Ahpra and the Board, how to complain to Ahpra about a breach of your privacy and how your complaint will be dealt with. This policy can be accessed at [www.ahpra.gov.au/privacy](http://www.ahpra.gov.au/privacy)

 Do not use staples or glue, or affix sticky notes to your application. Please ensure all supporting documents are on A4 size paper.



# SECTION A: Personal details

1. What are your personal details?

**Title**  
 MR  MRS  MISS  MS  DR  OTHER

**Family name**

**First given name**

**Middle name(s)**

**Date of birth**  
 /  /

**Profession**

**Registration number (if you have one)**

2. Are you submitting this form to supplement an online application?

YES  *Provide details below* NO

You must provide the same online application number as submitted in your online application. This is detailed on the *Next Steps Checklist* you received by email on completion of the online application process.

**When you have completed this form, please send it to the address listed on your *Next Steps Checklist* along with any other supporting documentation.**

**Online application number**



## SECTION B: English language skills requirements

Information required by the Board to assess your suitability for registration is detailed in the following questions. It is recommended that you provide as much information as possible to enable the Board to reach a timely and informed decision.

Please note that registration is dependent on suitability as defined in the National Law, and the requirements set out in the Board's registration standards, available on their website.

**All applicants must demonstrate English language competency via one of the following pathways:**

An evidence requirements guide is available at [www.ahpra.gov.au/Registration/Registration-Standards/English-language-skills](http://www.ahpra.gov.au/Registration/Registration-Standards/English-language-skills).  
*Recognised country* means one of the following countries:

- Australia
- New Zealand
- South Africa
- United States of America.
- Canada
- Republic of Ireland
- United Kingdom

**Combined secondary and tertiary education pathway**

You have undertaken and satisfactorily completed:

- at least two years of secondary education that was taught and assessed solely in English in a recognised country, **and**
- tertiary qualifications on which you are relying to support your eligibility for registration under the National Law, which were taught and assessed solely in English in a recognised country.

**Extended education pathway**

You have undertaken and satisfactorily completed at least six years' (full time equivalent) continuous education taught and assessed solely in English, in any of the recognised countries, which includes tertiary qualifications in the profession on which you are relying to support your eligibility for registration under the National Law.

**Primary language pathway**

*With overseas qualification in a non-recognised country*  
 English is your primary language and you have undertaken and satisfactorily completed:

- all of your primary and secondary education taught and assessed solely in English in a recognised country, **and**
- tertiary qualifications on which you are relying to support your eligibility for registration under the National Law, which were taught and assessed solely in English.

**English language test pathway**

You have achieved the required minimum scores in one of the approved English language tests and meet the requirements for test results specified in the Board's *English language skills registration standard*.

**3. Which one of the English language competency pathways do you meet?**

Ahpra may verify the information you provide.

If a qualification that was relied on for registration is not an approved program of study, you **must** provide confirmation that the course was taught and assessed solely in English. A list of approved programs of study is available at [www.ahpra.gov.au/Accreditation/Approved-Programs-of-Study](http://www.ahpra.gov.au/Accreditation/Approved-Programs-of-Study)

- Combined secondary and tertiary education pathway  **Provide details of secondary and tertiary education in the table on the next page, then go to Section C**
- Extended education pathway  **Provide details of secondary, vocational and tertiary education in the table on the next page, then go to Section C**
- Primary language pathway  This is a declaration that English is your primary language **Provide details of primary, secondary and tertiary education in the table on the next page, then go to Section C**
- English language test pathway  **Go to question 4**

**Complete the following table of education undertaken in chronological order (earliest to most recent):**

Timeframe	Level of education	Program name <i>If applicable</i>	Education institution <i>Specify name and address</i>	Recognised country <i>If applicable</i>	Study status
Study commenced: <input type="text" value="MM"/> <input type="text" value="YYYYYY"/>	<input type="checkbox"/> Primary			<input type="checkbox"/> Australia <input type="checkbox"/> Canada	<input type="checkbox"/> Full time
	<input type="checkbox"/> Secondary			<input type="checkbox"/> New Zealand <input type="checkbox"/> Republic of Ireland	<input type="checkbox"/> Part time
Study completed: <input type="text" value="MM"/> <input type="text" value="YYYYYY"/>	<input type="checkbox"/> Vocational			<input type="checkbox"/> South Africa <input type="checkbox"/> United Kingdom	
	<input type="checkbox"/> Tertiary			<input type="checkbox"/> United States	
Study commenced: <input type="text" value="MM"/> <input type="text" value="YYYYYY"/>	<input type="checkbox"/> Primary			<input type="checkbox"/> Australia <input type="checkbox"/> Canada	<input type="checkbox"/> Full time
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	<input type="checkbox"/> Tertiary			<input type="checkbox"/> United States	
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Study completed: <input type="text" value="MM"/> <input type="text" value="YYYYYY"/>	<input type="checkbox"/> Vocational			<input type="checkbox"/> South Africa <input type="checkbox"/> United Kingdom	
	<input type="checkbox"/> Tertiary			<input type="checkbox"/> United States	

Please attach a separate sheet with any additional details that do not fit in the space provided above.

If a qualification specified above was relied on for registration and is **not** an approved program of study, you **must** provide a certified copy of your academic transcript confirming that the course was taught and assessed solely in English.

If the transcript does not confirm that the course was taught and assessed solely in English, you **must** arrange for a letter in the required form to be provided directly to Ahpra by the education provider confirming that the course was taught and assessed solely in English.



**4. Were your results from the English language tests obtained in one or two sittings?**

In certain circumstances, you can use English language test results from a maximum of two test sittings **in a six month period**. For more information, refer to the Board's *English language skills registration standard*.

One sitting  **Provide date of test below, then go to the next question and complete details for one sitting**

Two sittings  **Provide dates below, then go to the next question and complete details for both sittings**

Sitting one  /  /       Sitting two  /  /

**5. Which of these English language tests have you successfully completed?**

*Provide reference number(s) for the test(s) you are relying on and attach a copy of your test results.*

**International English Language Test System (IELTS) Academic module**

Test report form number – sitting one:

Test report form number – sitting two (if applicable):

The Board requires the IELTS (academic module) with a minimum overall score of 7 and a minimum score of 7 in each of the four components (listening, reading, writing and speaking).

**Occupational English Test (OET) – not applicable for chiropractors, osteopaths or psychologists**

Candidate number – sitting one:

Candidate number – sitting two (if applicable):

The Board requires the OET with a minimum score of B in each of the four components (listening, reading, writing and speaking).

**Pearson Test of English Academic (PTE Academic)**

Registration ID – sitting one:

Registration ID – sitting two (if applicable):

The Board requires the PTE Academic with a minimum overall score of 65 and a minimum score of 65 in each of the four communicative skills (listening, reading, writing and speaking).

**Test of English as a Foreign Language internet-based test (TOEFL iBT)**

Registration number – sitting one:

Registration number – sitting two (if applicable):

The Board requires the TOEFL iBT with a minimum total score of 94 and the minimum scores of 24 for listening, 24 for reading, 27 for writing, and 23 for speaking.



If your English language test(s) were completed within the past two years, you **must** provide a copy of your test results, including the reference number(s), so that Ahpra can verify your results.  
If your English language test(s) were not completed within the past two years, you **must** provide a certified copy of your results.

**Tests only accepted by the Medical Board of Australia – not applicable for other professions**

NZREX

PLAB test



You **must** provide a certified copy of your English language test results.

**6. Were your results from the above-mentioned English language tests obtained in the past two years?**

YES

NO

In order for your results to be accepted, within 12 months of completing your test(s) you **must** have commenced:

- continuous employment as a health practitioner in a recognised country where English was the primary language of practice, **and/or**
- continuous enrolment in an approved program of study.

You **must** lodge this application within 12 months of completing the employment and/or program of study.



You **must** attach a certified copy of your English language test results, **and:**

- your CV and a letter from employer(s) or a professional referee in the required form confirming continuous employment as a health practitioner in a recognised country (if you are relying on continuous employment over two years in duration, only two years is required), **and/or**
- an academic transcript evidencing that you were enrolled continuously in a Board-approved program of study that commenced within 12 months of sitting the English language test, and that you completed your study no longer than 12 months before lodging your application.



## SECTION C: Declaration



**Before you sign and date this form**, make sure that you have answered all of the relevant questions correctly and read the statements below. An incomplete form may delay processing and you may be asked to complete a new form. For more information, see the Information and definitions section of this form.

### Consent

If I provide the Board details of an English language test I have completed, I authorise the Board to use the information I provide to verify those results with the test provider. I understand the test provider may be overseas.

I consent to the Board and Ahpra making enquiries of, and exchanging information with, the authorities of any Australian state or territory, or other country, regarding my practice as a health practitioner or otherwise regarding matters relevant to this application.

I authorise the Board to obtain my criminal history in Australia and overseas. I understand that:

- a complete criminal history, including resolved and unresolved charges, spent convictions, and findings of guilt for which no conviction was recorded, will be released to the Board, and
- information will be extracted from this form and used for the purpose of criminal history checking. This information may be used by Australian police services for law enforcement purposes including the investigation of any outstanding criminal offences.

I acknowledge that:

- the Board may validate documents provided in support of this application as evidence of my identity, and
- failure to complete all relevant sections of this application and to enclose all supporting documentation may result in this application not being accepted.

I undertake to comply with all relevant legislation and Board registration standards, codes and guidelines.

I understand that personal information that I provide may be given to a third party for regulatory purposes, as authorised or required by the National Law.

I confirm that I have:

- met the English language skills pathway requirements indicated on this form, and
- read the privacy and confidentiality statement for this form.

I declare that:

- the above statements, and the documents provided in support of this application, are true and correct, and
- I am the person named in the attached documents.

I make this declaration in the knowledge that a false statement is grounds for the Board to refuse registration.

Signature of applicant

SIGN HERE

Name of applicant

Date

D

D

/

M

M

/

Y

Y

Y

Y



## SECTION D: Checklist

Have the following items been attached or arranged, if required?

<i>Additional documentation</i>		Attached
<b>Question 3</b>	A separate sheet with any additional qualification details	<input type="checkbox"/>
<b>Question 3</b>	Transcript(s)/letter(s) from education provider confirming that your course was taught and assessed solely in English	<input type="checkbox"/>
<b>Question 5</b>	Copy of your English language test results	<input type="checkbox"/>
<b>Question 6</b>	Certified copy of your English language test results	<input type="checkbox"/>
<b>Question 6</b>	Evidence of continuous employment as a health practitioner in a recognised country where English was the primary language of practice and/or continuous enrolment in an approved program of study	<input type="checkbox"/>

**If you answered 'YES' to question 2, please post this form to the address listed on your *Next Step Checklist*.**

**Do not email this form.**

Please submit this completed form and supporting evidence using the Online Upload Service at [www.ahpra.gov.au/registration/online-upload](http://www.ahpra.gov.au/registration/online-upload).  
You may contact Ahpra on 1300 419 495

### Information and definitions

#### CERTIFYING DOCUMENTS

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- be initialled on every page by the authorised officer. For a list of people authorised to certify documents, visit [www.ahpra.gov.au/certify.aspx](http://www.ahpra.gov.au/certify.aspx)
- be annotated on the last page as appropriate e.g. 'I have sighted the original document and certify this to be a true copy of the original' and signed by the authorised officer,
- for documents containing a photograph, the following certification statement must be included by the authorised officer, 'I certify that this is a true copy of the original and the photograph is a true likeness of the person presenting the document as sighted by me', along with their signature, and
- list the name, date of certification, and contact phone number, and position number (if relevant) and have the stamp or seal of the authorised officer (if relevant) applied.

Certified copies will only be accepted via the Online Upload Service at [www.ahpra.gov.au/registration/online-upload](http://www.ahpra.gov.au/registration/online-upload). Photocopies of previously certified documents will not be accepted. For more information, Ahpra's guidelines for certifying documents can be found online at [www.ahpra.gov.au/certify.aspx](http://www.ahpra.gov.au/certify.aspx)