

## **Did you know you can now apply online?**

### **Create an Ahpra portal account and complete your application**

[Click here to apply online](#)

Applying for registration is now available online.

Create an Ahpra portal account and complete your application.

#### **Applying online is easier, faster and more secure**

The online application form only asks questions relevant to your situation – saving you time.

Applying online also means you can

- easily access our new online ID verification
- track your progress as you complete each section of the application
- save as you go and lodge when it suits you
- check back in to see how assessment of your application is tracking.

For the best experience, please use a computer or laptop when applying online.

If you choose to use this form, we will need to follow up with you to ask you to validate some of the information you send us. This form will only be available for a short time.

#### **Keeping in contact**

We will let you know about important information to do with your application via your secure Ahpra portal.



# Application for an area of practice endorsement - equivalence pathway

Profession: Psychology

Part 7 Division 8 of the Health Practitioner Regulation National Law (the National Law)

This form is for psychologists who hold general registration to apply for endorsement of their registration in an approved area of practice who have not completed a Psychology Board of Australia (the Board) approved registrar program and meet the criteria for one of the following equivalence pathways:

- completed an overseas qualification that has been assessed by the Board as substantially equivalent or based on similar competencies to an approved postgraduate qualification accredited as a sixth year of study or higher in an approved area of practice in Australia, followed by a period of supervised practice that is substantially equivalent to a Board approved registrar program, or
- completed a postgraduate qualification in Australia that is substantially equivalent or based on similar competencies to an approved postgraduate qualification accredited as a sixth year of study or higher in an approved area of practice, and you are able to demonstrate that you have completed a period of supervised practice that is substantially equivalent to a Board approved registrar program.

If you have not completed a period of supervised practice that is substantially equivalent to the registrar program, and your qualifications are assessed as being substantially equivalent or based on similar competencies to an approved postgraduate qualification, you will be required to complete a registrar program before reapplying for endorsement. Use the form *Application for approval of registrar program in an approved area of practice – AEAP-76* to apply to commence a registrar program.

If you were enrolled in an accredited Doctoral degree on 30 June 2010 and have since completed the Doctoral degree, apply using the form *Application for an area of practice endorsement – transition pathway form – AEAT-76*. Registration standards, codes and guidelines can be found at [www.psychologyboard.gov.au/Standards-and-Guidelines](http://www.psychologyboard.gov.au/Standards-and-Guidelines).



**This application will not be considered unless it is complete and all supporting documentation has been provided.** Supporting documentation **must** be certified in accordance with the Australian Health Practitioner Regulation Agency (Ahpra) guidelines. For more information, see *Certifying documents* in the *Information and definitions* section of this form.

## Privacy and confidentiality

The Board and Ahpra are committed to protecting your personal information in accordance with the *Privacy Act 1988* (Cth). The ways the Board and Ahpra may collect, use and disclose your information are set out in the collection statement relevant to this application, available at [www.ahpra.gov.au/privacy](http://www.ahpra.gov.au/privacy).

By signing this form, you confirm that you have read the collection statement. Ahpra's privacy policy explains how you may access and seek correction of your personal information held by Ahpra and the Board, how to complain to Ahpra about a breach of your privacy and how your complaint will be dealt with. This policy can be accessed at [www.ahpra.gov.au/privacy](http://www.ahpra.gov.au/privacy).

## Symbols in this form



### Additional information

Provides specific information about a question or section of the form.



### Attention

Highlights important information about the form.



### Attach document(s) to this form

Processing cannot occur until all required documents are received.



### Signature required

Requests appropriate parties to sign the form where indicated.

## Completing this form

- Read and **complete all questions**.
- Ensure that **all pages** and required **attachments** are returned to Ahpra.
- Use a **black** or **blue** pen only.
- Print clearly in **BLOCK LETTERS**
- Place X in **all** applicable boxes: ☒
- **DO NOT** send original documents.



Do not use staples or glue, or affix sticky notes to your application. Please ensure all supporting documents are on A4 size paper.

## SECTION A: Area of practice

### 1. Which area of practice endorsement are you applying for?



If you are applying for endorsement in more than one area of practice, you **must** complete a separate application form for each area.

#### Select only one of the approved area of practice endorsements

☐ Clinical neuropsychology

☐ Forensic psychology

☐ Health psychology

☐ Clinical psychology

☐ Organisational psychology

☐ Community psychology

☐ Counselling psychology

☐ Sport and exercise psychology

☐ Educational and developmental psychology



## SECTION B: Personal details



The information items in this section of the application marked with an asterisk (\*) will appear on the public register.

### 2. What is your name?

**Title\*** MR ☐ MRS ☐ MISS ☐ MS ☐ DR ☐ OTHER

**First given name\***

**Middle name(s)\***

**Family name\***

**Previous names known by** (e.g. maiden name)

If you have ever been formally known by another name, or you are providing documents in another name, you **must** attach proof of your name change unless this has been previously provided to the Board. For more information, see *Change of name* in the *Information and definitions* section of this form.

### 3. What are your birth details?

**Date of birth**

/  /

**Country of birth**

### 4. Do you hold general registration with the Psychology Board of Australia?

YES ☐ **Registration number\***

NO ☐ **You are not eligible for endorsement.**



## SECTION C: Contact information

### 5. What are your contact details?

Provide your current contact details below – place an ☒ next to your preferred contact phone number.

**Business hours**

   ☒

**Mobile**

   ☒

**After hours**

   ☒

**Email**

### 6. What is your residential address?



If you are not currently practising, or are not practising the profession predominantly at one address:

- your residential address will be recognised as your principal place of practice, and
- the information items marked with an asterisk (\*) will appear on the public register as your principal place of practice.

Refer to the question below for the definition of principal place of practice.

Residential address **cannot** be a PO Box.

**Site/building and/or position/department (if applicable)**


**Address** (e.g. 123 JAMES AVENUE; or UNIT 1A, 30 JAMES STREET)


**City/Suburb/Town\***

**State or territory** (e.g. VIC, ACT)/**International province\***

**Postcode/ZIP\***

**Country (if other than Australia)**

### 7. Will the address of your principal place of practice be the same as your residential address?



Principal place of practice for a registered health practitioner is:

- the address at which you will predominantly practise the profession; or
- your principal place of residence, if you are not practising the profession or are not practising the profession predominantly at one address.

Principal place of practice **cannot** be a PO Box.

The information items marked with an asterisk (\*) will appear on the public register.

YES ☒

NO ☒ *Provide your Australian principal place of practice below*

**Site/building and/or position/department (if applicable)**


**Address** (e.g. 123 JAMES AVENUE; or UNIT 1A, 30 JAMES STREET)


**City/Suburb/Town\***

**State/Territory\*** (e.g. VIC, ACT)

**Postcode\***





10. Have you completed a Board-approved qualification or a postgraduate qualification in psychology (in Australia or overseas) that may be substantially equivalent or based on similar competencies to a Board approved qualification accredited as a fifth-and-sixth year of study or higher in an approved area of practice?

YES

**Information and attachment required below – then go to the next question**

Title of degree

Name of institution (University/College/Examining body)



You must attach your:

- academic transcript indicating that you met all of the requirements of your postgraduate qualification and that you graduated from the degree, and
- course handbooks from the educational institution where you undertook your qualification.

Course handbooks:

- must set out in detail the course work, placements and research undertaken in the degree
- must be in English, or translated to English, and
- do not need to be resubmitted if provided with a previous application.

NO



**You are not eligible to apply for endorsement through these equivalence pathways.**

11. Have you completed supervised practice placements as part of your postgraduate qualifications in psychology?

YES

*Go to the next question*

NO



**Your qualifications will not be assessed as substantially equivalent or based on similar competencies to an accredited fifth and sixth year of study in an area of practice endorsement.**

12. Detail any supervised practical placements completed as part of the postgraduate qualification/s in psychology.



For this question, please do not include supervised practice or work experience completed outside of, or following, the relevant qualification.

**Placement 1**

Location

Dates of placement

 /  /  to  /  / 

Name of supervisor

Supervisor's area of practice endorsement

Total placement hours

Placement details

Age range of clients and presenting issues/diagnoses	Assessment conducted	Interventions provided
<input type="text"/>	<input type="text"/>	<input type="text"/>

Placement 2

Location

Dates of placement

DD / MM / YYYY to DD / MM / YYYY

Name of supervisor

Supervisor's area of practice endorsement

Total placement hours

Placement details

Age range of clients and presenting issues/diagnoses	Assessment conducted	Interventions provided

Placement 3

Location

Dates of placement

DD / MM / YYYY to DD / MM / YYYY

Name of supervisor

Supervisor's area of practice endorsement

Total placement hours

Placement details

Age range of clients and presenting issues/diagnoses	Assessment conducted	Interventions provided

Placement 4

Location

Dates of placement

DD / MM / YYYY to DD / MM / YYYY

Name of supervisor

Supervisor's area of practice endorsement

Total placement hours

Placement details

Age range of clients and presenting issues/diagnoses	Assessment conducted	Interventions provided



13. After completing a postgraduate qualification that may be substantially equivalent or based on similar competencies to an accredited qualification for endorsement, did you then complete a period of supervised practice that you believe is substantially equivalent to a Board-approved registrar program?

YES ☐

**Attachments required below – then go to Section E: Obligations, consent and declaration**



You **must** attach details of how your supervised practice undertaken after completing your qualification is equivalent to a Board-approved registrar program. This should include:

- the total hours of supervised psychological practice
- the number of direct client contact hours
- the amount of individual supervision received
- the total amount of supervision received
- the amount of relevant professional development undertaken
- position descriptions setting out specific details of psychological practice undertaken, and
- details of supervisor(s).

Your application should be supported by supervision logs, supervisor reports and evidence of professional development attendance. Refer to the Board's *Guidelines on area of practice endorsements* for further details about the requirements of the registrar program.

NO ☐



You will need to complete a registrar program before applying for area of practice endorsement.

Use form AEAP-76 to apply for approval of a registrar program (your qualification will be assessed for equivalence after you lodge form AEAP-76).

## SECTION E: Board-approved supervisor status

14. Do you currently hold Board-approved supervisor (BAS) status to supervise registrars?

YES ☐

Go to the next question

NO ☐

Go to Section F

15. Would you like your BAS status to be updated to include your equivalent AoPE?

YES ☐

NO ☐





## SECTION F: Obligations, consent and declaration



**Before you sign and date this form,** make sure that you have answered all of the relevant questions correctly and read the statements below. An incomplete form may delay processing and you may be asked to complete a new form. For more information, see the *Information and definitions* section of this form.

### Obligations of registered health practitioners

The National Law pt 7 div 11 sub-div 3 establishes the legislative obligations of registered health practitioners. A contravention of these obligations, as detailed at points 1, 2, 4, 5, 6 or 8 below does not constitute an offence but may constitute behaviour for which health, conduct or performance action may be taken by the Board. Registered health practitioners are also obligated to meet the requirements of their Board as established in registration standards, codes and guidelines.

#### Continuing professional development

1. A registered health practitioner must undertake the continuing professional development required by an approved registration standard for the health profession in which the practitioner is registered.

#### Professional indemnity insurance arrangements

2. A registered health practitioner must not practise the health profession in which the practitioner is registered unless appropriate professional indemnity insurance arrangements are in force in relation to the practitioner's practice of the profession.
3. A National Board may, at any time by written notice, require a registered health practitioner registered by the Board to give the Board evidence of the appropriate professional indemnity insurance arrangements that are in force in relation to the practitioner's practice of the profession.
4. A registered health practitioner must not, without reasonable excuse, fail to comply with a written notice given to the practitioner under point 3 above.

#### Notice of certain events

5. A registered health practitioner must, within 7 days after becoming aware that a relevant event has occurred in relation to the practitioner, give the National Board that registered the practitioner written notice of the event.  
*Relevant event means—*
  - a) the practitioner is charged, whether in a participating jurisdiction or elsewhere, with an offence punishable by 12 months imprisonment or more; or
  - b) the practitioner is convicted of or the subject of a finding of guilt for an offence, whether in a participating jurisdiction or elsewhere, punishable by imprisonment; or
  - c) appropriate professional indemnity insurance arrangements are no longer in place in relation to the practitioner's practice of the profession; or
  - d) the practitioner's right to practise at a hospital or another facility at which health services are provided is withdrawn or restricted because of the practitioner's conduct, professional performance or health; or
  - e) the practitioner's billing privileges are withdrawn or restricted under the *Human Services (Medicare) Act 1973* (Cth) because of the practitioner's conduct, professional performance or health; or
  - f) the practitioner's authority under a law of a State or Territory to administer, obtain, possess, prescribe, sell, supply or use a scheduled medicine or class of scheduled medicines is cancelled or restricted; or
  - g) a complaint is made about the practitioner to the following entities—
    - (i) the chief executive officer under the *Human Services (Medicare) Act 1973* (Cth);
    - (ii) an entity performing functions under the *Health Insurance Act 1973* (Cth);
    - (iii) the Secretary within the meaning of the *National Health Act 1953* (Cth);
    - (iv) the Secretary to the Department in which the *Migration Act 1958* (Cth) is administered;
    - (v) another Commonwealth, State or Territory entity having functions relating to professional services provided by health practitioners or the regulation of health practitioners.
  - h) the practitioner's registration under the law of another country that provides for the registration of health practitioners is suspended or cancelled or made subject to a condition or another restriction.

#### Change in principal place of practice, address or name

6. A registered health practitioner must, within 30 days of any of the following changes happening, give the National Board that registered the practitioner written notice of the change and any evidence providing proof of the change required by the Board—
  - a) a change in the practitioner's principal place of practice;
  - b) a change in the address provided by the registered health practitioner as the address the Board should use in corresponding with the practitioner;
  - c) a change in the practitioner's name.

#### Employer's details

7. A National Board may, at any time by written notice given to a health practitioner registered by the Board, ask the practitioner to give the Board the following information—
  - a) information about whether the practitioner is employed by another entity;
  - b) if the practitioner is employed by another entity—
    - (i) the name of the practitioner's employer; and
    - (ii) the address and other contact details of the practitioner's employer.
8. The registered health practitioner must not, without reasonable excuse, fail to comply with the notice.

### Consent to nationally coordinated criminal history check

I consent to Ahpra and the National Board, at any time during the next 12 months, obtaining a written report about my criminal history through a nationally coordinated criminal history check. I acknowledge that:

- Ahpra and the National Boards may obtain a written report about my criminal history at any time during the next 12 months
- a complete criminal history, including resolved and unresolved charges, spent convictions, and findings of guilt for which no conviction was recorded, will be released to Ahpra and the National Board
- my personal information currently held by Ahpra and from this form will be provided to the Australian Criminal Intelligence Commission (ACIC) and Australian police agencies for the purpose of conducting a nationally coordinated criminal history check, including all names under which I am or have been known
- my personal information may be used by police for general law enforcement purposes, including those purposes set out in the Australian Crime Commission Act 2002 (Cth)
- my identity information provided with this application will be enrolled with Ahpra and used by Ahpra and the National Board when obtaining a written report about my criminal history at any time during the next 12 months
- if I have not provided any identity information with this application, and Ahpra needs to obtain a written report about my criminal history at any time during the next 12 months, I will provide the required identity information when requested by Ahpra
- Ahpra may validate documents in support of this application, or that I provide when requested at any time during the next 12 months, as evidence of my identity at any time during the next 12 months
- if and when this application for renewal of registration is granted, Ahpra may obtain a written report about my criminal history at any time during the next 12 months for the purpose of:
  - a) checking a statement made by me in this application for renewal,
  - b) an audit carried out by the National Board,
  - c) assessing my ongoing suitability to hold health practitioner registration, including if a complaint is made about me to Ahpra, or
  - d) considering an application made by me about my health practitioner registration, and
- I may dispute the result of the nationally coordinated criminal history check by contacting Ahpra in the first instance.



# Declaration

I **declare** that:

- the statements made, and any documents provided, in support of this application are true and correct, and
- I am the person named in this application and in any documents provided.

I make this declaration in the knowledge that a false declaration amounts to a contravention of the National Law and may lead to refusal of registration or health, conduct or performance action under the National Law.

I **confirm** that if I advertise any of my services or my business, the advertising\* complies with section 133 of the National Law and the National Board's Advertising Guidelines as it:

- Is not false, misleading or deceptive or likely to be misleading or deceptive
- does not offer a gift, discount or other inducement without stating the terms and conditions of the offer
- does not use testimonials or purported testimonials about the service or business
- does not create an unreasonable expectation of beneficial treatment, and
- does not directly or indirectly encourage the indiscriminate or unnecessary use of my services.

\*For information about advertising obligations please see the advertising resources page on:

<https://www.ahpra.gov.au/Publications/Advertising-hub.aspx>


I **acknowledge** that:

- the National Board may validate documents provided in support of this application as evidence of my identity
- failure to complete all relevant sections of this application for renewal of registration and to enclose all supporting documentation may result in this application not being accepted
- notices required under the National Law and other correspondence relating to my application for renewal of registration will be sent to me electronically to me via my nominated email address
- Ahpra uses overseas cloud service providers to hold, process, and maintain personal information where this is reasonably necessary to enable Ahpra to perform its functions under the National Law. These providers include Salesforce, whose operations are located in Japan and the United States of America.

I **undertake** to comply with the all relevant legislation and National Board registration standards, codes and guidelines.

I **understand** that personal information that I provide may be given to a third party for regulatory purposes, as authorised or required by the National Law.

Signature of applicant



SIGN HERE

Name of applicant

Date

DD

/

MM

/

YYYY



***This page has been intentionally left blank.***



SECTION G: Payment

You are required to pay BOTH an application fee and a qualification assessment fee.

Application fee:

\$291

+

Assessment fee:

\$372

=

Amount payable:

\$663

Applicants **must** pay 100% of the stated fees at the time of submitting the application.

 **Refund rules**

The application fee is non-refundable. The assessment fee will be refunded if Ahpra has previously assessed your overseas qualification(s) as being substantially equivalent or based on similar competencies to a Board-approved qualification accredited as a fifth-and-sixth year of study.

16. Please complete the credit/debit card payment slip below.

Credit/Debit card payment slip – please fill out

Amount payable

\$

Visa or Mastercard number


Expiry date

MM / YY

CVV

Name on card

Cardholder's signature

 SIGN HERE



## SECTION H: Checklist

Have the following items been attached or arranged, if required?

<i>Additional documentation</i>		Attached
<b>Question 2</b>	Evidence of a change of name	<input type="checkbox"/>
<b>Question 10</b>	Your academic transcript indicating you have met the requirements of your qualification and completed your degree	<input type="checkbox"/>
<b>Question 10</b>	Course handbooks from the educational institution where you undertook your qualifications	<input type="checkbox"/>
<b>Question 11</b>	Details of how your supervised practice is equivalent to a Board-approved registrar program	<input type="checkbox"/>
<i>Payment</i>		
	Application fee	<input type="checkbox"/>
	Assessment fee	<input type="checkbox"/>



**Do not email this form.**

Please submit this completed form and supporting evidence using the Online Upload Service at [www.ahpra.gov.au/registration/online-upload](http://www.ahpra.gov.au/registration/online-upload).  
You may contact Ahpra on 1300 419 495

## Information and definitions

### CERTIFYING DOCUMENTS

**DO NOT send original documents.**

Copies of documents provided in support of an application, or other purpose required by the National Law, must be certified as true copies of the original documents. Each and every certified document **must**:

- be in English. If original documents are not in English, you must provide a certified copy of the original document and translation in accordance with Ahpra guidelines, which are available at [www.ahpra.gov.au/registration/registration-process](http://www.ahpra.gov.au/registration/registration-process)
- be initialled on every page by the authorised officer. For a list of people authorised to certify documents, visit [www.ahpra.gov.au/certify.aspx](http://www.ahpra.gov.au/certify.aspx)
- be annotated on the last page as appropriate e.g. 'I have sighted the original document and certify this to be a true copy of the original' and signed by the authorised officer
- for documents containing a photograph, the following certification statement must be included by the authorised officer, 'I certify that this is a true copy of the original and the photograph is a true likeness of the person presenting the document as sighted by me', along with their signature, and
- list the name, date of certification, and contact phone number, and position number (if relevant) and have the stamp or seal of the authorised officer (if relevant) applied.

Certified copies will only be accepted via the Online Upload Service at [www.ahpra.gov.au/registration/online-upload](http://www.ahpra.gov.au/registration/online-upload). Photocopies of previously certified documents will not be accepted. For more information, Ahpra's guidelines for certifying documents can be found online at [www.ahpra.gov.au/certify](http://www.ahpra.gov.au/certify)

### CHANGE OF NAME

You must provide evidence of a change of name if you have ever been formally known by another name(s) or any of the documentation you are providing in support of your application is in another name(s).

Evidence must be a certified copy of one of the following documents:

- Standard marriage certificate (ceremonial certificates will not be accepted)
- Deed poll
- Change of name certificate.

Faxed, scanned or emailed copies of certified documents will not be accepted.