

Attachment C – Workplan

Paramedicine Accreditation Committee's confirmed workplan

2025-2026FY

	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026
Meetings												
Committee meetings		7 th F2F			27 th F2F			3 rd VC			14 th F2F	
Accreditation Committee Chairs' meetings	24 th		8 th		13 th			TBD			TBD	
Exec Meetings (Board and Committee Chair)					TBD						TBD	
Health Profession Accreditation Collaborative Forum meetings	25 th		10 th		14 th			TBD			TBD	
Annual accreditation meeting			9 th									
Business processes and procedures												
Recruit assessors/Assessor Training												
Approve routine annual monitoring package					Confirm package 2026							
Budget and workplan								Indicative 2026-27FY			Confirmed 2026-27FY	
Annual review and forward planning								2025 CY				
Reports to Board under ToR requirements					Annual report					Exception reporting		
Review accreditation standards, including consultation							Publish					
Implementation of accreditation standards												
Assessment of programs of study												

	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026
Receive application for accreditation assessment OR transitional assessments				Uni Notre Dame's Master of Para								
Evaluate application	Curtin's BSci Para				Uni Notre Dame's Master of Para	Uni Notre Dame's Master of Para	Uni Notre Dame's Master of Para	Uni Notre Dame's Master of Para				
Site visit (physical/videoconference)		Curtin's BSci Para							Uni Notre Dame's Master of Para			
Draft accreditation report writing and fact check			Curtin's BSci Para	Curtin's BSci Para	Curtin's BSci Para	Curtin's BSci Para				Uni Notre Dame's Master of Para	Uni Notre Dame's Master of Para	Uni Notre Dame's Master of Para
Decision on accreditation and proposed conditions								Curtin's BSci Para				
Confirm accreditation decision									Curtin's BSci Para			
Notice to education provider and report to Board on decision										Curtin's BSci Para		
Monitoring approved programs of study												
Receive responses to routine annual monitoring (RM)/conditions and/or monitoring requirements	2025 RM - Round 2 (11 programs)								2026 RM – Round 1 (# of programs TBD)			
Evaluate responses to RM or conditions and/or monitoring requirements (monitoring) and prepare report		Triage Panel - 2025 RM - Round 2 (11 programs)								Triage Panel - 2026 RM – Round 1 (# of programs TBD)		
Committee considers monitoring report		2025 RM – Round 1 (11) + monitoring			2025 RM - Round 2 (11 programs) + monitoring			# of monitoring reports TBD			# of monitoring reports TBD	
Update education provider and Board on outcome of the monitoring			2025 RM – Round 1 (11) + monitoring			2025 RM - Round 2 (11 programs) + monitoring			# of monitoring reports TBD			# of monitoring reports TBD
Monitoring visits												

	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026
Stakeholder engagement												
Evaluate stakeholder engagement framework (SEF)												
Revise SEF												
Implement SEF												
Meetings/other engagement activities		CAA			ACPD						ACPD	

Attachment D – Funding arrangements

Item 1 – Funding Principles

The Funding Principles below will guide accreditation authorities, National Boards and Ahpra for the 2024/25 financial year initially. These Funding Principles may be reviewed under clause 14.

The Funding Principles are to be applied by committees, National Boards and Ahpra when they are considering and agreeing on the funding to be provided to the committees by the National Board/Ahpra for performance of the Accreditation Functions.

The Funding Principles aim to promote consistency, transparency and accountability for use of registrant fees to fund the Accreditation Function.

Ahpra, in consultation with the National Board, will provide funding through registrant fees to enable the accreditation authority to manage its business and risks by covering some of the indirect costs of activities related to program accreditation, including monitoring.

The following Funding Principles will apply, in addition to the guiding principles and objectives of the National Law, and the Quality Framework for the Accreditation Functions, when an accreditation authority is requesting funding from a National Board/Ahpra (**Funding Request**) and when a National Board/Ahpra decide to provide funding to an accreditation authority (**Funding Decision**):

- 1) requests for funding should be reasonable and proportionate to the activities being funded.
- 2) the funding provided by the National Board/Ahpra should cover a proportion of the governance costs related to the accreditation functions.
- 3) the funding provided by the National Board/Ahpra for the development and review of accreditation standards should be requested and considered separately to the funding of other Accreditation Functions.
- 4) requests for increases in funding from the previous year should not usually exceed the indexation range applicable to National Board fee increases
- 5) where an accreditation authority considers an increase in funding above the indexation range is required, it should put the Funding Request and a business case supporting the increase above the indexation range to Ahpra and the National Board for consideration.
- 6) such Funding Request and business case should be forwarded to Ahpra and the National Board by 10 February or earlier each calendar year to enable them to have sufficient time to properly consider the funding request.
- 7) Ahpra and the National Board may agree to the requested increase in funding or propose to agree to a lesser amount. Such a proposal and reasons for that proposal should be forwarded to the accreditation authority to enable it to have sufficient time to properly consider the proposed funding amount and reasons.
- 8) Ahpra and the National Board should agree to provide sufficient funding to enable the accreditation authority to effectively deliver the Accreditation Functions through a combination of funding provided by the National Board/Ahpra and funding from other sources that is provided as a direct result of the accreditation authority being assigned and exercising statutory functions under the National Law.

Item 2 – Funds

The Funds allocated by the National Board to support the work of the Accreditation Committee in the 2025/2026 financial year is \$504,816.