

Schedule 3 – Work Plan

In addition to the Accreditation Functions set out in Schedule 2, the work plan for the period 1 July 2024 to 30 June 2025 is set out below:

Financial Year	Work Plan
Main Annual Activities	1. November 2024 to February 2025 – Accreditation Annual Report Monitoring 2. August 2024 & March 2025 – Delivery of written component of Competency in Optometry Examination (COE) 3. November 2024 & June 2025 – Delivery of clinical component of COE 4. January to March 2025 – Budget discussions with OptomBA 5. November 2024 & May 2025 – Half yearly (if needed) & yearly reports to OptomBA 6. Ongoing development of Item Bank Questions (MCQ/SAQ) to maintain currency of COE 7. Actions as approved each year by OCANZ Board to deliver strategies which contribute to closing the gap in eye health between Aboriginal & Torres Straight Islanders and other Australians
Activities for FY 2024-2025	Reaccreditation – University of Western Australia Monitoring of University of Canberra’s accreditation conditions Review of COE Implementation of the <i>Optometry Māori Health Curriculum Framework</i> Review of OCANZ constitution as requested by OptomBA HPAC Forum online cultural safety training for OCANZ assessors Evaluate the implementation / uptake of the Aboriginal and Torres Strait Islander Health Curriculum Framework

Schedule 4 – Funding arrangements

The Funding Principles below will guide accreditation authorities, National Boards and Ahpra for the 2024/25 financial year initially. These Funding Principles may be reviewed under clause 6.

The Funding Principles are to be applied by accreditation authorities, National Boards and Ahpra when they are considering and agreeing on the funding to be provided to the accreditation authority by the National Board/Ahpra for performance of the Accreditation Functions.

The Funding Principles aim to promote consistency, transparency and accountability for use of registrant fees to fund the Accreditation Function.

Ahpra, in consultation with the National Board, will provide funding through registrant fees to enable the accreditation authority to manage its business and risks by covering some of the indirect costs of activities related to program accreditation, including monitoring.

The following Funding Principles will apply, in addition to the guiding principles and objectives of the National Law, and the Quality Framework for the Accreditation Functions, when an accreditation authority is requesting funding from a National Board/Ahpra (**Funding Request**) and when a National Board/Ahpra decide to provide funding to an accreditation authority (**Funding Decision**):

1. requests for funding should be reasonable and proportionate to the activities being funded.
2. the funding provided by the National Board/Ahpra should cover a proportion of the governance costs related to the accreditation functions.
3. the funding provided by the National Board/Ahpra for the development and review of accreditation standards should be requested and considered separately to the funding of other Accreditation Functions.
4. requests for increases in funding from the previous year should not usually exceed the indexation range applicable to National Board fee increases
5. where an accreditation authority considers an increase in funding above the indexation range is required, it should put the Funding Request and a business case supporting the increase above the indexation range to Ahpra and the National Board for consideration.
6. such Funding Request and business case should be forwarded to Ahpra and the National Board by 10 February or earlier each calendar year to enable them to have sufficient time to properly consider the funding request.
7. Ahpra and the National Board may agree to the requested increase in funding or propose to agree to a lesser amount. Such a proposal and reasons for that proposal should be forwarded to the accreditation authority to enable it to have sufficient time to properly consider the proposed funding amount and reasons.
8. Ahpra and the National Board should agree to provide sufficient funding to enable the accreditation authority to effectively deliver the Accreditation Functions through a combination of funding provided by the National Board/Ahpra and funding from other sources that is provided as a direct result of the accreditation authority being assigned and exercising statutory functions under the National Law.

Item 2 – Funds

Total funding for 2024/2025 financial year is: \$381,788 (ex GST).

The funding for the 2023/24 financial year is payable in four instalments on the following dates and in accordance with clause 5.2 of the Head Agreement.

Date	GST exclusive
1 July 2024	\$95,447
1 October 2024	\$95,447
1 January 2025	\$95,447
1 April 2025	\$95,447