



Step-by-step guide: I don't hold registration and am now qualified for general registration

Use this guide if you

- do not hold registration with Ahpra or the Board
- your qualification is now a recognised qualification, or from a comparable regulator.

About this step-by-step guide

Use this step-by-step guide to answer the initial questions in the online form. This will help us find the right application form for you.

Before you start, **check** you're on the right path. You can do this on the [Occupational Therapy Board website](#).

Gather the information you need. You can find out more on the Ahpra [Applying for Registration](#) page.

When you have everything, **log in to apply**

- if you have an account already – [start here](#)
- if you don't have an Ahpra account, you can [set one up here](#)

1

Click **Next**

The screenshot shows the 'Start a new application' page. At the top, there's a navigation bar with 'My dashboard', 'Applications', 'My registrations', 'Contact us', and a user profile icon. Below the navigation, the title 'Start a new application' is displayed. On the left, a 'How to apply' section lists five steps: 1. Answer all application questions, 2. Upload your supporting documents, 3. Review and make payment, 4. Complete your identity check (if applicable), and 5. Your application is submitted. Each step has a corresponding icon and a brief description. On the right, a 'Steps' sidebar shows a list with 'How to apply' selected and 'Choose your profession' as an option. At the bottom right of the main content area, there is a large green circle containing a 'Next' button.

Australian Health Practitioner Regulation Agency

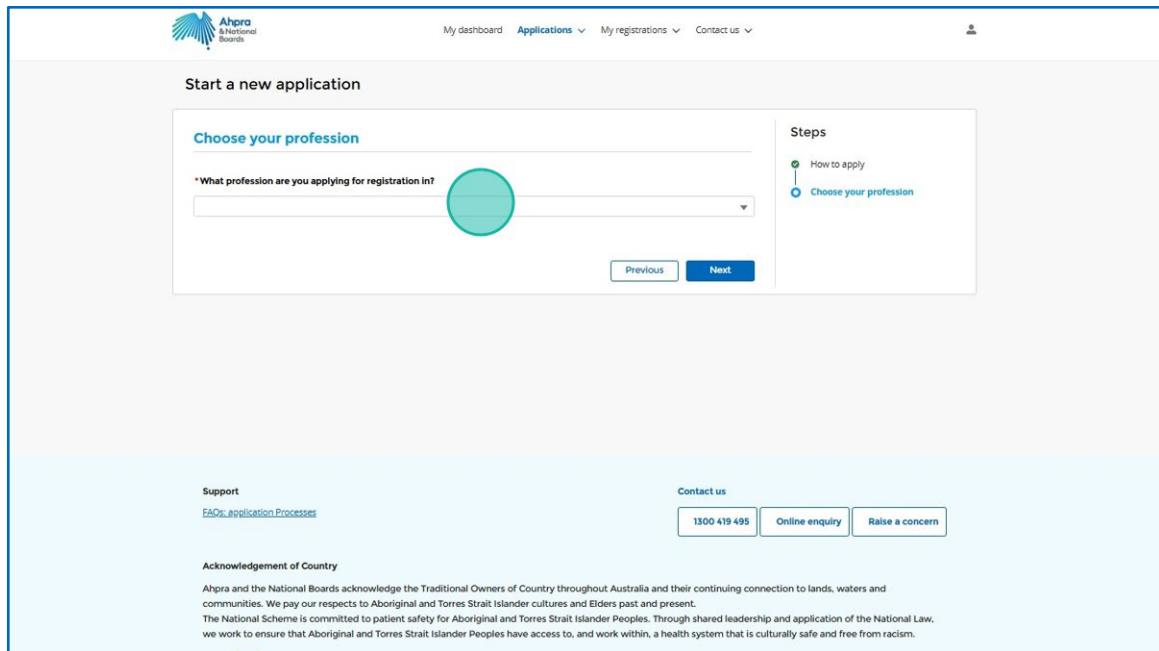
National Boards

GPO Box 9958 Melbourne VIC 3001 Ahpra.gov.au 1300 419 495

Ahpra and the National Boards regulate these registered health professions: Aboriginal and Torres Strait Islander health practice, Chinese medicine, chiropractic, dental, medical, medical radiation practice, midwifery, nursing, occupational therapy, optometry, osteopathy, paramedicine, pharmacy, physiotherapy, podiatry and psychology.

Click What profession are you applying for registration in?

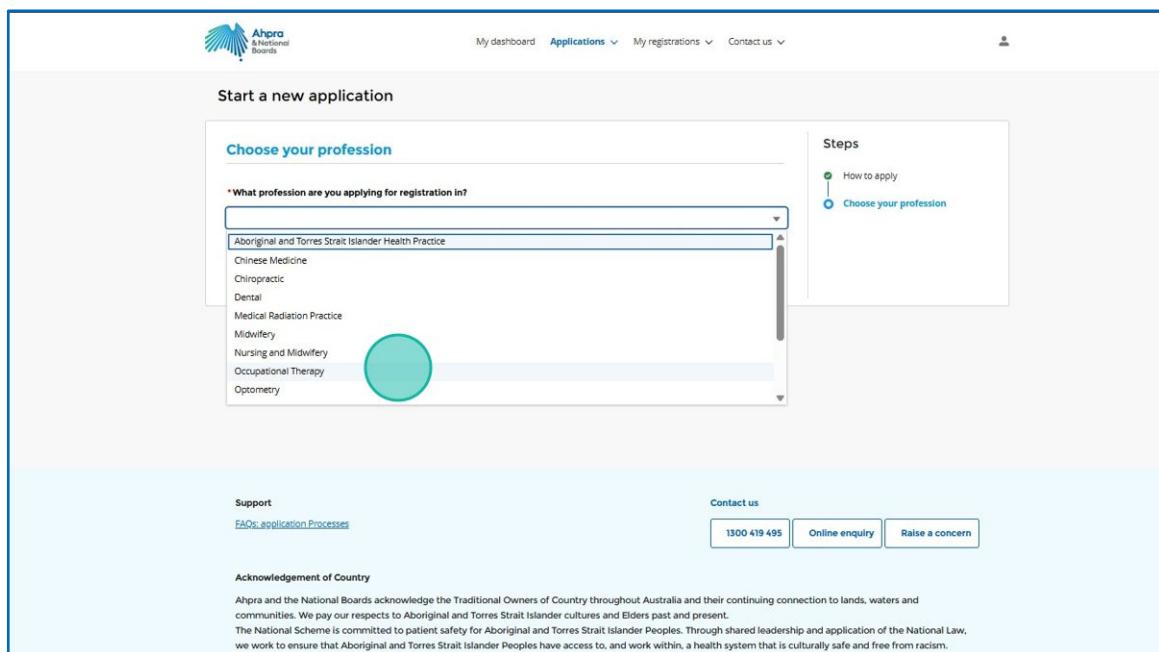
2



The screenshot shows the 'Choose your profession' step of an Ahpra application. At the top, there is a navigation bar with links for 'My dashboard', 'Applications', 'My registrations', and 'Contact us'. Below the navigation is a section titled 'Start a new application' with a sub-section 'Choose your profession'. A dropdown menu is open, showing the question 'What profession are you applying for registration in?' followed by a list of options: 'Aboriginal and Torres Strait Islander Health Practice', 'Chinese Medicine', 'Chiropractic', 'Dental', 'Medical Radiation Practice', 'Midwifery', 'Nursing and Midwifery', 'Occupational Therapy', and 'Optometry'. A large teal circle is overlaid on the dropdown menu. To the right of the dropdown is a 'Steps' panel with two items: 'How to apply' (green circle) and 'Choose your profession' (blue circle, which is selected). At the bottom of the page, there are sections for 'Support' (link to 'FAQs: application Processes') and 'Contact us' (links to '1300 419 495', 'Online enquiry', and 'Raise a concern').

Click Occupational Therapy

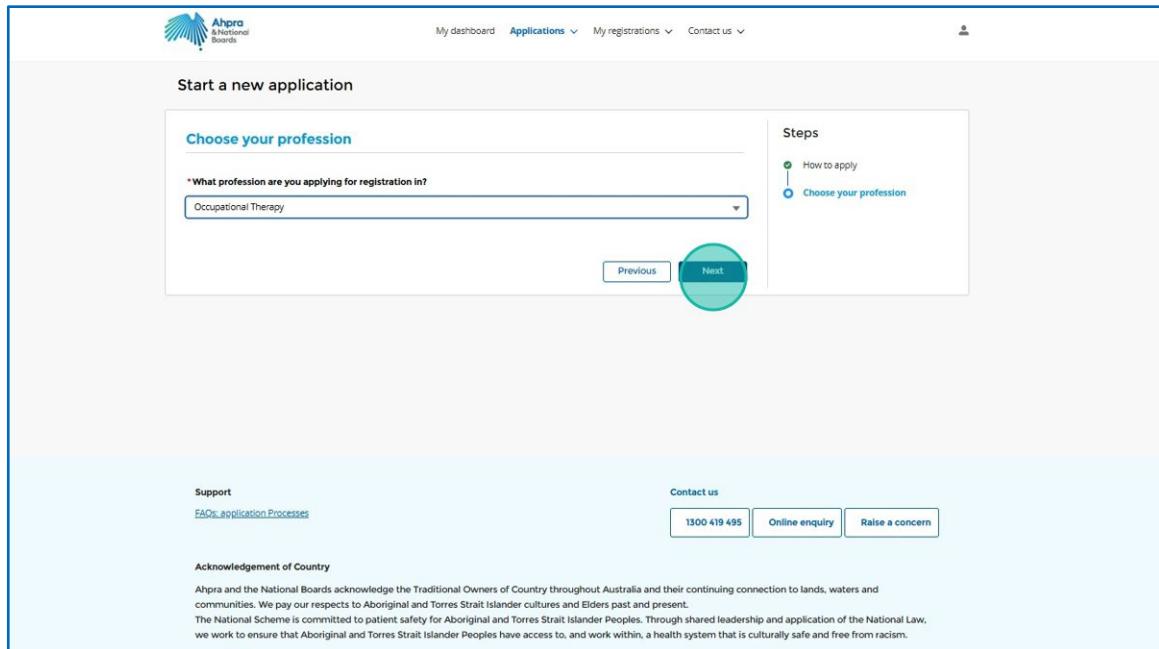
3



The screenshot shows the 'Choose your profession' step of an Ahpra application, identical to the previous one but with a specific selection. The 'Occupational Therapy' option is highlighted in the dropdown menu with a teal circle. The rest of the interface, including the navigation bar, steps panel, support links, and contact information, is the same as the previous screenshot.

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Click Next



The screenshot shows the 'Choose your profession' step of an application. The 'Next' button is highlighted with a teal circle. The 'Steps' sidebar shows the current step: 'Choose your profession'.

Start a new application

Choose your profession

* What profession are you applying for registration in?
Occupational Therapy

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Steps

- How to apply
- Choose your profession

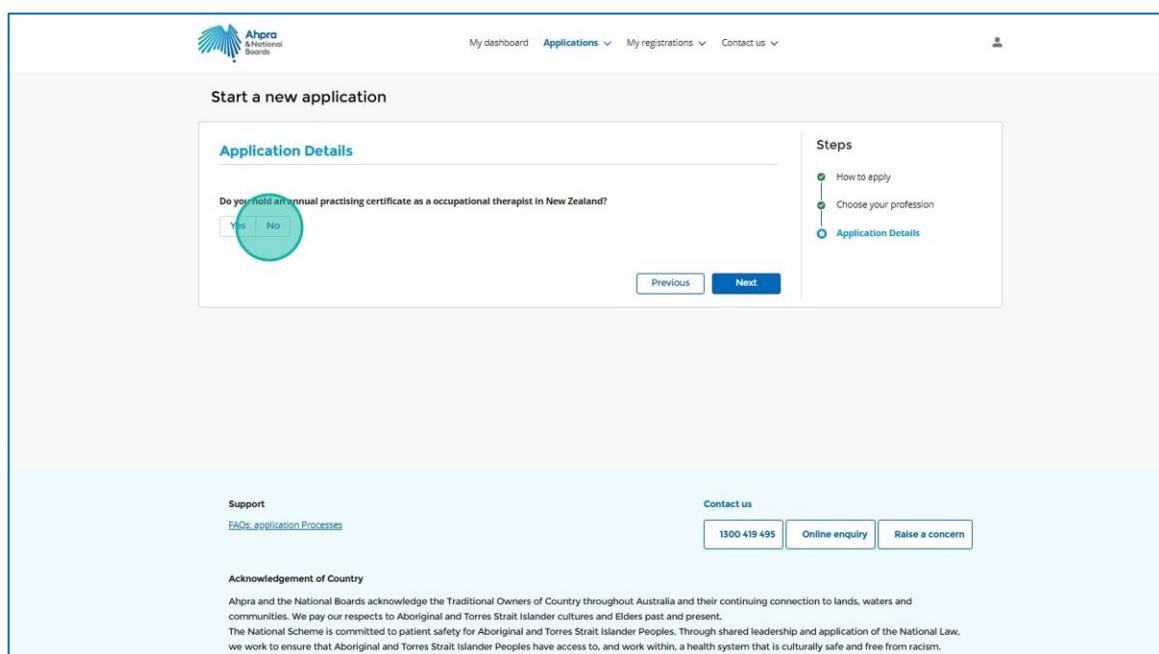
Support
FAQs, application Processes

Contact us
1300 419 495, Online enquiry, Raise a concern

Acknowledgement of Country
Ahpra and the National Boards acknowledge the Traditional Owners of Country throughout Australia and their continuing connection to lands, waters and communities. We pay our respects to Aboriginal and Torres Strait Islander cultures and Elders past and present.
The National Scheme is committed to patient safety for Aboriginal and Torres Strait Islander Peoples. Through shared leadership and application of the National Law, we work to ensure that Aboriginal and Torres Strait Islander Peoples have access to, and work within, a health system that is culturally safe and free from racism.

5

Click No in response to the question Do you hold an annual practicing certificate as a occupational therapist in New Zealand?



The screenshot shows the 'Application Details' step of the application. The 'No' button is highlighted with a teal circle. The 'Steps' sidebar shows the current step: 'Application Details'.

Start a new application

Application Details

Do you hold an annual practising certificate as a occupational therapist in New Zealand?
Yes No

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Steps

- How to apply
- Choose your profession
- Application Details

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Click **No** in response to the question Have you previously held registration as a occupational therapist in Australia?

Start a new application

Application Details

Do you hold an annual practising certificate as a occupational therapist in New Zealand?

Yes No

Have you previously held registration as a occupational therapist in Australia?

Yes No

* Have you completed or are you due to complete an approved course within the next 12 weeks?

Yes No

Steps

- How to apply
- Choose your profession
- Application Details

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7

Click **No** in response to the question Have you completed or are you due to complete an approved course within the next 12 weeks?

Start a new application

Application Details

Do you hold an annual practising certificate as a occupational therapist in New Zealand?

Yes No

Have you previously held registration as a occupational therapist in Australia?

Yes No

* Have you completed or are you due to complete an approved course within the next 12 weeks?

Yes No

You can find a list of Board-approved qualifications on our website.

Steps

- How to apply
- Choose your profession
- Application Details

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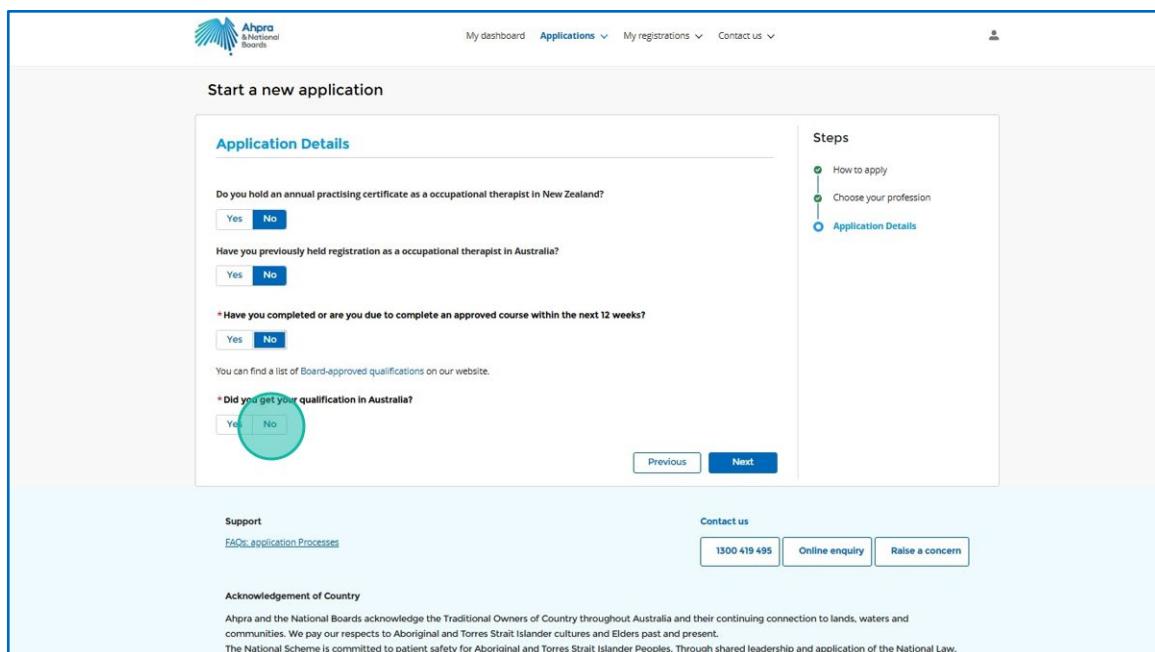
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Click **No** in response to the question Did you get your qualification in Australia?



Start a new application

Application Details

Do you hold an annual practising certificate as a occupational therapist in New Zealand?

Have you previously held registration as a occupational therapist in Australia?

* Have you completed or are you due to complete an approved course within the next 12 weeks?

You can find a list of Board-approved qualifications on our website.

* Did you get your qualification in Australia?

Steps

- How to apply
- Choose your profession
- Application Details

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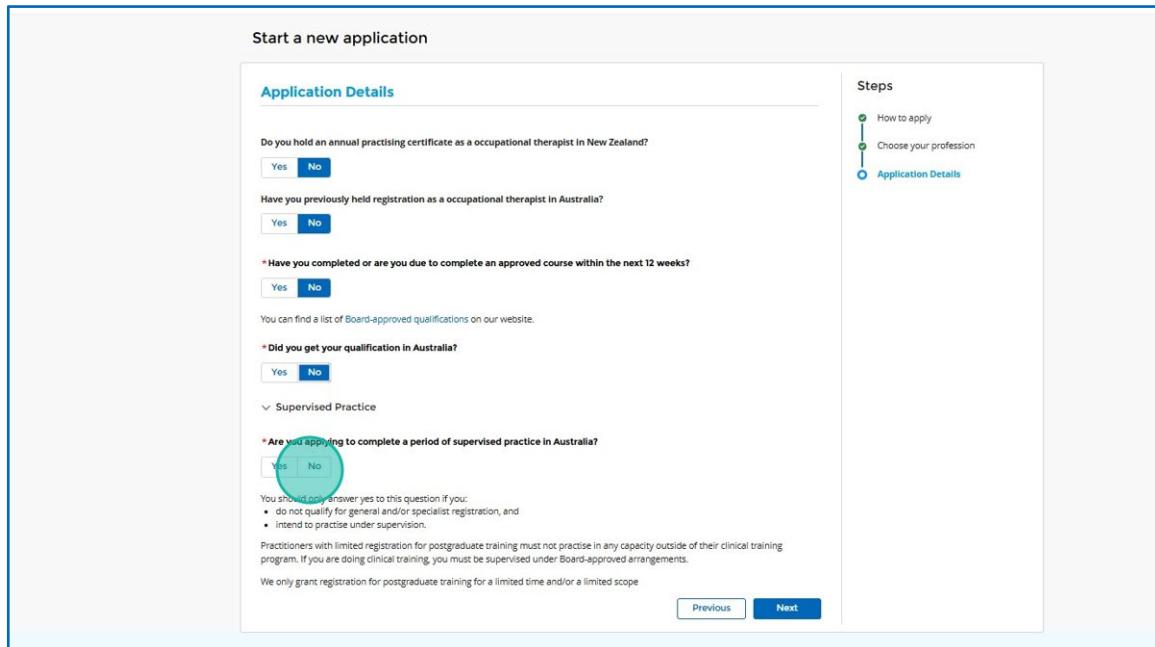
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9

Click **No** in response to the question Are you applying to complete a period of supervised practice in Australia?



Start a new application

Application Details

Do you hold an annual practising certificate as a occupational therapist in New Zealand?

Have you previously held registration as a occupational therapist in Australia?

* Have you completed or are you due to complete an approved course within the next 12 weeks?

You can find a list of Board-approved qualifications on our website.

* Did you get your qualification in Australia?

Supervised Practice

* Are you applying to complete a period of supervised practice in Australia?

You should only answer yes to this question if you:

- do not qualify for general and/or specialist registration, and
- intend to practise under supervision.

Practitioners with limited registration for postgraduate training must not practise in any capacity outside of their clinical training program. If you are doing clinical training, you must be supervised under Board-approved arrangements.

We only grant registration for postgraduate training for a limited time and/or a limited scope

Steps

- How to apply
- Choose your profession
- Application Details

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Click **No** in response to the question Are you applying for registration to do postgraduate training?

* Have you completed or are you due to complete an approved course within the next 12 weeks?

Yes No

You can find a list of Board-approved qualifications on our website.

* Did you get your qualification in Australia?

Yes No

▽ Supervised Practice

* Are you applying to complete a period of supervised practice in Australia?

Yes No

You should only answer yes to this question if you:

- do not qualify for general and/or specialist registration, and
- intend to practise under supervision.

Practitioners with limited registration for postgraduate training must not practise in any capacity outside of their clinical training program. If you are doing clinical training, you must be supervised under Board-approved arrangements.

We only grant registration for postgraduate training for a limited time and/or a limited scope

▽ Postgraduate Training

* Are you applying for registration to do postgraduate training?

Yes No

You should only answer yes to this question if you:

- do not qualify for general and/or specialist registration
- intend to undertake postgraduate training, and
- are enrolled in a postgraduate program of study with an education provider in Australia.

Practitioners with limited registration for postgraduate training must not practise in any capacity outside of their clinical training program. If you are doing clinical training, you must be supervised under Board-approved arrangements.

We only grant registration for postgraduate training for a limited time and/or scope.

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Click **No** in response to the question Are you applying for registration to fill a teaching or research position?

* Are you applying to complete a period of supervised practice in Australia?

Yes No

You should only answer yes to this question if you:

- do not qualify for general and/or specialist registration, and
- intend to practise under supervision.

Practitioners with limited registration for postgraduate training must not practise in any capacity outside of their clinical training program. If you are doing clinical training, you must be supervised under Board-approved arrangements.

We only grant registration for postgraduate training for a limited time and/or a limited scope

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Yes No

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- are enrolled in a postgraduate program of study with an education provider in Australia.

Practitioners with limited registration for postgraduate training must not practise in any capacity outside of their clinical training program. If you are doing clinical training, you must be supervised under Board-approved arrangements.

We only grant registration for postgraduate training for a limited time and/or scope.

▽ Teaching or Research

* Are you applying for registration to fill a teaching or research position?

Yes No

You should only answer yes to this question if you:

- do not qualify for general and/or specialist registration, and
- will be teaching or researching in Australia, or
- will be demonstrating a clinical technique or will be participating in a workshop (usually for a short period of time)

To be eligible for registration in a teaching or research position, more than 50% of practice must be in teaching or research. Supervised clinical practice may be allowed if it is directly related to the teaching or research role.

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Click **No** in response to the question Are you applying to practice in the public interest?

* Are you applying for registration to do postgraduate training?

Yes No

You should only answer yes to this question if you:

- do not qualify for general and/or specialist registration
- intend to undertake postgraduate training, and
- are enrolled in a postgraduate program of study with an education provider in Australia.

Practitioners with limited registration for postgraduate training must not practise in any capacity outside of their clinical training program. If you are doing clinical training, you must be supervised under Board-approved arrangements.

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To be eligible for registration in a teaching or research position, more than 50% of practice must be in teaching or research. Supervised clinical practice may be allowed if it is directly related to the teaching or research role.

▼ Public Interest

* Are you applying to practise in the public interest?

Yes No

You should only answer yes to this question if you:

- do not qualify for general and/or specialist registration, and
- intend to practise only in the public interest.

We will determine whether it is in the public interest to grant you registration. We will only grant registration in the public interest for a limited time and/or scope.

Examples of where it might be in the public interest to grant registration include an unexpected situation such as a natural disaster or pandemic.

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Click **No** in response to the question Have you had your qualifications portfolio assessed by the board and received an outcome?

We only grant registration for postgraduate training for a limited time and/or scope.

▼ Teaching or Research

* Are you applying for registration to fill a teaching or research position?

Yes No

You should only answer yes to this question if you:

- do not qualify for general and/or specialist registration, and
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▼ Qualification Portfolio

* Have you had your qualifications portfolio assessed by the board and received an outcome?

Yes No I have not yet received an outcome for my qualifications portfolio

You should only answer yes to this question if you:

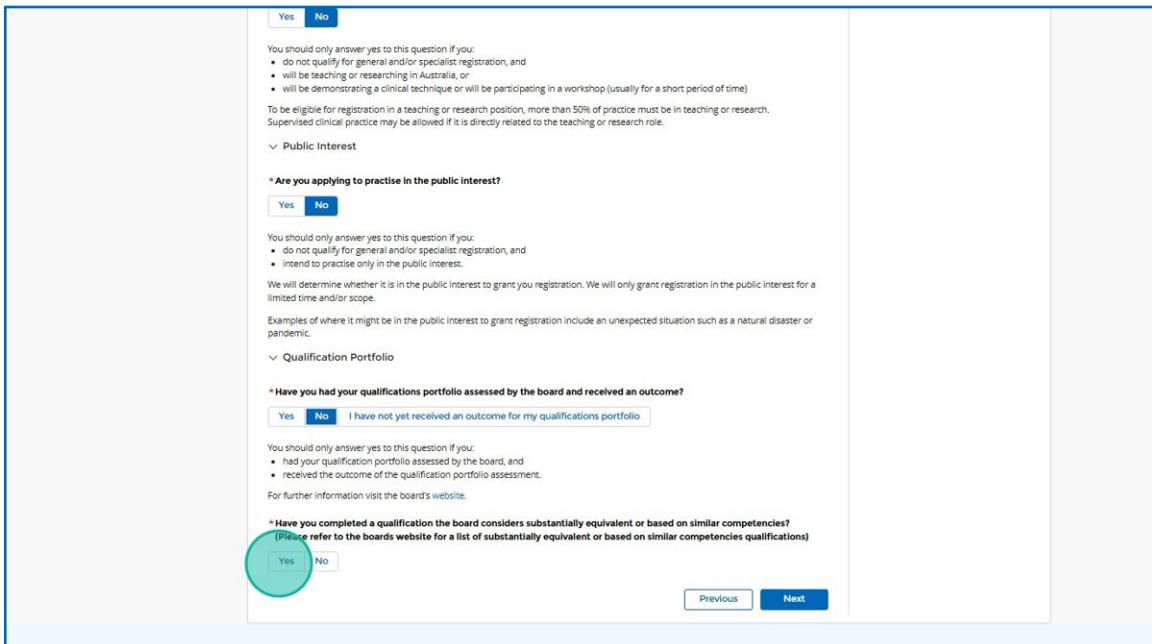
- had your qualification portfolio assessed by the board, and
- received the outcome of the qualification portfolio assessment.

For further information visit the board's website.

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Click **Yes** in response to the question Have you completed a qualification the board considers substantially equivalent or based on similar competencies? (Please refer to the Board's website for a list of substantially equivalent or based on similar competencies qualifications)



Yes

You should only answer yes to this question if you:

- do not qualify for general and/or specialist registration, and
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▼ Qualification Portfolio

* Have you had your qualifications portfolio assessed by the board and received an outcome?

Yes I have not yet received an outcome for my qualifications portfolio

You should only answer yes to this question if you:

- had your qualification portfolio assessed by the board, and
- received the outcome of the qualification portfolio assessment.

For further information visit the board's website.

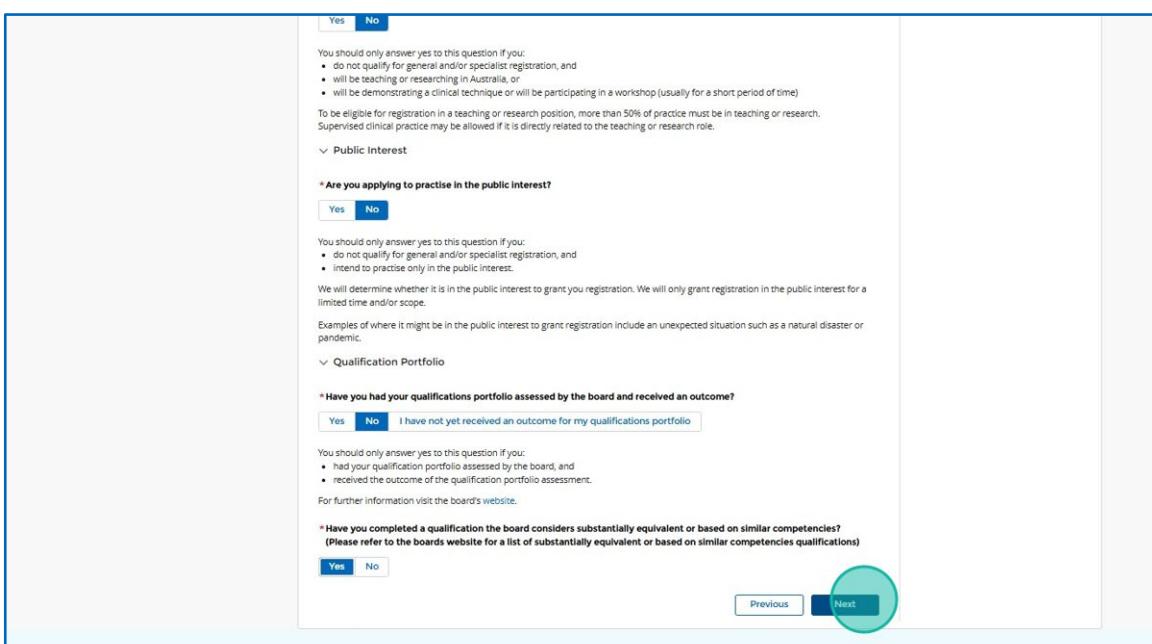
* Have you completed a qualification the board considers substantially equivalent or based on similar competencies? (Please refer to the boards website for a list of substantially equivalent or based on similar competencies qualifications)

Yes

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Click **Next**



Yes

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▼ Qualification Portfolio

* Have you had your qualifications portfolio assessed by the board and received an outcome?

Yes I have not yet received an outcome for my qualifications portfolio

You should only answer yes to this question if you:

- had your qualification portfolio assessed by the board, and
- received the outcome of the qualification portfolio assessment.

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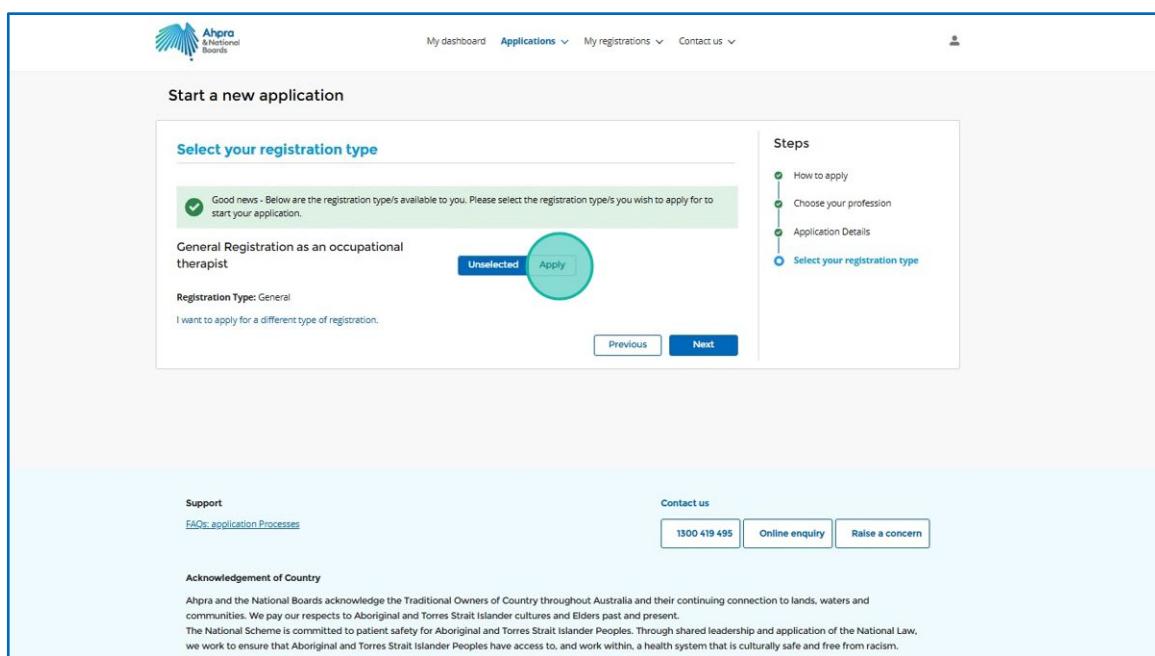
* Have you completed a qualification the board considers substantially equivalent or based on similar competencies? (Please refer to the boards website for a list of substantially equivalent or based on similar competencies qualifications)

Yes

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Click Apply



Start a new application

Select your registration type

Good news - Below are the registration type/s available to you. Please select the registration type/s you wish to apply for to start your application.

General Registration as an occupational therapist Unselected Apply

Registration Type: General

I want to apply for a different type of registration.

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Steps

- How to apply
- Choose your profession
- Application Details
- Select your registration type

Support [FAQs: application Processes](#)

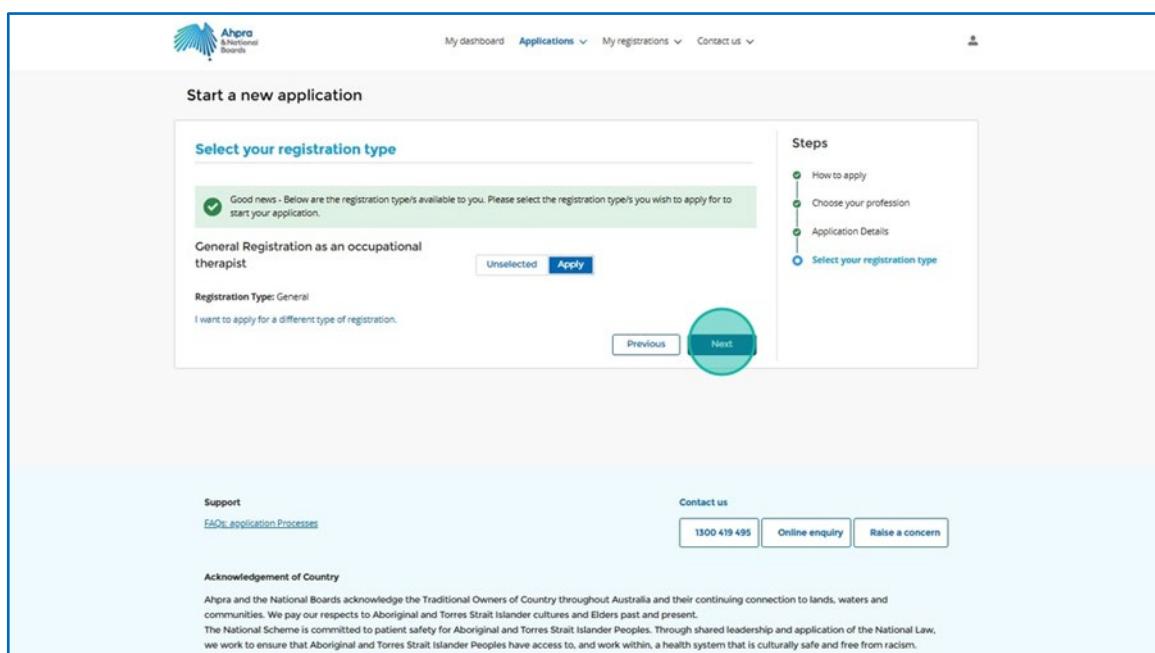
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Click Next to begin your application for general registration



Start a new application

Select your registration type

Good news - Below are the registration type/s available to you. Please select the registration type/s you wish to apply for to start your application.

General Registration as an occupational therapist Unselected Apply

Registration Type: General

I want to apply for a different type of registration.

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Steps

- How to apply
- Choose your profession
- Application Details
- Select your registration type

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