



Standard Format for Curriculum Vitae

The following information is provided as a guide to what you should include in the curriculum vitae that you provide to AHPRA as part of your application.

- Personal Information
- Qualifications Obtained
- Bridging Programs / Qualifying Examinations
(Include dates, facility, city, state and results)
- Clinical / Procedural Skills
(Please note whether competent and /or observed)
- Work / Practice History
 - Current and Previous Positions
 - Details to include:
 - Dates
 - Title of the position(s) –
 - Facility (including name, address and contact details i.e. City, State, Country)
 - Responsibilities (including whether position was full-time/part-time and if part-time include hours of work/week)
 - Internship and Observership
 - Provide in the chronology of the practice history details of internship rotations and any periods of observership
- Gaps in Work / Practice History
 - Please provide an explanation of any period since obtaining your professional qualifications where you have not practised and reasons (eg undertaking study, travel, family commitment)
- Registration History
 - Provide a list of jurisdictions i.e. authorities:
 - where you are **currently registered** to practice and your registration number
 - where you have been **previously registered** to practice and your registration number (if known)
 - where you have **applied for registration** and that application remains under consideration
- References and Publications
 - Note: If provided this should be limited to 1-2 pages

Other important information

- You must declare on your CV that the 'The Curriculum Vitae is true and correct as at (insert date)'. This declaration must be signed and dated.
- The Boards will only accept the original signed Curriculum Vitae.
- You must also attach certified copies of any results or performance reports from bridging courses undertaken, skills assessment, observership (as applicable) that have been stated in the CV.