

Schedule 3 – Work Plan

In addition to the Accreditation Functions outlined in Schedule 2, the Accreditation Authority's Work Plan for the period 1 July 2023 to 30 June 2024 includes:

Development and review of accreditation standards

- a. continuation of project to develop accreditation standards for pharmacist prescriber programs

Accreditation of programs of study and education providers

- a. accreditation and monitoring of pharmacy degree programs from 19 universities across Australia against the Accreditation Standards 2020 for Board approval
- b. seven planned Accreditation Assessment Team (AAT) visits for degree programs
- c. the Accreditation Committee will meet five times across the year to consider reports from education providers for notifications of change, re-accreditation activities, conditions on current programs and monitoring of current programs
- d. submitting Accreditation Outcome Notifications (AONs) which describe accreditation decisions made by the Accreditation Committee to the Board after each Committee meeting for the Board's consideration and approval
- e. keep the Board informed regularly of the progress of the new programs being delivered in 2023/24, including ones from new providers and integrated programs, and
- f. continue to provide advice to the Board on accreditation of pharmacy degree programs.

Assessment of overseas assessing authorities

- a. maintain close collaborative relationships to ensure the following countries and regulators maintain their standards of education and accreditation to meet equivalency. This includes Memorandum of Understandings with the regulatory, examination and accreditation bodies in each Competency Stream country:
 - i. United Kingdom (General Pharmaceutical Council)
 - ii. Ireland (PSI – the Pharmacy Regulator)
 - iii. Canada (Provincial registering authorities and the Pharmacy Examining Board of Canada), and
 - iv. USA (State Pharmacy Boards through the National Association of Boards of Pharmacy).

Assessment of overseas qualified pharmacists

- a. continuous improvement and updating of the processes for assessment of overseas qualified pharmacists, including content, systems and assessment methodologies for eligibility assessments and examinations of overseas qualified pharmacists
- b. continue to deliver and develop the Knowledge Assessment of Pharmaceutical Sciences (KAPS) examination through computer-delivery in test centres around the world
- c. write, review and validate new questions for the KAPS against an updated examination specifications guide, and
- d. Examination Committee will continue to meet twice a year.

Assessment of provisionally registered pharmacists

- a. continue to deliver written examinations in both test-centre and remote online proctoring models

- b. continue to add to the written examination item bank, and
- c. continue to develop the written examination consistent with by the APC/PharmBA Intern Year Blueprint project outcomes

Accreditation of intern training programs

- a. accreditation and monitoring of intern training programs (ITPs) from six providers against the Accreditation Standards 2020.

Special Projects

Accreditation standards for pharmacist prescribing project

The Accreditation Authority will continue to undertake the activities specified in the attached project plan for the *Accreditation standards for pharmacist prescribing project*.

Schedule 4 – Funding arrangements

Item 1 – Funding Principles

These Funding Principles are to be applied by accreditation authorities, National Boards and Ahpra when they are considering and agreeing on the funding to be provided to the accreditation authority by the National Board/Ahpra for performance of the accreditation functions.

The principles aim to promote consistency, transparency and accountability for use of registrant fees to fund the accreditation function.

Ahpra, in consultation with the National Board, will provide funding through registrant fees to enable the accreditation authority to manage its business and risks by covering some of the indirect costs of activities related to program accreditation including monitoring.

The following principles will apply, in addition to the guiding principles and objectives of the National Law, and the Quality Framework for the Accreditation Functions, when an accreditation authority is requesting funding from a National Board/Ahpra (funding request) and when a National Board/Ahpra decide to provide funding to an accreditation authority (funding decision):

1. Requests for funding should be reasonable and proportionate to the activities being funded.
2. The funding provided by the National Board/Ahpra should cover a proportion of the governance costs related to the accreditation functions.
3. The funding provided by the National Board/Ahpra for the development and review of accreditation standards should be requested and considered separately to the funding of other accreditation functions.
4. Requests for increases in funding from the previous year should not usually exceed the indexation range applicable to National Board fee increases (up to 8% per annum for the 2023/24 financial year).
5. Where an accreditation authority considers an increase in funding above the indexation range is required, it should put the funding request and a business case supporting the increase above the indexation range to AHPRA and the National Board for their consideration.
6. Such a request and business case should be forwarded to Ahpra and the National Board by mid-February or earlier each year to enable them to have sufficient time to properly consider the funding request.
7. Ahpra and the National Board may agree to the requested increase in funding or propose to agree to a lesser amount. Such a proposal and reasons for that proposal should be forwarded to the accreditation authority to enable it to have sufficient time to properly consider the proposed funding amount and reasons.
8. Ahpra and the National Board should agree to provide sufficient funding to enable the accreditation authority to effectively deliver the accreditation functions through a combination of funding provided by the National Board/Ahpra and funding from other sources that is provided as a direct result of the Accreditation Authority being assigned and exercising statutory functions under the National Law.

Item 2 – Funds

Total base funding for 2023/2024 financial year is: \$647,399 (ex GST).

The funding is payable in four instalments on the following dates and in accordance with clause 5.2 of the Head Agreement.

Date	GST exclusive
1 July 2023	\$161,850
1 October 2023	\$161,850
1 January 2024	\$161,850
1 April 2024	\$161,849

Item 3 – Special Project Funding

Accreditation standards for pharmacist prescribing project

The balance of funding for the *Accreditation standards for pharmacist prescribing project* due in 2023/24 is \$86,336 (excluding GST). This funding is payable in three instalments on completion of each project deliverable set out below.

Subject to confirmation from the National Board that the relevant project deliverable has been completed in accordance with the attached Project Plan, Ahpra will pay the corresponding instalment amount, subject to the Accreditation Authority providing a tax invoice to Ahpra in respect of the instalment.

Project deliverable	Instalment amount GST exclusive
Deliverable 4: Second draft of accreditation standards Response report	\$28,779
Deliverable 5: Final draft accreditation standards	\$28,779
Deliverable 6: Draft accreditation standards for Accreditation Authority Board of Directors & National Board	\$28,778