

Schedule 3 – Work Plan

In addition to the Accreditation Functions outlined in Schedule 2, the Work Plan for the period 1 July 2022 to 30 June 2023 includes:

- a) six scheduled site visits
- b) reaccreditation of 10 programs provided by six education providers
- c) continued systems development to support a risk management approach to program accreditation and assessment of internationally qualified occupational therapists
- d) implementation of cultural training and safety in the assessment processes used for internationally trained occupational therapists
- e) to clearly define roles, processes and mechanisms to ensure effective governance and operations of the organisation including relationships between both, and reviewing existing orientation for directors, committee members and assessors, with a view to increased effectiveness and clarity of roles. *This item has been brought forward from previous years due to the inability for the Directors to meet face to face over the last 2 years*
- f) continuing to undertake the *Strategies for implementing the Aboriginal and Torres Strait Islander Health Curriculum Framework (2014) in the accreditation process for Occupational Therapy entry-level programs Project* in accordance with the attached project plan (comprising a document dated 30 January 2021 and an email dated 22 July 2021), and
- g) providing project updates to Ahpra and the Board on the completion of each of the project phases.

Schedule 4 – Funding arrangements

Item 1 – Funding Principles

These Funding Principles are to be applied by accreditation authorities, National Boards and Ahpra when they are considering and agreeing on the funding to be provided to the accreditation authority by the National Board/Ahpra for performance of the accreditation functions.

The principles aim to promote consistency, transparency and accountability for use of registrant fees to fund the accreditation function.

Ahpra, in consultation with the National Board, will provide funding through registrant fees to enable the accreditation authority to manage its business and risks by covering some of the indirect costs of activities related to program accreditation including monitoring.

The following principles will apply, in addition to the guiding principles and objectives of the National Law, and the Quality Framework for the Accreditation Functions, when an accreditation authority is requesting funding from a National Board/Ahpra (funding request) and when a National Board/Ahpra decide to provide funding to an accreditation authority (funding decision):

1. Requests for funding should be reasonable and proportionate to the activities being funded.
2. The funding provided by the National Board/Ahpra should cover a proportion of the governance costs related to the accreditation functions.
3. The funding provided by the National Board/Ahpra for the development and review of accreditation standards should be requested and considered separately to the funding of other accreditation functions.
4. Requests for increases in funding from the previous year should not usually exceed the indexation range applicable to National Board fee increases (up to 3% per annum).
5. Where an accreditation authority considers an increase in funding above the indexation range is required, it should put the funding request and a business case supporting the increase above the indexation range to AHPRA and the National Board for their consideration.
6. Such a request and business case should be forwarded to Ahpra and the National Board by mid-February or earlier each year to enable them to have sufficient time to properly consider the funding request.
7. Ahpra and the National Board may agree to the requested increase in funding or propose to agree to a lesser amount. Such a proposal and reasons for that proposal should be forwarded to the accreditation authority to enable it to have sufficient time to properly consider the proposed funding amount and reasons.
8. Ahpra and the National Board should agree to provide sufficient funding to enable the accreditation authority to effectively deliver the accreditation functions through a combination of funding provided by the National Board/Ahpra and funding from other sources that is provided as a direct result of the Accreditation Authority being assigned and exercising statutory functions under the National Law.

Item 2 – Funds

Funding for performance of Accreditation Functions

The Accreditation Authority has confirmed it does not require Ahpra to provide any funding for performance of the Accreditation Functions in the period 1 July 2022 – 30 June 2023.

Project funding

Total funding for the *Strategies for implementing the Aboriginal and Torres Strait Islander Health Curriculum Framework (2014) in the accreditation process for Occupation Therapy entry-level programs Project* is \$202,252 (excluding GST) (**Project funding**).

The Project funding is payable in five equal instalments of \$40,450.40 (excluding GST) on completion of the following project phases. Ahpra will pay each instalment on receipt of a tax invoice from the Accreditation Authority for that instalment, subject to confirmation from the Board that the project update shows the Accreditation Authority has completed the key outcomes for the relevant project phase as described in the attached project plan.

Instalment	Project phase	Indicative timing based on project plan
1	Initial	End July 2022
2	Curriculum development	End December 2022
3	Curriculum document draft – engagement/collaboration with key stakeholders	End February 2023
4	Curriculum document completion	End June 2023
5	Implementation	August 2023