

## Attachment C – Workplan

	- Jul 2024	- Aug 2024	- Sep 2024	- Oct 2024	- Nov 2024	- Dec 2024	- Jan 2025	- Feb 2025	- Mar 2025	- Apr 2025	- May 2025	- Jun 2025
<b>Meetings</b>												
Committee meetings		22 VC			27 F2F			6 <sup>th</sup> VC				
Accreditation Committee Chairs' meetings	18		19		28			TBD			TBD	
Exec Meetings (Board and Committee Chair)				TBD						TBD		
Health Professions Accreditation Collaborative Forum meetings	19 Melbourne		20 Canberra		29 Melbourne			TBD			TBD	
<b>Business processes and procedures</b>												
Recruit assessors/assessor training	+ Assessor Cultural safety training (HPACF) (July to Nov)											
Approve routine monitoring package					Confirm package							
2025-2026 budget and workplan								Indicative		Confirmed		
Annual review and forward planning											2024 CY	
Report to Board under ToR requirements					Annual report					Exception reporting		
Accreditation risk framework workshop – to be held after the revised accreditation standards are published in 2025												
Review accreditation standards, including consultation												Publish TBC
Implementation of accreditation standards												



Assessment of programs of study												
Receive application for accreditation assessment												
Evaluate application												
Site visit/videoconference												
Draft accreditation report writing and fact check												
Decision on accreditation and proposed conditions												
Confirm accreditation decision												
Notice to education provider and report to Board on accreditation decision	VACCHO											
Monitoring approved programs of study												
Receive responses to routine monitoring (RM)/specific monitoring (SM)	2024 RM Round 2 6 EPs									2025 RM Round 1 7 EPs		
Evaluate responses to RM/SM and prepare report		2024 RM Round 2 6 EPs									2025 RM Round 1 7 EPs	
Committee considers report on responses to RM/SM		2024 RM Round 1 7 EPs			2024 RM Round 2 6 EPs							
Update provider and Board on outcome of RM/SM						2024 RAM Round 1 and 2 13 EPs						
Monitor EPs transition to the HLT40221 – start of delivery	AHCSA Bega	TAFE QLD						KAMS Marr Mooditj				Cert IV HLT40213 Ends July 2025
Monitoring visits	TAFE NSW – Griffith, Nowra and Wagga Wagga AH&MRC	CQU	AHCSA									



Stakeholder engagement												
Evaluate stakeholder engagement framework (SEF)	TBC	TBC										
Revise SEF			TBC									
Implement SEF												
Meetings/other engagement activities		NAATSIHWP			NACCHO							



## Attachment D – Funding arrangements

### Item 1 – Funding Principles

The Funding Principles below will guide accreditation authorities, National Boards and Ahpra for the 2024/25 financial year initially. These Funding Principles may be reviewed under clause 14.

The Funding Principles are to be applied by committees, National Boards and Ahpra when they are considering and agreeing on the funding to be provided to the committees by the National Board/Ahpra for performance of the Accreditation Functions.

The Funding Principles aim to promote consistency, transparency and accountability for use of registrant fees to fund the Accreditation Function.

Ahpra, in consultation with the National Board, will provide funding through registrant fees to enable the accreditation authority to manage its business and risks by covering some of the indirect costs of activities related to program accreditation, including monitoring.

The following Funding Principles will apply, in addition to the guiding principles and objectives of the National Law, and the Quality Framework for the Accreditation Functions, when an accreditation authority is requesting funding from a National Board/Ahpra (**Funding Request**) and when a National Board/Ahpra decide to provide funding to an accreditation authority (**Funding Decision**):

- 1) requests for funding should be reasonable and proportionate to the activities being funded.
- 2) the funding provided by the National Board/Ahpra should cover a proportion of the governance costs related to the accreditation functions.
- 3) the funding provided by the National Board/Ahpra for the development and review of accreditation standards should be requested and considered separately to the funding of other Accreditation Functions.
- 4) requests for increases in funding from the previous year should not usually exceed the indexation range applicable to National Board fee increases
- 5) where an accreditation authority considers an increase in funding above the indexation range is required, it should put the Funding Request and a business case supporting the increase above the indexation range to Ahpra and the National Board for consideration.
- 6) such Funding Request and business case should be forwarded to Ahpra and the National Board by 10 February or earlier each calendar year to enable them to have sufficient time to properly consider the funding request.
- 7) Ahpra and the National Board may agree to the requested increase in funding or propose to agree to a lesser amount. Such a proposal and reasons for that proposal should be forwarded to the accreditation authority to enable it to have sufficient time to properly consider the proposed funding amount and reasons.
- 8) Ahpra and the National Board should agree to provide sufficient funding to enable the accreditation authority to effectively deliver the Accreditation Functions through a combination of funding provided by the National Board/Ahpra and funding from other sources that is provided as a direct result of the accreditation authority being assigned and exercising statutory functions under the National Law.

### Item 2 – Funds

The Funds allocated by the National Board to support the work of the Accreditation Committee in the 2024/2025 financial year is \$193,783.