

AGENCY MANAGEMENT COMMITTEE

Meeting Number 28

9 August 2011

9:00am to 1:00pm

AHPRA National Office
111 Bourke Street, Melbourne

9:15am – 11:30pm

Part One

1. **Disclosure of any conflicts of interest in relation to agenda items**
2. **Record of previous minutes**
3. **Current situation**
 - 3.1. Update from Chair, CEO and members
 - 3.2. Action Summary
 - 3.3. Revised Management Calendar
 - 3.4. Minutes of Chairs Meeting July 2011
4. **Items for Decision**
 - 4.1. Business Plan 2011- 2012 – for approval
 - 4.2. iPad Acceptable Use Policy – for sign off
 - 4.3. Review of Issues Management Protocol and Media Interest
5. **Performance Reporting and Risk Management**
 - 5.1. Operational Report – July 2011
 - 5.2. Business Improvement Update

6. **Issues Briefing**

- 6.1. Presentation on Enterprise Information Management Assessment and Roadmap
- 6.2. Strategy to Improve Reporting and Management of Notifications

7. **Items for Information**

- 7.1. Key issues from July board meetings (verbal)
- 7.2. Progress of 2012 Professions -
- 7.3. Summary of Board Projects -
- 7.4. Succession Planning
 - 7.4.1. Agency Management Committee Appointments (verbal)
- 7.5. Declarations for Medical Renewals –
- 7.6. Conference Planning (verbal)

Next meeting: Friday 16 September 2011, AHPRA NSW Office, 680 George Street, Sydney.

References in these papers to the National Law refer to the *Health Practitioner Regulation National Law (2009)* ('*The National Law*') as enacted by participating jurisdictions.

All papers prepared by the Australian Health Practitioner Regulation Agency